



**TWO
RIVERS**
WISCONSIN

PUBLIC UTILITIES COMMITTEE MEETING

Monday, August 7, 2023, at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER: 5:00 pm

2. ROLL CALL

Committee Members: Darla LeClair, Tim Petri, Jeff Dahlke

Council member: Bonnie Shimulunas

City Staff: Matt Heckenlaible, Scott Ahl, Dave Casebeer, Andrew Sukowaty and Brian Dellemann

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the July 5, 2023, Public Utilities Committee Meeting

Jeff Dahlke made a motion to approve the July 5, 2023, Public Utilities Committee Meeting minutes, seconded by Darla LeClair – Motion passed.

4. PUBLIC INPUT

Council member Shimulunas inquired about a parcel that had a building razed years ago and the owner is still receiving and paying a monthly utility bill for the past 10 years. Shimulunas inquired as to what the charge could be, but she didn't provide a specific parcel or address. Staff stated that it could be stormwater or other type of meter charge. A discussion regarding seasonal water services and metering also took place. If owners only utilize a property seasonally and desire to have their water meter removed or turned off, a base fee is still applied to that property monthly to cover the costs of installing and removing the meter. No further action desired from Shimulunas.

5. CONSTRUCTION PROJECTS

A. Lincoln Street from 17th Street to 22nd Street (2023)

All utility work has been completed. Vinton started grading and graveling operations July 20th and are prepared to start paving August 3rd.

B. Lateral replacement (2023)

Water service and sanitary lateral replacement work have been completed for this contract.

C. Roosevelt (2024)

Notification letters were sent out to residents on Wednesday, August 2, 2023.

D. Scattered Laterals (2024)

A notification letter will be sent to the residents in the near southwesterly portion of the City, approximate limits being Lowell Street to Monroe Street and Memorial Drive to 12th or 13th Streets, informing them of the proposed water service and sanitary lateral work.

6. WASTEWATER UTILITY: UPDATES AND ACTION

A. Sludge screw press project

Still waiting on parts/equipment.

B. Roof Replacement

Waiting on contractor schedule to do this work - anticipated early fall.

C. Riverside Foods

Riverside Foods ramped up production on two (2) lines as Wastewater staff saw an increase in solids at the plant which is having an impact on treatment. Dave Casebeer stated that we continue to communicate our findings with them but do not always get the same proactive communication from them. Casebeer wants to get the Wisconsin Department of Natural Resources (WDNR) involved to help move this situation along. City staff along with Riverside Foods staff have a meeting scheduled for August 29, 2023, to discuss Riverside Foods' progress to date, what course of action they are heading in and what actions the City proposes to take to help resolve this situation.

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION IF APPLICABLE

A. Columbus Substation update/progress

Electric Utility personnel along with a consultant have determined that three (3) pieces of equipment failed within the substation causing the electrical disruption on July 14th in the northerly portion of the City. Electric Utility staff will attempt to obtain parts for this 1960's vintage transformer and determine the cause of the part failures as nothing was evident in annual inspections and testing. The Utility has spent approximately \$20,000 to date and are hoping to successfully add this to an insurance claim with a deductible of \$10,000.

B. Electric meter upgrades

The Electric Utility has been notified that the 'new' A3 electric meters that are being installed, with some still on back order, are now being upgraded to 'A4' models that will provide real time usage data as opposed to daily usage. There is at least a one year back log which includes a price increase of \$112 to \$125 per meter or approximately a \$9,600 increase in acquiring just the new meters.

C. Two Rivers Electric Utility assisted Manitowoc Public Utilities (MPU) in restoring power within the City of Manitowoc after the storms that rolled through the area on August 3, 2023. The electric crews were in Manitowoc from 6 pm on Thursday until 2 am on Friday. MPU has expressed thanks to our crews for their assistance.

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION AS NEEDED

A. PFOS/PFOA testing update

The City has not tested this in the past. WDNR requested quarterly testing in 2023. The City has tested in the first two quarters of this year and the results are well below standards set by EPA and WDNR for PFOS/PFOA. The results for the July testing, which were higher than in the first quarter, were at 2.3 PPT. EPA maximum limit is 4 PPT and WDNR's maximum limit is 70 PPT. There will be more information provided on the Utility's webpage soon regarding the testing and results.

B. Chemical feed update

Water Utility staff have been working on assembling the necessary equipment for the orthophosphate feed pumping system being mandated by WDNR. This system needs to be operational by September 28, 2023, to remain in compliance with our current permit. Water Utility staff believe that the system could be operational around Labor Day.

C. Tower painting / inspection update

The East water tower will be down for approximately 6 weeks for renovation work. There will be additional traffic and people near the water tower for some much needed painting, hatch work and installation of the City Logo on the exterior.

D. Hydrant flushing

Over the course of the next several months, Water Utility staff will continue flushing hydrants as part of the Unidirectional Flushing Program (UDF). The UDF helps scour the pipes to get unwanted particles from within the water main system by forcing all the water and debris in a single direction starting at the Water Treatment Plant and working towards the far ends of the system. This may cause the water coming out of faucets to be temporarily cloudy, so if you notice it, let the water run a little while until it becomes clear. If residents have questions, they can reach out to the Water Utility for additional information.

9. STORM WATER UTILITY: UPDATES AND ACTION AS NEEDED

A. Urban Non-point Planning Grant

Received an e-mail from the WDNR that included an application scoring spreadsheet showing that the City will be receiving a Grant but have not received any further official notification from the WDNR.

B. Northeast Lakeshore TMDL

Matt Heckenlaible was in the process of sending an e-mail to the WDNR to get an official status of the TMDL and noticed on their website that there was a virtual Public Informational Hearing scheduled on August 2, 2023, for reviewing the latest draft. Heckenlaible sat in on the virtual hearing and noted that this is the third (3) version of the TMDL. There were some minor modifications to the TMDL in response to comments and computer model version updates. Public written comments on this version dated July 28, 2023, can be submitted to WDNR until September 1, 2023. If there are no significant modifications necessary, the WDNR will submit to EPA for final review and approval. Potentially, the Northeast Lakeshore TMDL could be approved in late 2023.

10. SOLID WASTE: UPDATES AND ACTION AS NEEDED

A. North Landfill – WDNR Notice of Noncompliance

As previously noted at the Committee's last meeting, the City was ordered to prepare and submit a "Work Plan" to the WDNR prior to July 14th. With the assistance of AECOM, the City completed and submitted the work plan prior to the deadline. City staff participated in a virtual meeting with the WDNR to review the work plan and obtain verbal concurrence which was provided by the Department to proceed with additional investigations and testing to determine if there are any impacts down stream and off site of the seep. Work on this phase of the investigation is to occur in early August.

B. Discussion on Recycling / Solid Waste Collection Contract

We will need to begin drafting a revised agreement between Manitowoc Disposal and the City.

11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION

12. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed for Tuesday, September 5, 2023 at 5:00 pm prior to Council Meeting

- 13. ADJOURNMENT** - A motion was made by Tim Petri to adjourn the meeting, seconded by Jeff Dahlke. Motion carried 5:53 pm.

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.