



# PUBLIC UTILITIES COMMITTEE MEETING

Monday, October 07, 2024 at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717  
E. Park Street, Two Rivers, WI 54241

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## MINUTES

1. **CALL TO ORDER** – 5:00 pm

2. **ROLL CALL**

Committee Members: Tim Petri, Darla LeClair, Shannon Derby

Staff & Others: Matthew Heckenlaible, Scott Ahl, Brian Dellemann, Andrew Sukowaty

3. **REVIEW AND APPROVAL OF MINUTES**

Approval of the minutes from the September 3, 2024, Public Utilities Committee meeting

Shannon Derby made a motion to approve the minutes from the September 3, 2024, Public Utilities Committee meeting, seconded by Darla LeClair. Motion carried.

4. **PUBLIC INPUT** – N/A

5. **CONSTRUCTION PROJECTS**

A. **Roosevelt Avenue Reconstruction update**

- Last of the concrete pavement is being completed this week
- Restoration to begin this week with the placement of topsoil followed up with sod
- Roadway signs and pavement markings to follow
- Hoping to be completed in the next week to two weeks

B. **2024 Scattered LSL Project update**

- Contractor began working around 34<sup>th</sup> Street the last week of September
- Replacement of lead water services and faulty sanitary laterals
- Pavement restoration to follow in a continual fashion

C. **Sandy Bay Highlands Phase 3 Project update**

- Plat was submitted to the state for review and approval in the middle of September, usually a 30-day process
- Preconstruction meeting scheduled for October 14<sup>th</sup>
- Construction to begin October 21<sup>st</sup> with the initial portion of the construction to be completed around Thanksgiving.

**D. 2025 Projects**

1. Harbor/Emmet/16th  
Primarily a reconstruction with the emphasis on connecting the 12-inch watermain river crossing with the 12-inch at 17<sup>th</sup> Street.
2. Eastside LSL Project  
Similar in nature with the 2024-25 Scattered LSL Project
3. Wastewater Roofs
  - Three (3) wastewater roofs need to be replaced
  - Original plan was to do one (1) roof over the next several years out of the operations budget
  - Reserved money in the 2024 budget to do a roof but an unexpected, failed pump motor took priority over the roof
  - Will borrow the funds and do this as a capital project in 2025.
4. Sanitary CIPP (Cured in Place Piping – lining)  
Proposing to do a significant amount in 2025

**6. WASTEWATER UTILITY: UPDATES AND ACTION**

**A. Sludge Hauling – update**

- Hauling is anticipated to begin the middle of this week
- The plant is receiving higher strength waste material within the influent which creates more sludge at the back end of the process that needs to be disposed of by land application.

**B. Sludge Press Final Inspection**

- WDNR completed a final inspection walkthrough of the new sludge screw press so that the WDNR loan contract can be closed out.

**C. Clarifier Final Repair Work**

- In 2023, it was observed by staff that the primary clarifier rings were deteriorating below the water line
- Fall of 2023, a contractor welded a new piece of stainless steel onto good portions of the existing ring to replace the failing portions.
- The 2<sup>nd</sup> primary clarifier ring work is being completed this week.

**D. Sludge Management Program update**

- As part of the new WDNR permit, a Sludge Management Program Plan needed to be created, updated and submitted to the department for review and approval.
- Dave Casebeer updated the existing plan by following the WDNR checklist and submitted for review and comment.
- WDNR returned the plan with several comments and items that weren't part of the submittal checklist.
- Dave is working on updating the plan to address the department's comments and plans to resubmit in the near future.

**E. CMOM Time Extension**

- Staff is working on updating our existing CMOM, but time has slipped away
- A time extension was requested prior to the October 31<sup>st</sup> deadline and we were granted an extension to January 31, 2025, to complete the update and submit it to WDNR.

**7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION, IF APPLICABLE**

**A. Columbus Substation Unit 1 Transformer Bushing Replacement**

- Inspection had been completed and detected that the bushings are worn out and need replacement
- Replacement cost around \$15,870 with a 42-week lead time
- Unit 1 transformer will be off line until those repairs are completed

**B. 2025 Bucket Truck update**

- Original delivery date was April 2025
- Recent update has pushed that delivery date out to October 2025
- Going to look at utilizing a WPPI 0% interest, 10-year loan, with a 1% down payment to finance it

**C. WPPI Conference Recap**

- Overall, a good conference with 200 attendees
- Council member Shannon Derby was able to attend and participate in several sessions to get a better understanding of WPPI and the Electric Utility
- WPPI has an interest in obtaining RFP's for next generation extended power production contracts
- The preliminary responses are showing signs of increased rates; not a concern at this time, but may be more of a driver in 2027
- There are a few community members that have been approached for serving 'data centers' with one of these centers requiring around 600 MW of draw on the system which means upgrades to that system - they are coming
- There is also interest in small scale solar applications, specifically public owned brown field sites

**8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED**

**A. LCRR (Lead and Copper Rule Revision) Deadline and Progress**

- October 16<sup>th</sup> deadline to turn in inventory of all known lead, galvanized and unknown water services within the City
- This inventory is taking multiple sources of data and locating into one (1) centralized database
- Once the inventory has been submitted, the Water Utility has 30-days to send out appropriate flyers to properties informing them of the type of water service they have and potential options on how to replace them.
- There is also the Lead and Copper Rule improvement that is presently stuck in EPA's finance committee trying to determine how to fund this massive request of removing all the lead services within the country over the next 10 years

**B. 2025 Budget**

Andrew Sukowaty informed the committee that there isn't a lot of new information to share. It was noted that there is a joint Personnel & Finance Committee/Public Utility Committee meeting scheduled for October 30<sup>th</sup> to review 2025 utility budgets.

**C. South Tower Driveway**

- There are issues with the neighbors adjacent to the south water tower
- A survey shows that a portion of the driveway is presently located on private property
- Steps are being taken with the property to resolve this encroachment along with the installation of a privacy/security fence

**D. 2025 East Tower Repairs**

- The current inspection contract has been cancelled, which allows the Water Utility more flexibility and control over what gets repaired, when and where.
- The east tower will be drained to allow a contractor the opportunity to do an inspection of the roof/wall connections that have reportedly failed and the ability to develop a proposal to repair them in the spring of 2025
- The south tower needs some interior renovations but probably in the 3-5 year time frame because spot repairs had been completed in the recent past.

**9. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED**

**A. 2024 Leaf Pick Up**

Weather pending, leaf pick up will begin around October 14<sup>th</sup> and run into the early part of December. Yes, leaves are falling, but looking around Door County and Central Wisconsin, a lot of leaves have yet to turn color and begin falling. It could be a long drawn out leaf season.

DPW will be utilizing the multiple zones again this year, similar to 2023, which allows crews to respond to significantly impacted areas in a more systematic fashion. Progress will be updated on the City's website as well as our Facebook page.

The new street sweeper has been out and crews are saying that it does a great job with the leaves that have fallen to the ground/pavement already.

**10. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED**

**A. Landfill update**

Still need to complete the effluent collection system to control the weep. DPW has received a quotation from a contractor. Need to determine whether it needs to be publicly bid or if the quotation will suffice.

**11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION – N/A**

**12. SET DATE, TIME AND LOCATION FOR NEXT COMMITTEE MEETING**

Joint Finance & Personnel Committee and Public Utilities Committee meeting, October 30, 2024, 6:00 pm in City Council Chambers

Proposed regular meeting scheduled for Monday, November 4, 2024, at 5:00 PM

**13. ADJOURNMENT - 5:50 pm**

Darla LeClair made a motion to adjourn the meeting, seconded by Shannon Derby. Motion carried.

Respectfully submitted by: *Matthew R. Heckenlaible*  
Public Works Director/City Engineer