



**TWO  
RIVERS**  
WISCONSIN

# PUBLIC UTILITIES COMMITTEE MEETING

Tuesday, February 6, 2024 at 5:00 PM

Committee Room - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## MINUTES

1. **CALL TO ORDER:** 5:09 pm

2. **ROLL CALL**

**Committee Members:** Darla LeClair, Tim Petri, Jeff Dahlke

**Staff & Others:** Matthew Heckenlaible, Scott Ahl, Brian Dellemann, Dave Casebeer

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the January 2, 2024, Public Utilities Meeting

Jeff Dahlke made a motion to approve the January 2, 2024, Public Utilities Meeting minutes, seconded by Darla LeClair. Motion carried.

4. **PUBLIC INPUT** - N/A

5. **CONSTRUCTION PROJECTS**

A. **Scattered lead water service replacements (2024)**

DPW and Water Utility are still looking into 'alternative funding sources' through the WDNR called "Alternative Revenue Pledge." We just received information from WDNR and are looking into the feasibility of being able to obtain funding in 2024. It would be using Bi-Partisan Infrastructure Loan (BIL) dollars supplied to the state. This potentially would require the City to create an "LSL Funding Utility" and make some additional ordinance revisions. It would allow the City to then loan out these dollars to property owners with repayment terms, etc. Borrowing and lending this money would not require PSC approval. We hope to have additional information as the week progresses.

B. **Roosevelt Street reconstruction**

Public Works held a public informational meeting on January 11, 2024. Approximately 20 properties were represented and we have talked with a few others since then. Engineering met with Holy Family Memorial Clinic on February 2 to discuss the project and access/service to the clinic during construction. Overall, the project has been well received.

The project is out for bid and is scheduled to be opened on February 13, 2024. We will review the bids, make an award recommendation, and prepare final assessment documentation so that we can hold a Public Meeting at the March 4, 2024, City Council meeting. There is a lot of contractor interest in this project with 21 entities holding plan sets. We have also reached out to Frontier to try and eliminate the second set of overhead lines and power poles.

6. **WASTEWATER UTILITY: UPDATES AND ACTION**

A. **Sludge screw press project update**

All electrical components are now on site. The project electricians have run a lot of the necessary conduits and wiring as well as installing the control panel, two motor controllers and cabinets. Once installed, the cut over from the existing electrical to the new service can begin.

Startup hopefully by the end of February with some time to work out any unforeseen bugs.

**B. Riverside Foods update**

Staff met with Riverside Foods in late January where they provided a plan but are missing some details. They are proposing to install a 6,000 gallon grease interceptor to try and settle out and capture the fat, oil and grease that are making its way to the wastewater plant. An official plan submittal was made late afternoon February 6, 2024. Staff has noted that Riverside Foods has ramped up production over the last three months and amounts are notably less down at the treatment plant. We will see if it works. The next scheduled meeting is March 12.

**7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION, IF APPLICABLE**

**A. Tree trimming**

Electric staff continues to work on tree trimming between the rivers south of 34<sup>th</sup> Street. They are also working with Park & Recreation staff on the removal of trees impacted with Emerald Ash Borer. Electric staff will remove the tops of the trees to get them below the power lines and then parks staff will remove the remainder of the trees. All usable wood is hauled to the new cemetery where the general public can take it on a first come first serve basis.

It was noted that there was a tree trimming incident that did not directly involve City staff that caused a bump on the electrical system. Manitowoc County was removing a tree along Memorial Drive when a branch came in contact with a three-phase wire. Two Rivers Electrical Utility shut the county crew down and made contact with the Manitowoc County Highway Commissioner to discuss the incident and request documentation pertaining to the incident along with corrective measures.

**B. BESS update (battery electric storage systems)**

Brian Dellemann started the discussion by noting there is no connection between Two Rivers Electric Utility and this BESS project. WPPI has been watching at a distance as well and also does not have any contract or connection with the project at this time. WPPI has stated that it is not currently economical at this time, but they will keep analyzing the project as it continues to move through the process. Staff has had multiple meetings with the development team to gain better insight as to what the project and technology is and if it is a good fit for Two Rivers. Presently they are working through the zoning aspects of the project. Then, once that is in place, they will move on to additional design and technology selection after which they will seek out contracts with electrical providers. Since city staff does not have the expertise related to this new technology, we will most likely hire an outside consultant to assist in reviewing the plans and documentation along with construction oversight. These costs would then be submitted to the project team for reimbursement.

The general consensus of the committee members is that it appears to be a good project for the City.

**8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED**

– Andrew Sukowaty was not present, so additional Water Utility updates were not available

**A. Scattered lead water service replacement (2024) - Proposed program discussion**

See brief discussion above in Construction Projects.

**9. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED**

**A. Urban Non-Point Planning Grant**

The contract was returned along with the adopted 2024 City Budget showing we have the necessary matching dollars accounted for. WDNR has acknowledged these items and has approved our agreement. Therefore, we need to move forward with a consultant agreement.

**B. Stormwater – Professional Service Agreement – discussion with possible action**

McMahon Associates assisted the City in preparing the grant application, tasks, and associated budget. Now that the planning grant has officially been approved, the next step is to enter into an agreement with a professional stormwater consultant. McMahon had completed the original stormwater master plan in 2012 and has been the City's stormwater consultant since then. Therefore, we requested an official professional service agreement/proposal from them to complete the work that was spelled out in the grant application.

Jeff Dahlke made a motion of support to proceed with accepting the proposal for professional stormwater services from McMahon Associates for completing the tasks associated with the Urban Non-Point Grant. Motion seconded by Darla LeClair. Motion carried.

**C. Northeast Lakeshore TMDL- Nothing new to report.**

**D. Sandy Bay Highlands - Phases 3 & 4**

We are awaiting responses regarding the filling of a small wetlands within the proposed cul-de-sac. Hoping that those responses will be coming soon so that additional design work can be completed to get this project out for bid.

**10. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED**

**A. North landfill update**

The revised work plan was submitted to the WDNR for review, comment, and approval in the middle of January so that work can begin to address the seep.

**11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION**

**12. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING**

Proposed for Tuesday, March 5, 2024, at 5:00 pm

**13. ADJOURNMENT: 6:16 pm**

Tim Petri made a motion to adjourn the meeting, seconded by Jeff Dahlke. Motion carried.