



MINUTES

1. **CALL TO ORDER AT WASHINGTON STREET BRIDGE (EAST RIVER STREET AND WASHINGTON STREET):** 5:15 pm

2. **ROLL CALL**

Committee Members Present: Tracey Koach, Bill LeClair, Scott Stechmesser

Staff and Others: Matthew Heckenlaible, Scott Ahl, Greg Buckley

3. **DISCUSS WASHINGTON BRIDGE PEDESTRIAN ACCOMMODATIONS**

- The area marked with traffic control pilons on the east side of the bridge is what the original barrier wall vision was to achieve. 375 feet of full height barrier wall with 25 foot tapers leading into and out of a full height barrier wall and railing.
- The intent of the proposed project is to widen the sidewalk to allow for safer pedestrian and bicyclist accommodations when crossing the east side of the bridge. The original conceptual design is to widen the sidewalk by two (2) feet and add a barrier wall between the pedestrians/bicyclists and the vehicular traffic. All costs associated with these accommodations are 100 percent city costs.
- Due to WDOT sight limitation requirements, the full height barrier wall needs to be shortened up by approximately 75 feet on the south side (12th Street intersection) and 110 feet on the north side (East River Street intersection).
- That leaves 190 feet of full barrier wall and 50 feet of taper (25 feet each end) for a total length of 240 feet.
- Options
 - Do nothing, leave the existing 8 foot sidewalk as is.
 - Expand the sidewalk the two (2) feet as proposed and construct the reduced 190 feet of full height barrier wall along with the two 25 foot tapers at each end.
 - Expand the sidewalk the two (2) feet as proposed without the barrier wall ending up with ten (10) feet of walk.
 - Don't construct the barrier wall; but, since the barrier wall was proposed to be approximately one foot in width, consider expanding the sidewalk by three (3) feet making the total width eleven (11) feet. We will need to verify with WDOT that this is an option, but we believe that it should be acceptable.

4. **SUSPEND MEETING:** 5:25 pm

Bill LeClair made a motion to suspend the meeting so the committee can reconvene in the Committee Room at City Hall, seconded by Tracey Koach. Motion carried.

5. **RECONVENE IN COMMITTEE ROOM AT CITY HALL:** 5:38 pm

Scott Stechmesser called the meeting back to order.

6. REVIEW AND APPROVAL OF MINUTES

Minutes from the March 6, 2024, Public Works Committee Meeting

Bill LeClair made a motion to approve the March 6, 2024, Public Works Committee Meeting minutes, seconded by Tracey Koach. Motion carried.

7. PUBLIC INPUT - None

8. ONGOING PROJECT STATUS AND ACTION, IF NEEDED

A. Sandy Bay Highlands - Phases 3 & 4

Matthew Heckenlaible informed the committee that the WDNR has issued a determination that the small wetland within the proposed cul-de-sac is exempt and that we will be able to fill it in as part of our proposed project. We are still awaiting the final WDNR paperwork prior to finalizing utility and pavement designs. Hoping to have construction underway in late spring of 2024.

B. 2024 Projects

1. Roosevelt Avenue reconstruction

Construction began the week of March 25 with the removal of pavement and placement of temporary water service tie-ins.

Beginning the week of April 1, temporary water service tie-ins continued. Excavation to the sanitary sewer main at Roosevelt Avenue and 12th Street began and will continue throughout the week.

2. Scattered laterals – informational

Matthew Heckenlaible recapped that the council took action by modifying city ordinances to lay the framework of allowing the city to borrow Safe Drinking Water Fund money. By doing this, it allows the city the ability to loan out those dollars to private residences for the replacement of lead and galvanized iron water services.

Heckenlaible also informed the committee how engineering and water utility presently create estimates with an overview of a revised estimate form and an updated agreement form. The updates to the forms outline the current terms as to when full payment for the water services would be due and what payment options exist if the balance of work is in excess of \$250 with the ability to finance the balance over a period of five years.

3. Sidewalk replacement

Engineering staff have started looking at and marking some sidewalks in the upper northeast portion of the city prior to the last two snow events and will continue marking out sidewalks as time and conditions allow.

Public Works staff has undertaken a few sidewalk repair projects up near Vietnam Veterans Park which are TID eligible expenses.

Public Works staff are also addressing poor sidewalk around the Community House/Senior Center. These repairs are coming out of the sidewalk repair fund, so our sidewalk contract could be smaller than anticipated due to these much needed sidewalk repairs.

4. 19th Street - East River Street to Jefferson Street (LRIP) - no update

5. East River Street - 19th Street to vacated 18th Street (LRIP) - no update

6. Washington Street Bridge - pedestrian accommodations

The committee continued its discussion regarding alternatives presented when out on the Washington Street Bridge. The conclusion was to make the walk as wide as possible without any protective barrier wall.

Bill LeClair made a motion to expand the sidewalk on the east side of the Washington Street Bridge as wide as possible, 2 foot minimum (up to 3 foot if WDOT allows it), without the construction of the protective barrier wall or railing. Tracey Koach seconded the motion. Motion carried.

Additional discussion ensued regarding the cost and any potential cost savings. No formal cost estimates have been prepared. But it would seem to be logical there would be a cost savings with the removal of the 1-foot wide barrier wall and railing whether the sidewalk would end up being two or three feet wider.

Bill LeClair made a motion to apply any recognized surplus from the elimination of the barrier wall and railing towards the future costs associated with the advance pedestrian notification systems (RRFBs) at both the Lake Street/12th Street and Washington Street intersection and the Madison Street and Memorial Drive intersection. Tracey Koach seconded the motion. Motion carried.

9. **PROPERTY OWNER REQUESTS** - None

10. **DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION**

A. Tree grates (Washington Street)

A few grates still need to be addressed along Washington Street and will be done as time permits.

B. WISDOT small bridge/culvert inventory

Engineering replied back to Manitowoc County that we, the City, will do the inspection for the few (4 to 6) small bridge/culverts that may exist within the city.

11. **COMMITTEE AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION, IF NEEDED**

A. Sidewalk issue - 22nd Street near East River Street - Concern regarding broken and raised sidewalk in the area. Staff will investigate and take necessary action.

There are a few minor deficiencies within the first 50 feet south of 22nd Street on East River Street on both sides and a few minor deficiencies on the south side of 22nd Street between East River Street and Jefferson Street. The front edge of the sidewalk sunk to trap water/grit against the colored concrete. The front edge of the sidewalk is lower than the adjacent terraced sidewalk or concrete driveway apron, again, trapping water. There are a few minor cracks that haven't separated and are still flush with each other. In my opinion, none of these deficiencies rise to a level that would warrant immediate actions to be taken.

B. Parking - Monroe Street from Washington Street to 22nd Street - Request to repaint parking stalls.

We will assess how much painting can be completed by the department as well as completing concrete pavement work and other scheduled projects. It is noted that it should be looked at for inclusion, if possible.

C. Dip in pavement on 19th Street between Madison Street and School Street - Staff will investigate and report back.

Clarification was made that this is down near the bar closer to School Street and appears to be a patch. Staff will investigate again and if deemed an emergency, will take appropriate action.

12. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC AND PARKING CONTROL) - ACTION, ENDORSEMENT OR MODIFICATIONS, AS NEEDED

A. Parking duration along north side of 17th Street between West Park Street and Adams Street (Senior Center)

Engineering staff has not prepared an official recommendation or reviewed with other department staff.

B. Removal of two-hour general parking time restriction on East Park Street

Engineering staff has not prepared an official recommendation or reviewed with other department staff.

C. Speed limit signs on Woodland Drive between Memorial Drive and STH 310

On hold – not a priority.

13. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION, IF NEEDED

A. Wisconsin Department of Transportation adjustment of Urban Area Boundary – proposed resolution

Every 10 years the Wisconsin Department of Transportation (WDOT) looks at modifying urban area boundary limits which define whether projects can be funded through rural or urban funding sources. City staff, along with the city of Manitowoc and members of the WDOT, participated in virtual meetings to discuss the existing boundaries and if any modifications should be made. The boundaries represent the possibility of projects that may include WDOT urban funding that may occur within the next 10 years. For the most part, the area impacting the City of Two Rivers was not adjusted significantly except for an area near Cottage Lane which is primarily within the Town of Two Rivers and is residential, agricultural, and wooded. As part of this process, a resolution needs to be approved by the city council. Matthew Heckenlaible read the proposed resolution that will be brought forward at the next city council meeting on April 15, 2024.

Tracey Koach made a motion in support of the resolution as read and to forward it to the full City Council for approval at the April 15, 2024 meeting. The motion was seconded by Bill LeClair. Motion carried.

B. Winter season update

1. 2024-25 salt

Public Works needs to take delivery of 500 tons of salt for the balance of our 2024 order. On March 20th, the WDOT’s consultant inspected our salt sheds for nonconformance issues. There is some dry rot noted on the western side of the shed that should be addressed in order to extend the life of the building. At that time, I took some measurements, and it appears we have enough room within the salt sheds and the sand shed to take delivery of the 500 tons of salt.

By April 1st, public works needed to respond back to WDOT as to what our 2024-25 salt order would be. Per discussions with Scott Ahl and Superintendent Travis Christensen, they have not seen the salt sheds empty in several years. In order to take on some other repairs to the salt sheds we should have limited quantities of salt on hand. The salt sheds can hold approximately 1,100 tons of salt. Over the past two seasons, by taking our 500 tons of salt, it fills the sheds to their maximum capacity. As such, for the 2024-25 season, public works reserved 100 tons of salt.

2. March 22nd

I don’t recall too much about either of these two storms except that we needed to plow both the primary and secondary (residential) streets.

For the significant April 1st storm, two guys were called in Tuesday evening to address the slushy primary routes. The temperatures along the lakeshore were ample to melt the remaining snow and slush that was on the streets.

3. March 24th - See above

14. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed for Wednesday, May 1, 2024, at 5:15 pm

15. ADJOURNMENT: 6:42 pm

A motion was made by Bill LeClair to adjourn the meeting, seconded by Tracey Koach. Motion carried.

Respectfully submitted by: *Matthew R Heckenlaible*
Public Works Director / City Engineer