



MINUTES

1. CALL TO ORDER - 5:17 pm

2. ROLL CALL

Committee Members: Tracey Koach, Bill LeClair, Scott Stechmesser
Staff and Others: Matthew Heckenlaible and Scott Ahl

3. REVIEW AND APPROVAL OF MINUTES - Bill LeClair made a motion to approve the Minutes from the March 1, 2023, Public Works Committee Meeting, seconded by Scott Stechmesser – Motion carried.

4. PUBLIC INPUT - None

5. ON-GOING PROJECT STATUS AND ACTION IF NEEDED

A. Lincoln Street - 17th Street to 22nd Street

The Contractor started to mobilize to the site and has begun removing the existing pavement and laying out the temporary water service.

B. Zlatnik Drive - Paving (bid opening & pending Assessment Public Hearing)

Opened bids and Council approved awarding the Contract to Northeast Asphalt. Work will begin in May with anticipated completion date prior to Memorial Day.

C. Scattered Laterals (2022)

The WDNR had extended the deadline for fund expenditure from December to April and have again extended the deadline to June of 2023. The Water Utility has been doing mass mailings and has 25 of the remaining 29 available slots filled.

D. Scattered Laterals (2023)

Opened bids and Council approved awarding the Contract to VanRite to do the private side laterals for the Lincoln Street project.

E. Central Park West

Vinton completed the underground utility work so that the shelter footings and foundation work can begin. Vinton began the site grading on April 5th concentrating on the seat wall, splash pad and ice rink areas. Public Works is waiting on Electric Utility to receive and install wires and components so that the roof can be completed prior to concrete flat work moving forward. The building construction is also underway.

6. PROPERTY OWNER REQUESTS - None

7. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION

A. Memorial Drive sidewalk update – no update

B. Washington Street bridge resurfacing, pedestrian accommodations and Memorial Drive crossings

The City participated in a virtual 60% plan review of the proposed WDOT 2025 resurfacing of Memorial Drive (STH 42). The City had requested consideration for crossings at 12th Street, Madison Street, Columbus Street, Taylor Street and around Village Inn On The Lake Hotel and RV Park. WDOT plans included crossings of Memorial Drive at Taylor Street, Madison Street and 12th Street. However, during the virtual meeting, WDOT stated that they were removing the northerly crossing closest to the bridge at 12th Street and adding a southerly crossing to provide better sight

distance for motorists coming south bound from the bridge. The City may consider adding Rectangular Rapid Flashing Beacons (RRFBs) at the 12th Street crossing but would be at City cost. WDOT stated that they were not considering a crossing of Memorial Drive at Columbus Street because there was not sidewalk present at the intersection at this time. The City stopped the sidewalk short of the Columbus Street and Memorial Drive intersection because there was not a safe crossing. In order to possibly include a safe crossing, the City would need to order the sidewalk to be installed and then submit those plans onto WDOT for consideration.

Scott Stechmesser made a motion to have Public Works begin conversations with the property owner adjacent to where the proposed sidewalk would be required to be installed along Columbus Street. Bill LeClair seconded the motion. Motion passed.

8. COMMITTEE MEMBER AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION IF NEEDED

9. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC and PARKING CONTROL) – ACTION, ENDORSEMENT, or MODIFICATIONS AS NEEDED:

A. Downtown Parking Concern – Darla LeClair

Darla LeClair has a concern about limited parking in the immediate downtown area in proximity to Cool City Brew. Although there has been an increase in parking in the downtown area because of new business openings, the current construction in Central Park West has also had an impact on available parking due to contractor vehicular parking as well. Staff suggested revisiting this topic later in the year after the construction within the Park has been completed.

B. 12th Street and Madison Street Parking Concern

Parking concern of limited parking for The High Lift coffee shop and looking at possible means of increasing on-street parking. One option that could be considered is closing the westerly driveway on 12th Street and converting that over to unpainted parking spaces. Additionally, the yellow painted curb on the west side of Madison Street north of 12th Street could be removed, also creating some additional on-street parking. There could also be consideration working with the neighbor to the east and narrowing up or closing a portion of their easterly driveway allowing additional parking there.

C. 1000 block 17th Street Parking

A concern was brought forward regarding the 2-hour parking restriction in the 1000 block of 17th Street, particularly in front of the Fresh Coast Beach Bar. Staff visited the area and noted that there is a 2-hour parking restriction on the south side of 17th Street in the 1100 block (East to Jackson) but noted that the restriction did not appear to extend easterly beyond Jackson Street. Engineering consulted with the Police Chief and Assistant Chief about this matter to determine if there was any history of enforcement issues in this area. All three parties agreed that the 2-hour parking restriction was not included within the 1000 block of 17th Street. It was further suggested that the 2-hour parking restriction in the 1100 block of 17th Street should be looked at further to determine whether it is relevant any more since prior industry has moved out of the area.

10. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION IF NEEDED

A. Snow and Ice Control Up-date

Sand barrels – status - Tracked sand usage of 24 barrels placed throughout the City. Noted that three (3) barrels did not have any observed usage. Barrels at 12th & Lowell, 11th & Lowell and 35th & Glenwood (which are by schools) and Roosevelt & School were utilized the most during the 2022-23 winter season. This data will be used to determine a direction for future winter seasons.

B. Other items – Matthew Heckenlaible and Scott Ahl presented at the weekly Rotary Club meeting on April 4, 2023. Provided a brief introduction of who ‘we’ were, what “Public Works”

did and how we impact people on a daily basis. After the formal presentation, Matthew and Scott answered questions related to Public Works. There were several comments from the Rotarians that they did not realize everything that Public Works did. A copy of the presentation slides was provided to the Committee members.

11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING(S)

Suggested as Wednesday, May 3, 2023, at 5:15pm

12. ADJOURNMENT – 6:55 pm

Scott Stechmesser made a motion to adjourn the meeting, seconded by Bill LeClair - Motion carried.

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



Public works
Engineering Division
Landfill
Solid Waste
Street Division
Stormwater
Wastewater

April 4, 2023



WEEKLY MEETING

Rotary
of Two Rivers

ROTARY TAKES ORDINARY PEOPLE AND GIVES THEM
OPPORTUNITIES TO DO MORE WITH THEIR LIVES
THAN THEY EVER DREAMED POSSIBLE

1

Who we are:

Matthew Heckenlaible, P.E.
Public Works Director / City Engineer
(920) 793-5540 mathec@two-rivers.org

Scott Ahl, P.E.
Assistant City Engineer
(920) 793-5542 scoahl@two-rivers.org

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Matthew Heckenlaible, P.E.

- UW-Milwaukee graduate
- 8 years of private consultant experience
 - Crispell-Snyder, Inc.
 - Brey, Stuewe and Braun
 - SMI
 - Mead & Hunt
- 22 plus years of public sector experience
 - City of Waukesha
 - City of Green Bay
 - City of Two Rivers (October 2022)
 - 22 plus years of public sector experience
- Outside of work
 - Outdoor activities (bicycling, camping, hiking, kayaking)
 - Wood working (building things)
 - Girls softball (volunteer / official assistant coach)
 - Family

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Scott Ahl, P.E.

- UW-Madison graduate
- 4 years of private consultant experience
 - TOKI
- 27 plus years of public sector experience
 - Wisconsin Department of Transportation (WisDOT)
 - City of Two Rivers (1998-present)
- Outside of work
 - Outdoor activities (bicycling, camping, hiking, kayaking)
 - Wood working
 - Stained Glass
 - Family

4

Who/What is Public Works?

- APWA - Public works is the combination of physical assets, management practices, policies, and personnel necessary for government to provide and sustain structures and services essential to the welfare and acceptable quality of life for its citizens
- Engineering (Municipal Civil Engineering)
 - Municipal engineering is concerned with municipal infrastructure.
 - This involves specifying, designing, surveying, constructing, and maintaining streets, bridges, sidewalks, potable water network, sanitary and storm sewers, street lighting, municipal solid waste, wastewater treatment, public parks and hiking / cycling infrastructure.
 - In the case of underground utility networks, it may also include the civil portion (conduits and access chambers) of the local distribution networks of electrical and telecommunications services.
 - Some of these disciplines overlap with other civil engineering specialties, however municipal engineering focuses on the coordination of these infrastructure networks and services, as they are often built simultaneously (for a given street or development project), and managed by the same municipal authority.
 - 2 Engineers, Engineering Technician and Administrative Assistant
 - Construction / Project coordination
 - Diggers Hotline

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Who/What is Public Works?

- Roads (concrete, asphalt & gravel)
 - Mile of roads (69.57 miles w/in the City 64.73 miles maintained by City)
 - Roads (concrete, asphalt & gravel)
- Traffic Signals / Signs / lane delineation (painting) (1 Staff)
 - Signalized intersections – 7
 - Street signs - thousands
 - Lane delineation – miles of painting
 - Parking and no-parking painting along streets and withing parking lots
- Wastewater (5 Staff)
 - Treat 1.8 MGD of wastewater (Around 4MGD over this past WET weekend)
 - 342,262 lineal feet (65.02 miles) of sanitary sewer collection system (8-27", concrete, clay, iron, plastic)
 - 19 lift stations
 - 790 Sanitary manholes (public access structures)

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Who/What is Public Works?

- Solid Waste (Contract collection services out)
 - Garbage
 - Recycling
 - Regulated by WDNR
- Stormwater
 - Collection System (pipe, manholes, street drains – inlets)
 - Outfalls
 - 39.14 Miles of storm sewer
 - 1,033 Storm inlet structures (drains)
 - 477 Storm manholes (public access structures)
 - Stormwater management features (improvement for water quality)
 - Street sweeping
 - Leaf collection
 - Regulated by WDNR (MS4 Permit and TMDL)
- Landfills
 - Municipal Landfill leased from Private property owner
 - Closed early 1980's
 - City Responsible for environmental monitoring
 - 15 Monitoring wells and 2 private wells – monitored 2x per year
 - 15 Gas probes – tested 4x per year

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Who/What is Public Works?

- Street (Shop) Section
 - Snow plowing
 - Salted 2022-23 Season – 30 times
 - Plowed 2022-23 Season – 9 times
 - Manage multiple snow dumps (Seagull Marina, New Cemetery, Beach, others)
 - Sand Barrels (Put out, check,
 - Street repairs (concrete and asphalt)
 - Pothole patching and Joint Sealing
 - Sidewalk repairs
 - General Maintenance of the major bridges (4) including operation of the 17th Street lift bridge
 - 2021 – 1059 Openings
 - 2022 – 767 Openings
 - 2023 (January-March)
 - Mechanics (3) (Keeping the multiple Fleets within the City running)
 - DPW
 - Parks
 - Police & Fire
 - Water & Electric Utilities

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Who/What is Public Works?

- Assisting Other Departments
 - Construction of the Rotary Pavilion at the Beach
 - Washington Park – Pickle Ball Courts
 - Story Walks at Lester Library and Zander Park
 - New playground at the Beach
 - Central Park West – stage, some flat work, coordination
 - Nuisance abatement - lot clean-ups, drainage issues
 - Street patches associated with Lead Water Service Line Replacement

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Who/What is Public Works?

• FIRST RESPONDER

- In a lot of cases – First to Respond, Last to Leave
- 2003 President George W Bush issued Presidential Policy Directive 8 (PPD-8) officially recognizing public works as first responders.
- Public Works is often considered 'the silent arm of public safety'usually without fanfare.
- Public Works professionals are often the first on scene and the last to leave the scenes of disasters – no matter the peril.
- The National Incident Management System (NIMS) lists Public Works alongside police, fire and public health in its documentation.
- Public Works – 'Ready and Resilient'
- **While police, fire and EMS are often the three most recognized first responders, public works is also often silently there – providing vital support to emergency response partners, helping protect essential services, and restoring those services following an emergency situation.**



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