



CITY COUNCIL MEETING

Monday, June 05, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:04 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski. There is one vacancy on the Council at this time.

Absent: Tracey Koach

ALSO PRESENT: Ben Meinnert, Police Chief; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Matt Heckenlaible, Public Works Director; Mike Mathis, Parks & Recreation Director; Rick Powell, IT Supervisor; Elizabeth Runge, Community Development Director/City Planner; Jack Bruce, City Attorney; Dave Buss, Finance Director; Andrew Sukowaty, Water Director; Brian Dean, Tourism Director, Greg Buckley, City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

6. INPUT FROM THE PUBLIC

William Otto, 1800 Jefferson Street – Requested that the City Council and Parks and Recreation Department keep the softball diamond at Neshotah Park

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Shimulunas stated that she received a question about the maximum height of fences on a property.

Councilmember Dahlke reported that he received the following questions and comments from residents:

- He received a question regarding the requirement of private security at the Lakeshore United Visionaries event at the Community House. City Manager Buckley and Police Chief Meinnert explained there is not a need for private security at the event.
- He received a question regarding open intoxicants on golf carts. Police Chief Meinnert informed the Council that golf carts must follow the same laws as motor vehicles.
- He received a comment from a citizen being opposed to pedal pubs due to them interfering with traffic.
- He received a concern regarding the Facebook page Visit Two Rivers. It gives the impression it is the City of Two Rivers Tourism Page. City Manager Buckley stated it is a private entity that has the rights to that page.

- He received a complaint about work on the former gas station at 2023 Washington Street not progressing. Councilmember Dahlke went to the property and did not see building permits posted. City Manager Buckley stated that he recently spoke with the property owners who informed him there are structural issue with the north half of the building that will result in that area being demolished and reconstructed.
- He received a concern about the requirement of the large utility deposit amount for new businesses in the city. Mr. Buckley stated that such deposits are required of businesses that do not have a payment history with the City utilities, and are intended to protect the rest of the customer base against defaults. He added that if a business has a concern, they can contact him or Finance Director David Buss.
- He received a complaint regarding the parking signs near Cool City Brewing and how they interpret parking for Cool City Brewing customers only.

Councilmember Wachowski stated that he received a question about the water supply and infrastructure with the recent drought conditions. Water Director Adam Sukowaty stated that, due to current dry conditions, flows have increased over the last week. The water plant is producing about 1.5 million gallons daily, compared to normal production of less than one million gallons per day. If the drought continues it is possible for the need to implement restrictions on sprinkling.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember D. LeClair reported on the following Boards:

-- Main Street: June has many scheduled events. On June 15th and 16th, the yarn bomb will be installed downtown. On June 29th and 30th the art banners will be put up.

-- Environmental Advisory Board: The Board will hold their meetings every other month. The next scheduled meeting will be July 18th at 5:30 PM.

Councilmember B. LeClair made a correction about they food vouchers available. They are available to citizens 65 and older, they are \$30 each and can be used at any Farmers' Market throughout the state.

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Betty Bittner, Two Rivers Rotary Donation to Central Park West 365 Project

Betty Bittner presented a check for \$10,000 to the city for the Central Park West 365 Project

2. Oath of Office and Badge Pinning of Police Sergeant Jacob Schweigl

Police Chief Meinnert introduced Sergeant Schweigl. The City Clerk administered the Oath of Office.

3. Oath of Office and Badge Pinning of Police Officer Justin Jackson

Police Chief Meinnert introduced Officer Jackson. The City Clerk administered the Oath of Office.

4. Oath of Office and Badge Pinning of Fire Chief Dave Murack

City Manager Buckley introduced Chief Murack. The City Clerk administered the Oath of Office.

B. Status Update/Reports

1. Staffing Updates

Mr. Buckley reported on the ongoing recruitments for: Public Works Maintenance Worker – Offer accepted, announcement coming soon; Certified Water Operator – accepting

applications; Police Officer – accepting applications. Recent Hires: Fire Chief – Dave Murack; Police Officer – Justin Jackson; Police Sergeant – Jacob Schweigl.

2. Lincoln Street Reconstruction Project

Mr. Buckley reported the public and private sewer laterals and water services are completed from 17th Street to 20th Street. The storm sewer installation is progressing from 17th Street to 19th Street.

3. Central Park West 365 Project

Mr. Buckley reported the city is still awaiting word on the \$50,000 grant application to WEDC's Vibrant Spaces Grant program. It is estimated the remaining funding need currently is \$75,000.

Mr. Buckley reported on the following timeline for completion: June 3rd the park concrete was completed. The week of June 5th-9th: completion of site grading, completion of stage masonry, sod laid, remaining trees planted, the pavilion building completed, and asphalt work on West Park St. The week of June 12th – 16th: splash pad start-up, sound system start-up, donor signage installation, and site furnishing installation.

4. Tourism; Explore Two Rivers Update

Mr. Buckley reported Room Tax revenues show an upward trend through the first quarter of 2023. Explore Two Rivers is expanding the City's marketing efforts to include weekly radio promotions on the WOMT, Lake 98.1 and securing a digital billboard presence on I-43 south of Sheboygan that will highlight upcoming events. A Fox Cities Magazine spread reflects an initiative to work with local businesses and organizations to develop an ad-buy in the critical Fox Cities market that encompasses many of our local tourist attractions. The first meeting of the Explore Two Rivers Board of Directors will be held on Wednesday during which the board will consider approval of bylaws, board leadership, and discuss priority projects.

5. Washington Park Pickleball and Tennis Courts

Mr. Buckley reported the contractor for painting the courts was on-site working on Sunday, June 4th. This contractor works across the state and has been delayed getting to our courts because of low night time temperatures in May and rain in other parts of the state. As of Thursday, June 1st, the contractor indicated that the goal for completion of painting is June 9th. Net posts will be installed once painting is complete.

6. Upcoming Events:

a. Open House Hamilton Wood Type & Printing Museum, Saturday, June 10, 2023, 10:00am to 3:00pm, Hamilton Wood Type & Printing Museum

b. HFM Froedert Maritime Marathon, Sunday, June 11, 2023, 6:45am, Lake Michigan's Shoreline

c. E-Waste Recycling Event, Tuesday, June 13, 2023, 7:30am to 5:00pm, Two Rivers Utilities

d. Summer Snow Stroll, Saturday, June 17, 2023, 1:00pm to 4:30pm, Downtown Two Rivers, Benefit Snowfest

7. Other

Thank you to Bo Erickson and Manitowoc Ice for the donation of an Ice Maker to Two Rivers Water Utility.

The 2023 Summer Events Flyer and complete and up-to-date information of events is available on exploretworivers.com.

Follow-up regarding problem properties cited by Councilmember Shimulunas at the May 15 Council Meeting:

Property #1: Location on 11th Street. This property owner had been contacted by the Community Service Officer on May 9 about materials on the terrace and in the front yard; was given until May 22 to comply. Property was not in compliance upon re-inspection and owner was issued a citation on May 24.

Property #2: Location on Roosevelt Avenue. This property is the subject of a current enforcement action under the City's Chronic Nuisance Ordinance. City is awaiting Circuit Court authorization to go onto the property for removal of materials that constitute violations of City ordinances. Property was previously the subject of an enforcement action under the Chronic Nuisance Ordinance, for which the Municipal Court assessed penalty and costs totaling \$500.

C. Legislative/Intergovernmental Update

A bill that would result in Shared Revenues being increased by a minimum of 15 percent passed the

WI Assembly on May 17; no action in the Senate to date.

The issue of Milwaukee local option sales tax to address the City's pension funding woes appears to be the critical issue that is delaying action.

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council Meeting, May 15, 2023
2. City Council Work Session, May 22, 2023

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Business & Industrial Development Committee/Community Development Authority, March 28, 2023
2. Public Works, May 15, 2023
3. Board of Review, May 17, 2023
4. Environmental Advisory Board, May 16, 2023
5. Police and Fire Commission, May 11, 2023

Recommended Action:

Motion to receive and file

C. Finance Reports, March 2023

1. Debt Service, General Fund, Lester Library, Utilities Report

Recommended Action:

Motion to receive and file

D. Summary of Verified Bills for the Month of May, 2023 for \$2,141,340.54

Recommended Action:

Motion to receive and file

E. Applications and Petitions

1. Application for New Combination Class "B" Beer/"Class B" Liquor License Application for the period of June 6, 2023 to June 30, 2023 for Heros Venture Arcade LLC, 2022 Washington Street - Michael Cleveland, Agent (dba Heros Venture Arcade)
2. Application for Temporary Class "B" Retailer's License from Two Rivers Main Street for Cool

City Classic Car Show and Cruise, June 23 & June 24, 2023, at Central Park

3. Application for Temporary Class "B" Retailer's License from SCL Softball Club for SCL Softball Tournament, July 7-9, 2023, at Vietnam Veterans Memorial Park

4. Application for Temporary Class "B" Retailer's License from Two Rivers Main Street for Bryan Lee Memorial Blues Festival, July 22, 2023, at Central Park

5. Application for Temporary Class "B" Retailer's License from Lakeshore's United Visionaries for Lakeshore Pride, July 29, 2023, at Two Rivers Community House

6. Application for Temporary Class "B" Retailer's License from Two Rivers Main Street for Ethnic Festival, September 16, 2023, at Central Park

Recommended Action:

Motion to approve the application and authorize issuance of the license

F. Renewal License Applications for Period of July 1, 2023 to June 30, 2024

1. Class "A" Beer License - Qty 1

2. Combination Class "A" Beer/"Class A" Liquor Licenses - Qty 7

3. Combination Class "B" Beer/"Class B" Liquor Licenses - Qty 18

4. Beer Garden Permits - Qty 10 (including waiver to minimum distance from residential property requirement for Submariners Pub LLC)

5. Cigarette and Tobacco Retail Products Licenses - Qty 8

6. Landscape & Tree Removal Licenses - Qty 11

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses as provided for in the list submitted by the City Clerk and upon satisfactory inspection

G. Noise Ordinance Waiver for Beach Bash 2023, June 23rd and 24th until 11:30 PM at Neshotah Beach --Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:

Motion to approve the noise ordinance waiver

H. Noise Ordinance Waiver for Latino-American Beach Festival, July 14th and July 15th until 11:00 PM at Neshotah Beach --Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:

Motion to approve the noise ordinance waiver

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried with a voice vote.

Motion made by B. LeClair, Seconded by Shimulunas.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser

Abstain: Wachowski

11. CITY COUNCIL - FORMAL ITEMS

A. Resolution Recognizing Thursday, June 22, 2023 as Sundae Thursday

Recommended Action:

Motion to read and adopt the resolution

Motion carried with a roll call vote.

Motion made by Stechmesser, Seconded by Shimulunas.
Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

- B. Ordinance to create Section 2-1-5, entitled "Central Count" to provide requirements and standards for Central Count of Absentee Ballots for Elections

Recommended Action:

Motion to waive reading and adopt the ordinance

Motion carried with a roll call vote.

Motion made by Dahlke, Seconded by Petri.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

- C. Resolution Authorizing Amendment No. 2 to Tax Incremental Financing Property Sale, Cash Grant and Developer's Performance Agreement with the Confluence, LLC

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by Stechmesser, Seconded by Petri.

Voting Yea: B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Voting Nay: Dahlke

12. FOR INFORMATION ONLY

- A. City Council Regular Meeting, Monday, June 19, 2023, 6:00 PM
- B. City Council Work Session Meeting, Monday, June 26, 2023, 6:00 PM
- C. City Council Regular Meeting, Wednesday, July 5, 6:00 PM

13. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 7:21 PM.

Motion carried with a voice vote.

Motion made by Dahlke, Seconded by Petri.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,

Amanda Baryenbruch
City Clerk