



LIBRARY BOARD MEETING

Tuesday, February 11, 2025 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Pennefeather called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Shannon Derby, Don Weiss, Kathryn Gadd, Katie Stone, Sharon Sleger, and Stanley Palmer. Absent and excused - Mary Glaser and Ned Guyette. Also present: Chris Hamburg, Adult Services Coordinator, and Jeff Dawson, Director
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the January 14, 2025, meeting, made by Palmer, second made by Weiss. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from January 2025, made by Weiss, second made by Gadd. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT**
Derby noted the City Council Listening Session will be held at the library fireplace, February 19. Pennefeather likes the ‘read a book create a craft’ challenge, and that he had built a canoe using a book he checked out from the library. Stone participated in the craft as well and has a knit mouse proudly on display.
7. **DIRECTOR'S REPORT**
Dawson fielded questions and comments concerning his report.
8. **COMMUNICATIONS**
 - A. Library Newsletter – February 2025
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
A wood-fired pizza restaurant will open soon. Taco Bell will build in Two Rivers. Derby fielded questions from board members.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – No Report
11. **REPORT FROM COUNTY REPRESENTATIVE**
Health and Human Services budget shortfall were not as bad as expected. Bertram Communications’ application for broadband expansion in Manitowoc County was endorsed. Laurie Heier retired from the County Clerk’s office after 53 years with the county.
12. **UNFINISHED BUSINESS**
 - A. Motion to approve amended Meeting Room Policy with additional recommended changes made by Derby, second made by Sleger. Voice vote carried unanimously.

13. NEW BUSINESS

- A. Approve the library’s annual report with corrections and allow President Pennefeather to sign the final version made by Palmer, second made by Derby. Voice vote carried unanimously.
- B. Reviewed end of year, 2024 financial statements. Dawson answered questions from the board.
- C. Motion to approved allocating funds, \$4,000.00, from the Edward Jones Gift Account, to balance the 2024 budget made by Weiss, second made by Gadd. Voice vote carried unanimously.
- D. In lieu of forming a nominating committee for next year’s officers, President and Vice President, it was agreed the slate to be voted on at the March 2025 meeting will be Sleger, President and Gadd, Vice President.
- E. Board Terms were reviewed, Guyette has agreed to serve the second of his allotted three terms. With Pennefeather’s third term ending, the board will have a vacant seat to fill in May. Dawson noted there were at least two applications sent to the City Manager’s office. The City Manager appoints citizens to the library board.

14. BOARD EDUCATION – None

15. CLOSED EXECUTIVE SESSION – None

16. ADJOURNMENT

Motion to adjourn made by Sleger, second made by Gadd. Voice vote carried unanimously.
Meeting adjourned at 7:44 PM.

Respectfully submitted by Jeff Dawson, Director