



LIBRARY BOARD MEETING

Tuesday, March 11, 2025 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Pennefeather called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Shannon Derby, Don Weiss, Kathryn Gadd, Sharon Sleger, Ned Guyette, and Stanley Palmer. Absent and excused - Mary Glaser and Katie Stone.
Also present: Chris Hamburg, Adult Services Coordinator, and Jeff Dawson, Director
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the February 11, 2025, meeting, made by Guyette, second made by Palmer. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from February 2025, made by Weiss, second made by Sleger. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT**
Sleger witnessed an older gentleman getting a library card and noted his genuine excitement in getting a library card and a woman with a service dog having a pleasant interaction with staff. Derby thanked library staff for hosting the City Council Listening Session held at the library fireplace, February 19.
7. **DIRECTOR'S REPORT**
Dawson fielded questions and comments concerning his report.
8. **COMMUNICATIONS**
 - A. Library Newsletter – March 2025
 - B. Wisconsin Libraries by the Numbers 2024, from the Wisconsin Library Association
 - C. Manitowoc Calumet Library System 2024 Year in Review.
 - D. Wisconsin Library Association Member Spotlight, February 2025, Featuring Terry Ehle, Youth Services Coordinator
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
City Manager survey distributed to the City Department Heads and community to identify what qualities are most important in hiring a new city manager. A city council candidate forum is this coming Friday. City of Two Rivers Environmental Advisory Board is presenting “Keep Wildlife Wild” at the library this Thursday. Main Street’s Great Trivia Contest is this Friday.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – No Report

11. REPORT FROM COUNTY REPRESENTATIVE

Heritage building elevator repair is complete. Resolution creating a Manitowoc County Opioid Task Force was voted down. Committee of the Whole meeting March 18 to discuss the Human Services budget. UWGB Manitowoc Campus enrollment is up. Drug Disposal final 2024 report shows over 1,800 pounds of drugs collected.

12. UNFINISHED BUSINESS – None

13. NEW BUSINESS

A. Sleger reported the slate of officers that will be presented and voted on at the April meeting will be: Sleger – President and Gadd – Vice President.

14. BOARD EDUCATION – None

15. CLOSED EXECUTIVE SESSION

President Pennefeather read Wisconsin Statutes s.19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Pennefeather then stated the reason for the Closed Session is in regards to the Library Director’s annual review. He then opened the floor for a motion to enter into Closed Session. Motion made by Guyette to enter into Closed Session, second made by Sleger. Roll Call Vote: Sharon Sleger – Aye; Don Weiss – Aye; Ned Guyette – Aye; David Pennefeather – Aye; Kate Gadd – Aye; Stanley Palmer – Aye; Shannon Derby – Aye. Motion carried. The Board of Trustees entered into Closed Session at 6:55 PM.

At 7:15 PM a motion to reconvene in open session was made by Guyette, second made by Gadd. Voice vote carried unanimously.

16. ADJOURNMENT

Motion to adjourn made by Sleger, second made by Palmer. Voice vote carried unanimously. Meeting adjourned at 7:15 PM.

Respectfully submitted by Jeff Dawson, Director