



MINUTES

1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 6:01 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Mike Mathis, Parks and Recreation Director; Jeff Dawson, Library Director; Dave Murack, Fire Chief; Kassie Paider, Finance Director; Joe Metzen, Tourism Director; Matt Heckenlaible, Public Works Director; Rick Powell, IT Supervisor; Brian Dellemann, Electric Utility Director; Andrew Sukowaty, Water Utility Director; Elizabeth Runge, Community Development Director/City Planner; and Ben Meinnert, Police Chief

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. INPUT FROM THE PUBLIC

None.

6. OATH OF OFFICE AND BADGE PINNING OF TANNER TOME, FIREFIGHTER/PARAMEDIC

Fire Chief Murack introduced Tanner Tome to the City Council. The City Clerk administered the oath of office and family members completed the badge pinning.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Council Vice President Wachowski reminded citizen to mow their lawns. There are many yards with long grass throughout the City and the Community Service Officer is working to address the large number of long grass complaints.

Councilmember Shimulunas received a complaint regarding cats throughout the City. There has been an increase in feral cats causing nuisances to properties.

Councilmember Bittner reported on the following communications:

- He received a question regarding reconsidering allowing dogs on Neshotah Beach in the morning hours.
- He received a question regarding Frontier Lines and who is responsible for the clean up after the project is completed. Electric Utility Director Brian Dellemann stated Frontier is installing fiber optics underground and overhead throughout the City. They are placing door hangers and sending postcards to residents informing them they will be soon in that area of

the City. The Electric Department and Engineering Department have received questions and concerns from Citizens and the City passed that information along to the project manager.

Council President Stechmesser received communications about Frontier and grass cutting as addressed by other Councilmembers.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Bittner reported on the Committee on Aging stating there was a presentation from the Police Department. The K9 program is going well and citizens can support the program by purchasing small stuffed animals at the Police Department.

Councilmember D. LeClair reported on the following boards:

-- Main Street: There was a ribbon cutting at Cool City Cycles located in the 1800 block of Washington Street. There are future ribbon cuttings for Wild Flowers Outdoors on June 19, 2024 and Meridian Wellness on June 20, 2024. They are still planning for the Cool City Car Show and looking for volunteers. The mural is ongoing and the Design Committee is looking at other art projects throughout downtown.

-- Environmental Advisory Board: The Board is working on their website which is currently live for citizens to visit. There are five participants so far for the 2024 front yard garden program. The Board is looking for additional ways to help the City move forward in environmental issues.

Councilmember Petri reported on the Public Utility Committee. On June 11, 2024 a recycling event will be held at the Electric Department located at 1415 Lake Street from 7:30 AM – 5:00 PM.

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Kasandra Paider, Finance Director

Mr. Meinnert introduced Kasandra Paider to the City Council.

2. Kiana Luebke, Two Rivers High School, Human Resources / City Clerk Intern

City Clerk Baryenbruch introduced Kiana Luebke to the City Council.

B. Status Update/Reports

1. Staffing Updates

a. Anissa Fencil, Fox Valley Technical College, Police Department Intern

Mr. Meinnert reported Anissa Fencil recently started with the Police Department as an Intern. She has interest in forensic evidence.

2. Roosevelt Avenue Construction Update

Public Works Director Heckenlaible reported the installation of water and sewer service laterals continue in the northerly portion of the project area, between 9th and 12th streets.

3. Final Approval of Amendment 2 to the Tid 12 Boundaries and Project Plan by the Joint Review Board on May 30

Mr. Meinnert reported the amended project plan for TID 12 provides for developer grants to assist with an expansion project at Sauve's Automotive, redevelopment of the former Elks Club as Violet Spa, and possible other projects within the district. Such assistance would be funded by the additional property taxes generated by these projects.

4. Tourism, Explore Two Rivers Update

Tourism Director Metzen reported Explore Two Rivers recently received designation as a Destination Marketing Organization (DMO) from Destinations Wisconsin, a statewide tourism

organization that assists tourism development through joint promotions, education and advocacy for Wisconsin tourism organizations.

5. Explore Two Rivers Received Destination Marketing Organization from Destinations Wisconsin

Mr. Metzen shared a video regarding the importance of becoming a Destination Marketing Organization.

6. Washington Park Playground

Parks and Recreation Director Mathis reported Washington Park playground is closed as several pieces of new play equipment are installed. The project is expected to be completed later this week.

7. Central Park West Splash Pad, Neshotah and Vietnam Ball Park Concession Stands are open for the season

Mr. Mathis reported the Neshotah Beach Concession Stand and the Central Park West Splash Pad are both open for the season.

8. Summer Reading Program at Lester Public Library

Mr. Meinnert reported the Summer Reading Program at the Lester Public Library will begin on June 10, 2024.

9. 2023 Police Department Awards Banquet

Mr. Meinnert reported the Police Department recently had their 2023 Awards Banquet at Woodland Dunes. Officer Jeremy Stodola received a Valor Award for risking his safety in the efforts to rescue a child at Neshotah Beach. Private Citizen Cooper Boye received a Chief's Award for his heroic efforts to save a child at Neshotah Beach. Assistant Chief Melissa Wiesner received a Merit Award for her role working with legislation for new laws enacted to assist Law Enforcement and in recognition of becoming 2023 Wisconsin Woman Police Officer of the Year. Officer Justin Krueger received a Merit Award for his quick actions solving a crime and then to prevent a Two Rivers person from harming themselves and getting them appropriate care. Officers Cale Beyer, Amanda Verhelst, Leander Menn, and Jacob Schweigl received life savings awards. Kathy Schroeder was recognized for her 25 years of service to TRPD and Rob Wandrie for his 10 years of service.

10. Upcoming Events:

- a. Concerts in the Park: Tony Rocker's Elvis, Thursday, June 6, 6:00 PM, Central Park West
- b. Farmers & Crafters Market, Thursday, June 6, 4:00 to 8:00 PM and Saturday, June 8, 8:00 AM to 1:00 PM, Central Park East
- c. E-Waste Recycle Event, Tuesday, June 11, 7:30 AM to 5:00 PM, 1415 Lake Street
- d. Concerts in the Park: Jerry Voelker & the Jolly Gents, Thursday, June 13, 6:00 PM, Central Park West
- e. Friday Night Live: Mockingbird, Friday, June 14, 7:00 to 9:00 PM, Central Park West

11. Other

Mr. Meinnert reminded citizens on the ordinance provisions on tall grass, and thanked city staff for their efforts in hanging flower baskets downtown.

City Clerk Baryenbruch reported there are several third-party mailing groups sending out voter registrations and absentee ballot applications to citizens. If you receive these documents in the mail and you are already registered or have an absentee ballot request on file you may ignore the documents. If there are any questions, contact the City Clerk's Office at 920-793-5526.

10. CONSENT AGENDA

- A. Presentation of Minutes
 - 1. City Council Meeting, May 20, 2024
Recommended Action:
 Motion to waive reading and adopt the minutes

- B. Minutes of Meetings
 - 1. Committee on Aging, April 1 and May 6, 2024
 - 2. Community Pool Ad Hoc Committee, April 4, April 17 and May 15
 - 3. Joint Room Tax Commission and Explore Two Rivers Board, May 16, 2024
 - 4. Board of Municipal Canvassers, April 3, 2024
 - 5. Explore Two Rivers Board of Directors, April 9, 2024
Recommended Action:
 Motion to receive and file

- C. Finance Reports, March and April 2024
 - 1. Debt Service, General Fund, Lester Library, Utilities Report
Recommended Action:
 Motion to receive and file

- D. Applications and Petitions
 - 1. Temporary Class "B" License for Two Rivers Youth Sports, for Beach Bash located at Neshotah Park, June 28 & 29, 2024
 - 2. Temporary Class "B" / "Class B" License for American Legion Auxiliary - Unit 165, for Senior Center 70th Anniversary Celebration at Central Park West, August 7, 2024
Recommended Action:
 Motion to approve the application and authorize issuance of the license

- E. Renewal License Applications for Period of July 1, 2024 to June 30, 2025
 - 1. Class "A" Beer License - Qty 1
 - 2. Combination Class "A" Beer/"Class A" Liquor Licenses - Qty 4
 - 3. Combination Class "B" Beer/"Class B" Liquor Licenses - Qty 15
 - 4. Beer Garden Permits - Qty (including waiver to minimum distance from residential property requirement for Submariners Pub LLC) 8
 - 5. Cigarette and Tobacco Retail Products Licenses - Qty 7
 - 6. Landscape & Tree Removal Licenses - Qty 12
Recommended Action:
 Motion to approve the applications and authorize issuance of the licenses as provided for in the list submitted by the City Clerk and upon satisfactory inspection

- F. Property Conveyances for Right-of Way Related to WisDOT Memorial Drive Project ID: 1470-27-21
Recommended Action:
 Motion to receive and file

- G. Noise Ordinance Waiver for Beach Bash 2024, June 28th and 29th until 11:30 PM at Neshotah Beach--Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration
Recommended Action:
 Motion to approve the noise ordinance waiver

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried with a voice vote.

Motion made by B. LeClair, seconded by Derby.
Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser
Abstain: Wachowski

11. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Recognizing Thursday, June 27, 2024 as Sundaе Thursday

Recommended Action:

Motion to read and adopt the resolution

Motion carried with a roll call vote.

Motion made by Bittner, seconded by D. LeClair.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser,
Wachowski

- B. Purchase Street Sweeper

Recommended Action:

Motion to purchase Street Sweeper from Envirotech Environmental of Lannon, WI for \$248,000.00 (Budgeted for \$275,000 in 2024 Capital Budget)

Motion carried with a roll call vote.

Motion made by Petri, seconded by Derby.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser,
Wachowski

- C. Lead Service Lateral / Sanitary Lateral Replacement Program Policy and Process

Recommended Action:

Motion to approve the Policy and Process, as recommended by the City Engineer and the Utilities Committee

Water Utility Director Sukowaty and Public Works Director Heckenlaible presented the program to the City Council that was approved by the Public Utilities Committee. Sukowaty explained the lead service replacement is funded through the Safe Drinking Water Loan Program and American Rescue Plan Money. The ARPA must be expended by December 31, 2025. Residents have had the opportunity to voluntarily have their lead service laterals replaced but the City has not seen a large number of volunteers. Sukowaty explained mandating the replacement is necessary to use the funding to give the maximum grants available. The City will pick out areas every year and if there is a lead service in that area it would be mandatory to replace it, it will remain optional to replace the sewer. Public Works Director Heckenlaible explained the City is working to finalize the details of the program before getting information out to the property owners. Councilmember Wachowski spoke against the program changes expressing his concern of the financial issues some resident could face.

Motion carried with a roll call vote.

Motion made by B. LeClair, seconded by Petri

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser
Voting Nay: Wachowski

- D. Recommendation to Close City Hall and Other Departments on Friday, July 5, 2024, in Observance of Independence Day Extended Holiday Weekend

Recommended Action:

Motion to close City Hall and other Departments on July 5, 2024, with provision that employees wishing to be paid for this day must use vacation leave

Motion carried with a voice vote.

Motion made by D. LeClair, seconded by Brandt.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

- E. Consideration of Amended and Restated Tax Incremental Financing, Property Sale, Cash Grant and Developer's Performance Agreement, RE: Multi-Family Development by The Confluence, LLC at the East Twin River (Prepared Per Direction by City Council at the April 29, 2024 Work Session)

Recommended Action:

Motion to authorize the City Manager and City Clerk to execute the Agreement on behalf of the City

Motion carried with a roll call vote.

Motion made by Wachowski, seconded by Petri.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

12. FOR INFORMATION ONLY

A. City Council Regular Meeting, Monday, June 17, 2024, 6:00 PM

B. City Council Work Session Meeting, Monday, June 24, 2024, 6:00 PM

13. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 7:36 PM

Motion carried with a voice vote.

Motion made by B. LeClair, seconded by Derby.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,

Amanda Baryenbruch
City Clerk