



## **MINUTES**

**1. CALL TO ORDER: 5:17 pm**

**2. ROLL CALL**

Committee Members: Scott Stechmesser, Tracey Koach, Bill LeClair  
Staff and Others: Matthew Heckenlaible

**3. REVIEW AND APPROVAL OF MINUTES**

Minutes from the July 12, 2023, Public Works Committee Meeting

Bill LeClair made a motion to approve the July 12, 2023, Public Works Committee Minutes, seconded by Tracey Koach. Motion passed.

**4. PUBLIC INPUT – None**

**5. ON-GOING PROJECT STATUS AND ACTION IF NEEDED**

**A. Lincoln Street - 17th Street to 22<sup>nd</sup> Street update**

All utility work has been completed. Vinton started grading and graveling operations July 20<sup>th</sup> and will tentatively start paving August 3<sup>rd</sup>.

**B. Scattered Laterals (2023) – Lincoln Street – Completed**

**C. 2023 Sidewalk Contract**

Two (2) submitted bids were opened on Tuesday, August 1<sup>st</sup>, 2023. The lowest bid was Seiler Bros. Construction, Inc. at \$50,942.50 and the other bidder was Al DiX Concrete, Inc. at \$55,485.00. Currently, there is money available within the 2023 construction budget and there are approximately 100 locations that need to be repaired ranging back to 2017. Most of the property owners had been previously notified, however we will send out notifications again as a courtesy. This will also be brought up for formal action at the August 7<sup>th</sup>, 2023, City Council meeting.

Bill LeClair made a motion to support the recommendation made by the Director Heckenlaible and award Contract 4-2023 to the low responsive bidder, Seiler Bros. Construction, Inc. in the amount of \$50,942.50, seconded by Tracey Koach. Motion passed.

**D. Sandy Bay Highlands – Phases 3 & 4**

- Wetland Delineation - completed
- Wetland setbacks - WDNR Stormwater setbacks
- If the wetlands that were part of the Jurisdictional Agreement have shrunk, do those setbacks remain the same or reduce in size accordingly – waiting on WDNR response
- Soil test pits completed – waiting on final soils report
- Are we still able to fill in those small, disconnected wetlands that were originally called out in the Jurisdictional Agreement – waiting on WDNR response
- How do the new wetlands and setbacks impact layout – waiting on WDNR response on items noted above so that the layout can be evaluated

**E. Central Park East – Friendship Table Installation**

The Sculptor, Vaclav Fiala, arrived in Two Rivers on Tuesday and met with City Staff to review the location and get some insight as to how he sees it within Central Park East. Per his vision, the location shifted slightly to the east of where it was previously staked out prior to the July 5<sup>th</sup> City Council meeting. He wants it to be symmetrical to the park making it in line with the light poles and fountains down the center axis of the park. That shift will most likely result in the tree

immediately to the east needing to be removed in the future as the roots were cut about 4 feet from the base of the tree. However, a new tree will be planted within the central circle which will replace it. Excavation for the footings and concrete placement occurred Wednesday, August 2<sup>nd</sup>. The actual sculpture is in the United States but being held up by official paperwork and may not arrive in time for Vaclav to assist in the installation of it.

**F. Neshotah Beach Playground preparation**

Public Works crews will be moving from Central Park East and the Friendship Table project over to the former ball diamond at the beach to begin the preparation work for the new playground equipment. That work will include some grading, graveling, minor installation of drain tile and a perimeter sidewalk around the proposed playground area that will include a poured rubberized play surface. That work may take up to two weeks to complete so that the Park & Recreation contractor can then mobilize around Labor Day weekend.

**G. Pavement Repairs** – Ongoing – working in the southern/southwestern portion of the City

**H. 2024 projects**

**1. Roosevelt Street reconstruction**

Notification letters were sent out to residents on Wednesday, August 2, 2023. Bill LeClair inquired if the intersection of Lowell Street and Roosevelt Street will be modified as part of this project. Matthew Heckenlaible stated that preliminary discussions among staff have occurred, but no formal concepts have been put down on paper. Bill LeClair asked if there is a history of accidents at that intersection. Matthew Heckenlaible stated that he would obtain that information for the next meeting.

**2. Scattered laterals in the near southwest quadrant (Lowell to Monroe to 12<sup>th</sup> or 13<sup>th</sup>)**

Notification letters will be going out soon to residents within this area to provide them with an advance notice.

**3. Sidewalk replacement** – will evaluate if there is a need for a 2024 sidewalk contract

**6. PROPERTY OWNER REQUESTS:** None

**7. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION:** None

**8. COMMITTEE MEMBER AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION IF NEEDED:**

Tracey Koach inquired which department or committee would be responsible for dealing with vegetation within the street terrace areas? Matthew Heckenlaible asked if it was regarding some properties that have vegetation (such as milkweed) growing that is supposed to be beneficial for bees and butterflies. The City Manager has had discussions with some property owners about this and is requiring that vegetation be relocated or cut by the end of the year. The City Manager has also included this information in the monthly newsletter. Director Heckenlaible was going to see if the City Manager could make additional commentary as part of the City Manager's report at the August 7<sup>th</sup> Council meeting.

**9. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC and PARKING CONTROL) – ACTION, ENDORSEMENT, or MODIFICATIONS AS NEEDED:** None

**10. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION IF NEEDED**

**A. Leaf Collection**

Director Heckenlaible stated that he was looking for input or ideas on how to improve leaf collection over the past years.

- Presently, we pick up leaves east of the East Twin River and Lake Michigan on Monday's, between the rivers Tuesday through Thursday and west of the West Twin River on Friday.
- If that certain area of the City is not completed within that day or days, the crews move on to the next area and the leaves sit until the following week.
- The primary method of pick up is two dump trucks with two vacuum units that the guys rake and suck up the leaves that are within the curb line. IF there is an extreme quantity of leaves, the leaves will be scooped up with a front-end loader and dumped into a truck, loose.
- Proposing that the crews utilize smaller areas such as snowplow route areas and will finish one area before moving onto the next in an orderly manner. DPW will keep residents apprised of progress by modifying a map and posting it on the City Website and possibly other social media outlets.
- Possibly take equipment mounted brooms to push leaves to a desired location or intersection so that they can either be vacuumed up or scooped up and then hauled off. The street sweeper would then follow-up and pick up the smaller pieces of leaves not collected with the brooms and vacuum equipment.

No official action was taken on the proposed concept and there was no opposition to the proposal during the discussion.

#### **B. Snow Plowing**

- Director Heckenlaible stated that DPW will be looking at a liquid brine application machine soon as a modification to the way DPW deals with snow and ice during the winter months.
- Director Heckenlaible reviewed the recommendation pertaining to the possibility of plowing the Beach Trail at Neshotah Beach. As Raider Trail and Lakeshore Park (trail) are along busy highways and, for the most part, have an origin and destination, they are being plowed. During the winter months, the Neshotah Beach area is not as utilized along with some environmental concerns due to possible salt application. Therefore, the recommendation would be to not plow the trail at this time and could be re-evaluated if conditions changed.

Tracey Koach made a motion to support the recommendation within the presented memo, seconded by Bill LeClair. Motion passed.

#### **C. Northeast Lakeshore TMDL**

The TMDL is still in a draft state. Director Heckenlaible sat in on a virtual Public Informational Hearing on the latest draft of the TMDL August 2, 2023. This is the third version of the TMDL. Public written comments on this version dated July 28, 2023, can be submitted to WDNR until September 1, 2023. If there are no significant modifications necessary, the WDNR will submit to EPA for final review and approval. Potentially, the Northeast Lakeshore TMDL could be approved in late 2023.

### **11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING(S)**

Suggested as Wednesday, September 6, 2023, at 5:15pm

### **12. ADJOURNMENT: 6:25 pm**

Bill LeClair made a motion to adjourn the meeting, seconded by Tracey Koach. Motion passed.

*Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*