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**MINUTES**

**1. CALL TO ORDER**

Kyle Kordell called the meeting to order at 5:30 PM.

**2. ROLL CALL**

Present: Kyle Kordell, Kay Koach, Kristin Lee, Matt Heckenlaible, Adam Wachowski and Pat Klein.

Excused: Rick Inman

Also Present: Bonnie Shimulunas and Recording Secretary Adam Taylor.

**3. ACTION ITEMS**

**A. Review of Extraterritorial Certified Survey Map completed by Benjamin Reenders, Licensed Surveyor, Parcel 018-125-013-001.00.**

The extraterritorial certified survey map proposes to split one parcel into two parcels. However, the board found that this is creating a landlocked parcel. All lots shall front a public street for a distance of at least 60 feet. Access or frontage by means of easement is not acceptable. The property owner owns the southern parcel adjacent to the reviewed parcel; however, this does not constitute as street frontage for the property. The properties are also in different jurisdictions.

Motion made to deny the certified survey map.

Motion made by Heckenlaible, seconded by Lee.

Roll Call Vote:

Voting Yea: Kordell, Koach, Lee, Heckenlaible, Klein, Wachowski

Motion Carried

**4. FOR DISCUSSION**

**A. Discussion of Possible Ordinance Amendment to Create a Requirement for a Mowed Perimeter Zone Around Undeveloped Properties—For Purposes of Providing a Fire Break and Pest Control**

Kyle Kordell discussed his findings following last month's meeting. One municipality in Illinois, as well as many in California and Oregon were found to have adopted a mowed perimeter ordinance. No municipalities in Wisconsin were found to have such an ordinance adopted. There is hesitation in adopting such an ordinance, but there is interest.

Staff plans to have more discussion regarding a possible ordinance amendment in the future.

**B. Discussion of screening and vision clearance regulations regarding concerns around fences.**

The Plan Commission discussed the current ordinance surrounding fences and what issues are currently present. There have been fences erected around the city that are close to the sidewalk. This can cause safety concerns for vision when backing out of a driveway. The ordinance does not state a

setback requirement for fences in the front yard; only in areas where a vision clearance triangle is present and on corner lots. The Plan Commission expressed interest in a possible ordinance amendment to require a fence to be setback at least 3' from a sidewalk.

#### **4. ADJOURNMENT**

Motion to adjourn at 6:20 PM.

Motion made by Wachowski, seconded by Koach.

Respectfully submitted, Adam Taylor, Recording Secretary