



**TWO
RIVERS**
WISCONSIN

PUBLIC UTILITIES COMMITTEE MEETING

Tuesday, May 2, 2023, at 5:00 PM

Committee Room - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER - 5 pm

2. ROLL CALL

Committee Members: Darla LeClair, Tim Petri, Jeff Dahlke – all present

Council Member Scott Stechmesser also present

Staff present: Matthew Heckenlaible, Scott Ahl, Brian Delleman and Andrew Sukowaty

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the April 3, 2023, Public Utilities Committee Meeting

Tim Petri made a motion to approve the April 3, 2023, Public Utilities Committee Meeting minutes, seconded by Jeff Dahlke – Motion passed.

4. PUBLIC INPUT - None

5. 2023 CONSTRUCTION PROJECTS

- A. Lincoln Street from 17th Street to 22nd Street – Watermain construction is underway with main being installed from 17th Street north to 100 feet north of 19th Street. Watermain installation will continue for the next couple of weeks with private service work beginning the week of May 8th. Private service inspections will kick off the later part of the week of May 1.
- B. Lateral replacement (various locations - 2022) - With the 2022 deadline being extended to June of 2023, we were able to fill the remaining 29 open slots and have completed the removal of the old lead services and replaced with new water services as of this week.
- C. Lateral replacement (2023) – This work will take place on Lincoln Street (project) from 17th Street to 22nd Street with the replacement of private side services (water and sanitary). A pre-construction meeting will be held at 12:30 pm on May 3, 2023, in City Council Chambers. As noted above, inspections of private services will commence later this week with actual work beginning the week of May 8, 2023.

6. WASTEWATER UTILITY: UPDATES AND ACTION

- A. Sludge screw press project – The oldest belt press has been removed from the building and the new screw press has been moved into its place. By the end of April, the windows had been replaced and the building was again watertight. The Contractor is working on piping, electrical and control panels which they hope to finish up in May and are awaiting 'the logic controls' prior to start up in June of 2023.
- B. Plant treatment process status – Staff believe that they have gained the upper hand in dealing with the filament issue that has impacted plant operations twice this winter/spring. Unsure of the actual cause but were leaning towards excessive fats and oils. Currently, the plant is more

or less back to normal operation.

- C. Riverside Foods – Another round of sampling took place at the end of March early April during the ‘spring melt’ which increased flows within the sanitary collection system and at the wastewater plant. Therefore, the BOD and TSS sample results were down from the early to mid-December sampling period. Now that flows are back down to a more normal rate, similar to flows observed in December, Wastewater staff is going to be collecting additional samples in early May.

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION IF APPLICABLE

- A. Frontier Communication – Fiber up-grade update – Frontier is proposing to upgrade their existing communication system with a fiber optic network. They are proposing to over lash onto their existing system maintaining approximately 90% of the system being overhead and connected to City utility poles. They submitted a single set of plans in early March and stated that they would be submitting numerous smaller plan sets to provide better coordination. Work was supposed to begin late spring and extend into the fall of 2023. Since our virtual meeting with them at the end of March, we have not heard anything further about this project.
- B. Customer non-payment disconnect update - Electric Utility started the disconnect process by sending out 24-hour notices, which actually ends up being a 48-hour notice. Prior to those notices, over 50 notices were sent out as a courtesy with an additional 6 notices the following week. Brian Dellemann wanted to acknowledge all the hard work that Customer Service puts in working with customers to formulate payment plans, avoiding disconnection. They are down to 13 customers remaining delinquent. It should be noted that there are many repeat residential offenders. There are also several delinquent businesses; however, the disconnect policy does not apply to businesses so disconnections could occur during the winter months if the City elected to do so.
- C. 2025 Bucket truck replacement discussion with possible action – Electric Utility Staff looked over a new truck and have received the build specifications for it. They went through the specifications and are removing extra bells and whistles that would be nice but are not necessary for their future truck. The vendor is going to take that modified specification and supply them with a quotation which can be discussed at the next Public Utilities meeting.
- D. Electronic recycling event June 13th – 7:30 am – 5:00 pm: A recent mailer stated the date to be June 14, 2022 – the actual date is June 13th, 2023, at the Electric Utility Shop off Lake Street. It should also be noted that prices for dropping off electronic items have increased slightly and can be found on the Two Rivers Utility Website: <https://www.two-rivers.org/trwl/page/recycle-event> .
- E. WIFI upgrade for downtown and beach – Last week Electrical crews met with IT staff and mounted antennas to provide service along Washington Street and at Neshotah Beach. This expands the bandwidth service from 50 to 200.

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION AS NEEDED

- A. Water Week May 7th – 13th - There will be a coloring contest this year with three different entry forms available at City Hall and the Lester Public Library. They are also available on the Two Rivers Water Utility webpage. This is to recognize the vital role that water plays in everyday life for both water professionals and the communities they serve.
- B. Lead Service Line replacement - 5 year outlook – City Staff are looking at how to maximize APRA and WDNR funds to reduce the total amount of lead services left within the City. When

we had 'scattered' lead service replacements in the past, it was on a voluntary basis. For informational purposes, to maximize the funding, the City/Utilities may need to mandate property owners to make the switch.

- C. Discuss bringing back Community care days – In trying to promote the current lead service replacement program it has been noted that a lot of property owners may not be aware of the program and the reasons behind it. As such, would having a booth at some community events promoting the program be worthwhile such as what had been known as Community Care Days or National Night Out. There was no formal action taken on this topic.
- D. WDNR corrosion control discussion (review PowerPoint) – Andrew Sukowaty provided insight as to how the Water Utility presently deals with corrosion control primarily as to preventing lead and copper leaching out of the system. WDNR desires to have the Water Utility modify their corrosion control treatment program. Water Utility had a study completed by a consultant as to how those changes could or would impact our current process and system. This study was provided to the WDNR and is awaiting feedback from the Department. It is anticipated that a meeting between the Water Utility and WDNR will take place towards the end of May 2023.

9. STORM WATER UTILITY: UPDATES AND ACTION AS NEEDED

- A. Urban Non-point Planning Grant Application – A grant application has been submitted to WDNR for consideration.
- B. A brief discussion was had regarding enacting parking restrictions to aid in the efficiency of street sweeping. It was Director Heckenlaible's recommendation to maintain the current status until the City-Wide Stormwater Model and Program are re-evaluated as proposed within the Planning Grant application.

10. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION

- There was a brief discussion about future meetings being held over at the Utilities so that Committee and Council Members could then also take a tour of these facilities to get a better understanding of what goes on at these locations. No formal action taken.

11. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed for Monday, June 5, 2023, at 5:00 pm prior to Council Meeting. Looking ahead, it appears that the July meeting will take place on Wednesday, July 5, 2023, prior to the City Council Meeting.

12. ADJOURNMENT

- A motion was made by Tim Petri to adjourn the meeting, seconded by Jeff Dahlke. Motion Carried 7:02 pm.

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.