



**TWO
RIVERS**
WISCONSIN

ENVIRONMENTAL ADVISORY BOARD MEETING

Tuesday, August 18, 2026 at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** 5:35 pm

2. **ROLL CALL**

Board Members Present: Shannon Derby, Darla LeClair, Donald DeBruyn, Tracey Koach, DeeAnna Laine, Laura Prellwitz; Absent: Corinne Weis
Staff and Others: Matthew Heckenlaible, Scott Ahl, Mike Mathis, Kyle Kordell

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the June 16, 2026, Environmental Advisory Board Meeting

Tracey Koach made a motion to accept the June 16, 2026, Environmental Advisory Board meeting minutes, seconded by Laura Prellwitz. Motion carried.

4. **PUBLIC INPUT**

Don DeBruyn informed the Advisory Board that September 19–27, 2026, has been designated as **2026 Wisconsin Stormwater Week**. He inquired about the possibility of promoting the week within the community and potentially issuing a proclamation in recognition of the event.

Additional discussion focused on opportunities to involve local school children in stormwater awareness activities. One possibility discussed was having students participate in stenciling storm drains to help educate the community that stormwater flows to local streams, rivers, and Lake Michigan.

5. **NEW ITEMS FOR DISCUSSION AND ACTION, AS NEEDED**

A. **City of Two Rivers Littering Fee**

There was a brief discussion regarding the littering fee, which has not been adjusted in more than 20 years. The Board discussed whether increasing the fee would help encourage enforcement when littering occurs.

Laura Prellwitz made a motion to increase the Littering Fee to \$250, seconded by Darla LeClair. The motion carried.

B. **Japanese Knotweed**

Don DeBruyn brought this forward as an informational item and suggested providing information to the public through the weekly update and possibly as part of a “Did You Know” blurb. The Park & Recreation Department is seeking a grant to assist with the removal of Japanese Knotweed at various locations.

C. Solid Waste

Director Heckenlaible introduced a discussion regarding the future of garbage and recycling collection within the City. He provided context that the City's existing contract with its collection contractor is scheduled to expire in just over three years.

The Advisory Board was asked to consider the City's current collection system, as well as collection methods used by other communities, and to discuss whether there may be interest in exploring potential changes to the City's solid waste collection process.

The discussion will continue at future meetings.

6. ONGOING ITEMS FOR DISCUSSION AND ACTION, AS NEEDED

A. EAB Educational Series Update

Shannon Derby will be reviewing available dates with Library staff over the next week or so. She would like to continue holding the sessions on the third Thursday of each month, with the first session tentatively scheduled for either September or October.

B. Review of Board Mission Statement and Goals

Laura Prellwitz reviewed a draft revision of the Mission Statement with the Advisory Board. The Board discussed the proposed wording and made several recommendations to simplify the statement. The revised proposed wording will be brought back to the Board for further review at a future meeting.

7. PROJECT GOALS, OBJECTIVES AND UPDATES

A. The Fruit Tree Planting Foundation: Fruit Tree Orchard Grant – N/A

Mike Mathis was not present to provide context for this agenda item. The item will be held over until next month's meeting.

8. OTHER ITEMS THAT MAY COME BEFORE THE BOARD, WITH CONSIDERATION AND ACTION, IF NEEDED

Laura Prellwitz stated that she plans to reach out to students at Manitowoc Lutheran, Roncalli, and Two Rivers High Schools to determine if any students would be interested in attending Advisory Board meetings and providing a student perspective on environmental issues. These introductions will take place after the first couple of weeks of the school year.

9. SET DATE, TIME, AND LOCATION FOR NEXT BOARD MEETING

Proposed for Tuesday, September 15, 2026, at 5:30 pm. IF members have agenda items that they want to add to the agenda, send them to Susan Reilly.

10. ADJOURNMENT: 6:46 pm

Tracey Koach made a motion to adjourn the meeting, seconded by Laura Prellwitz. Motion carried.

Respectfully submitted by: Matthew R. Heckenlaible

Public Works Director/City Engineer