



PUBLIC UTILITIES COMMITTEE MEETING

Tuesday, March 05, 2024 at 5:00 PM

IT Conference Room - City Hall, 2nd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** 5:05 pm

2. **ROLL CALL**

Committee Members: Darla LeClair, Tim Petri, Jeff Dahlke

Staff & Others: Matthew Heckenlaible, Scott Ahl, Dave Casebeer, Andrew Sukowaty

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the February 6, 2024, Public Utilities Meeting

Tim Petri made a motion to approve the February 6, 2024, Public Utilities Meeting minutes, seconded by Jeff Dahlke. Motion carried.

4. **PUBLIC INPUT** - None

5. **CONSTRUCTION PROJECTS**

A. **Scattered lead water service replacements (2024) (See #8 below)**

B. **Roosevelt Avenue reconstruction**

City Council took action at the March 4, 2024, meeting to levy special assessments for the project and to award the construction contract to Mammoth Construction. Construction is anticipated to commence around April 1 and extend into October.

6. **WASTEWATER UTILITY: UPDATES AND ACTION**

A. **Sludge screw press project update**

It's running! The contractor started up the screw press last week, installed the smaller of the two motor control centers (MCC) this week and will install the larger MCC next week to continue the transition from the old equipment to the new equipment. After that, it is some tweaking of the system chemical additives to get the dryest sludge possible. They will address punch list items throughout this month and then work on the project closing out in April.

B. **Riverside Foods update**

Plans have been submitted with engineering review comments being submitted back to the consultant in February. It is on the plan commission agenda for March 11, 2024, primarily to review a right-of-way privilege agreement. A draft of the agreement had been forwarded to them with the plan review comments and instructions to have comments back to the city prior to March 4. Staff did have a conversation with the consultant regarding plan review comments and stated that updated plans and comments are necessary for formal action to occur.

7. **ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION, IF APPLICABLE** – *NOTE: Brian Dellemann, Electric Utility Director was not present to provide these updates.*
- A. Tree trimming
 - B. Substation update

8. **WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED**

A. **Scattered lead water service replacements (2024) - Proposed program discussion**

1. An ordinance for “Private Lead Service Line Replacement Financing” needs to be prepared and adopted. The purpose is to facilitate loans to property owners to replace private lead service lines by treating principal and interest repayments and fees and other charges of these loans as special charges eligible for inclusion on the tax bill for these properties. These dollars would be routed through a segregated alternative funding source account so that the City can repay their loan to the WDNR.
2. Section 5-1-8 of the city’s existing code of ordinances will need to be modified to ensure the city has appropriate language to require the replacement of lead and galvanized water services. A draft of the proposed ordinance changes was passed out to the committee members.
3. Discussion was held regarding sanitary sewer lateral replacement not being required, but strongly encouraged. The costs associated with the upgrades to the private sanitary sewer laterals would be paid by the property owners.
4. The money that the city could potentially loan to qualifying properties within the LSL area would come from WDNR Safe Drinking Water Program funds.
5. Further discussion regarding the need for and whether having a minimum \$1,000 loan amount for LSL replacement was appropriate as there may only be a few individuals that would meet those criteria. The consensus of the committee was to lower that minimum amount down to \$250 which would be repayable over a 5-year period along with appropriate interest. This loan program would not apply to sanitary sewer lateral work.
6. Will bring this to the full city council potentially in the next two weeks.

B. **Lead sampling update**

In 2024, the water utility will be required to do twice the number of lead water service samples than in the past for a multitude of reasons. One being that the city has not sampled in a while and the second is due to the two chemical additives that the city has been adding to try and settle out lead. Since the city has received authorization to discontinue one of those chemicals, we are now required to perform additional sampling.

The water utility has sent out over 600 requests for properties to voluntarily agree to submit water samples. Presently, 42 have agreed. The water utility needs a minimum of 60 water samples.

The water utility has obtained and submitted 17 samples for lead water to a laboratory. All of the samples submitted thus far have passed.

The water utility will continue to update the committee on their progress.

9. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED

A. Urban Non-Point Planning Grant

As has been noted in the past, the city has received a WDNR planning grant that will assist in updating our citywide stormwater management plan and modeling to aid us in achieving compliance with our MS4 stormwater permit. McMahon Associates will be assisting us in this endeavor with a kick off meeting scheduled for later this week.

B. Northeast Lakeshore TMDL

With the approval of the EPA, the city now needs to comply with the discharge standards which will be addressed in the updated citywide stormwater management plan and modeling.

C. Sandy Bay Highlands - Phases 3 & 4

We received a jurisdictional concurrence letter from the US Army Corp of Engineers (USACE) pertaining to the wetlands in the area of this project. The letter stated that they were not connected to federal waters and that USACE would have no jurisdiction over them. This allows the WDNR to revisit these wetlands and allows the city's request to fill the small wetlands within the proposed cul-de-sac.

D. MS4 report review

A last review of the annual stormwater report needs to be completed prior to presentation to the full city council at the March 18 meeting where a request to sign and submit to the WDNR as required. The report outlines what the city has done regarding educating the public about stormwater and how the city manages other aspects of the permit such as street sweeping, picking up leaves, minimizing salt usage and erosion control measures during construction, etc. One big goal in the upcoming years will be the implementation of other best management practices to further reduce total suspended solids and phosphorous from stormwater runoff.

10. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED

A. North landfill update

Still awaiting a response/approval from the WDNR regarding our plan modification that addresses the seep in the northwesterly portion of the landfill. Once that is obtained, work can commence to install a proposed underdrain that would take the leachate and discharge it into the sanitary sewer system. Required annual reports are also being prepared and submitted to the WDNR

11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION - None

12. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed for Monday, April 1, 2024, at 5:00 pm prior to Council Meeting

13. ADJOURNMENT: 6:12 pm

Tim Petri made a motion to adjourn the meeting, seconded by Jeff Dahlke. Motion carried.

Respectfully submitted by: Matthew R Heckenlaible
Public Works Director / City Engineer