



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Tuesday, July 05, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:00 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

ALSO PRESENT: Dave Casebeer, Wastewater Superintendent; Dave Dassey, IT Assistant; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Mike Mathis, Parks & Recreation Director; Jim McDonald, Public Works Director; Ben Meinnert, Assistant Police Chief; Andrew Raatz, Professional Standards Lieutenant; Elizabeth Runge, Community Development Director/City Planner; and Greg Buckley, City Manager; and Jack Bruce, City Attorney.

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

5. PUBLIC HEARING

A. Public Hearing for Conditional Use Permit for a Drive-Thru Facility at 1210 Washington Street

Recommended Action:

Motion to approve conditional use permit

Council President Wachowski opened the public hearing and made three calls for public input. There were no members of the public present and wishing to comment during the public hearing. The public hearing was closed.

Motion carried with a roll call vote.

Motion made by Koach, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

6. INPUT FROM THE PUBLIC

Craig Sheets, Wyoming - Spoke of concerns on conspiracies of murder via bodies of fresh water, meth labs and weapons stored in tornado shelters, and nuclear warfare.

Dean LaRose, 1629 Hawthorne Avenue - Reported that there is regularly traffic driving at excessive speeds on Hawthorne Avenue between 5:00-8:00 AM and 3:00-6:00 PM. He also requested additional enforcement of the ordinance prohibiting bicyclists from riding on sidewalks.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Shimulunas reported that she received a complaint about a motel in the City. Assistant Chief Meinnert indicated that the motel in question has not reached the point of a chronic nuisance because the property has complied with the requirements of the ordinance. He urged any complainants to report any potential illegal activity directly to the Police Department.

Councilmember Dahlke reported on the following:

- He received several comments regarding ATVs and UTVs being allowed in the City. Most were in favor and two were opposed.
- He received a question on whether or not the price of garbage stickers went up to \$3.00 each. Mr. Buckley confirmed that there has not been a change to the sticker price, but the price is reviewed annually by the Personnel & Finance Committee at budget time.
- He received another inquiry about the City paying for water usage at Central Park West 365 and a question on where the remaining funds will come from if the project costs exceed initial projections. Mr. Buckley indicated that Council will have more discussion on the next steps of the Central Park West 365 Project in August.
- He received a comment from a resident indicating that they thought spending the money required to get Council meetings back on cable was worth it since the City is also willing to spend over \$100,000 on a pickleball court.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember D. LeClair reported that Two Rivers Main Street has extended an offer to the top candidate for the Executive Director position. The Environmental Advisory Board will be pursuing conversations with small family farms to better improve the environment.

Councilmember B. LeClair reported that the Room Tax Commission decided to create a tourism entity. Following the creation, a tourism board will need to be created.

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Mike Mathis, New Parks and Recreation Director
Mr. Buckley introduced Mike Mathis, the City's new Parks and Recreation Director. Mike comes to the City from Michigan having previously served as the director of Tollgate Farm, a Michigan State University Extension facility.

B. Status Update/Reports

1. Staffing Updates
Mr. Buckley reported on ongoing recruitments including the Public Works Director/City Engineer and Community Service Officer positions with application deadlines of Friday, July 8. There is also one seasonal public works opening for a position that works May through November.
2. New Website
Mr. Buckley reported that the City's new website was launched last week and thanked the staff involved in the process for their efforts.
3. ATV/UTV Hearing
Mr. Buckley reported that a public hearing on the City possibly allowing ATV/UTV use on City Streets is being held Monday, August 15 during the regular Council meeting. The hearing is being publicized in June and July Utility billing inserts and on the City's website. Any written comments received in advance of the hearing are being forwarded to City Council weekly.

4. Progress on New Fire Department Aerial Platform Ladder Truck
Mr. Buckley reported that the Fire Department's new aerial platform ladder is expected to be delivered in August and shared some pictures of the truck in its build stage.
5. 17th Street Reconstruction Project
Mr. Buckley reported that the contractor will start installing new sanitary sewer laterals to the existing main within the next two weeks. Temporary water service will be set up the week of July 18 and underground utilities construction that will require roadway closure should commence in late July, pending confirmation that all materials are on-site.
6. Lester Library Summer Reading Program
Mr. Buckley reported that there are over 500 people signed up for the summer reading program "Oceans of Possibilities" at the Lester Public Library.
7. Central Park West 365 Project
Mr. Buckley reported that with donations and pledges to date, over 75% of the \$800,000 fundraising goal has been achieved. The City recently received a pledge from Lakeside Foods for \$5,000. The Fundraising Committee will be hosting a burger and brat fry at Bryan Lee Day with all proceeds benefitting the Central Park West 365 Project.
8. Recent Events: July 4 Weekend
Mr. Buckley reported that the activities scheduled for July 4 were cancelled due to weather and will be rescheduled for later this Summer with further direction from Council during this meeting.
9. Upcoming Events:
Mr. Buckley reported on the following upcoming events:
 - a. Concert in Central Park, Two Rivers Community Band, Thursday, July 7, 6:30 - 8:00 PM
 - b. Bryan Lee Memorial Blues Festival, Saturday, July 9, 1:00 - 8:30 PM, Central Park West
 - c. Bands on the Beach: Conscious Pilot, Sunday, July 10, 2:00 - 5:00 PM, Neshotah Beach
 - d. Kids Night: Chalk It Up! Tuesday, July 12, 6:00 - 7:30 PM, Koenig School
 - e. 43rd Annual Two Rivers Fish Derby & Festival, July 15 - 17, Walsh Field
10. Other
Mr. Buckley reported that www.exploretworivers.com remains the source for the most complete and up-to-date information on events in Two Rivers.

- C. Legislative/Intergovernmental Update
None.

10. CONSENT AGENDA

- A. Presentation of Minutes
 1. City Council Meeting - June 20, 2022
 2. City Council Work Session Meeting - June 27, 2022

Recommended Action:
Motion to waive reading and adopt the minutes
- B. Minutes of Meetings
 1. Business and Industrial Development Committee and Community Development Authority, June 24, 2022

Recommended Action:
Motion to receive and file

- C. Finance Reports, May 2022
 - 1. Debt Service
 - 2. General Fund
 - 3. Lester Library
 - 4. Utilities Report

Recommended Action:
Motion to receive and file

- D. Applications and Petitions

- 1. Applications for Temporary Class "B" Licenses from Rotary Club of Two Rivers for Bands on the Beach at Neshotah Park Rotary Pavilion:
 - July 10, July 31, August 6, August 14, August 21, and August 27, 2022

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

- 2. Application for Operator License - Recommended for Denial by Police Chief
 - Robert A Wordell

Recommended Action:

Motion to deny the application, based on the recommendation of the Police Chief

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

Motion carried upon a voice vote.

Motion made by D. LeClair, Seconded by Koach.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

11. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Regarding Wastewater Treatment Facility Compliance Maintenance Annual Report
Wastewater Utility Superintendent Dave Casebeer presented details of the Compliance Maintenance Annual Report and the areas in which the City needs to make some improvements. The methods for improvement have been identified and the City will be working with the company that is causing the issues to add pre-treatment to their waste and work to improve the situation.

Recommended Action:

Motion to waive reading and adopt the resolution

Wastewater Utility Superintendent Dave Casebeer presented details of the Compliance Maintenance Annual Report and the areas in which the City needs to make some improvements. The methods for improvement have been identified and the City will be working with the company that is causing the issues to add pre-treatment to their waste and work to improve the situation.

Motion carried upon a roll call vote.

Motion made by Dahlke, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

B. Proclamation for Bryan Lee Day, July 9, 2022

Recommended Action:

Motion to read and adopt the proclamation

The proclamation was read by Councilmember D. LeClair.

Motion carried upon a voice vote.

Motion made by Koach, Seconded by Ring.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

C. Ordinance Amending Title 8, Chapter 3, Section 3 of the Municipal Code, to Modify Liability Insurance Requirements for Businesses Renting Bicycles, E-Bikes, Electric Scooters or Electric Personal Mobility Devices

Recommended Action:

Motion to waive reading and adopt the ordinance

Mr. Buckley reported that insurance requirements are being adjusted following a request by an area business owner who had difficulties obtaining the level of insurance previously required by ordinance for the rental of golf carts. Upon review and investigation of the Police Chief, several ordinances with insurance requirements are being recommended for amendment.

Motion carried upon a roll call vote.

Motion made by B. LeClair, Seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

D. Ordinance Amending Title 8, Chapter 9, Section 3 of the Municipal Code, Pertaining to Liability Insurance Requirements for Commercial Uses of Golf Carts

Recommended Action:

Motion to waive reading and adopt the ordinance

Mr. Buckley reported that insurance requirements are being adjusted following a request by an area business owner who had difficulties obtaining the level of insurance previously required by ordinance for the rental of golf carts. Upon review and investigation of the Police Chief, several ordinances with insurance requirements are being recommended for amendment. Additional ordinance amendments will be presented on future agendas.

Motion carried upon a roll call vote.

Motion made by Stechmesser, Seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

E. Ordinance to Repeal and Recreate Title 5, Chapter 2, Section 5, entitled "Amount of Sewer Service Charges" of the Municipal Code, Increasing Rate by Amounts that in Aggregate Represent a 4.8 Percent Increase in User Charge Revenue

Mr. Buckley reported that this sewer rate increase is recommended by Staff and the Public Utilities Committee to achieve the desired \$135,000 increase in revenues.

Recommended Action:

Motion to waive reading and adopt the ordinance

Motion made by D. LeClair, Seconded by Shimulunas.

Council discussed the reasons for the increase and the differences between the fixed monthly charge and the per unit monthly charge.

Motion to request that the staff look into the possibility of making the per unit monthly charge the same as the fixed monthly charge in an effort to make decrease the amount of increase per unit. The Public Utilities Committee will review at their meeting on July 12 and provide a recommendation to Council for approval on July 18.

Motion carried upon a roll call vote.

Motion made by Koach, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

- F. Consider Dates for Rescheduling Community-Sponsored Fireworks (Cancelled on July 4)
Recommended Action:
Council Discretion

Mr. Buckley reported that due to the cancellation of the July 4 festivities and fireworks show the Parks & Recreation Department has been in contact with the technician that does the fireworks show to determine his availability to hold the fireworks at a date later in the summer.

Motion to direct staff to reschedule the fireworks show for Saturday, September 10. In the event of another weather cancellation, the show will be held on Saturday, September 17.

Motion carried upon a voice vote.

Motion made by D. LeClair, Seconded by B. LeClair.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

12. FOR INFORMATION ONLY

- A. City Council Regular Meeting, Monday, July 18, 2022, 6:00 PM
- B. City Council Work Session Meeting, Monday, July 25, 2022, 6:00 PM

13. CLOSED SESSION - NONE

14. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn at 7:33 PM.

Motion carried upon a voice vote.

Motion made by Dahlke, Seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, D. LeClair, Koach, Petri, Ring, Shimulunas, Stechmesser, Wachowski

Respectfully Submitted,

Jamie Jackson
City Clerk