



MINUTES

1. CALL TO ORDER

Matczynski called the meeting to order at 10:33am

2. ROLL CALL

Board Members: Susan Matczynski, Julie Hart, and Jean Andrews

Also present: Amanda Baryenbruch, City Clerk; Valerie Vanderlinden, Deputy City Clerk; and Marla Krizek, Deputy City Clerk

City Clerk administers Oath of Offices to Board Members, S. Matczynski, J. Hart, and J. Andrews

3. CANVASS ELECTION RESULTS FROM NOVEMBER 5, 2024 GENERAL ELECTION

The Board started with Central Count Wards 1-5 and the following adjustments were made;

- Placed ballot bag seal number on Inspector Statement.
- Tabulator tapes were adjusted to accurately reflect write-ins and undervotes due to voters completing the oval, but not providing a name.
 - This was completed for the contests of District Attorney, County Treasurer, and Register of Deeds.
- Board members signed the tabulator tapes.

For Central Count Wards 6-8 the following adjustments were made;

- Placed ballot bag seal number on Inspector Statement.
- Tabulator tapes were adjusted to accurately reflect write-ins and undervotes due to voters completing the oval, but not providing a name.
 - This was completed for the contests of District Attorney, County Clerk, County Treasurer, and Register of Deeds.
- Board members signed the tabulator tapes.

At the Polls for Wards 1-5, the following adjustments were made;

- Added initials post-election on Inspector Statement.
- Tabulator tapes were adjusted to accurately reflect write-ins and undervotes due to voters completing the oval, but not providing a name.
 - This was completed for the contests of Representative in Congress District 6, Representative to the Assembly District 25, District Attorney, County Clerk, County Treasurer, and Register of Deeds.
- Board members signed the tabulator tapes.

At the Polls for Wards 6-8, the following adjustments were made;

- Board Members opened ballot bag #1 to remove Inspector Statement and re-sealed in new ballot bag.
- Added seal number on Inspector Statement and missing seal number of bag #2 to Inspector Statement.
- Added initials post- election on Inspector Statement.
- Tabulator tapes were adjusted to accurately reflect write-ins and undervotes due to voters completing the oval, but not providing a name.
 - This was completed for the contests of County Clerk, County Treasurer, and Register of Deeds.
- Board members signed the tabulator tapes.

4. ADJOURNMENT

J. Hart made a motion to adjourn the meeting at 12:35pm

J. Andrews seconded the motion

Motion carried unanimously

Respectfully submitted,

Valerie Vanderlinden
Deputy City Clerk