



## MINUTES

### 1. CALL TO ORDER

The meeting was called to order by Council President Wachowski at 6:00 PM.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski. Absent: Tracey Koach. One Vacancy

**ALSO PRESENT:** Jeff Dawson, Library Director, Brian Dellemann, Electric Utility Director, Matt Heckenlaible, Public Works Director; Mike Mathis, Parks & Recreation Director; Ben Meinnert, Police Chief; Dave Murack, Interim Fire Chief; Rick Powell, IT Supervisor; Elizabeth Runge, Community Development Director/City Planner; Andrew Sukowaty, Water Utility Director; Jack Bruce, City Attorney; and Greg Buckley, City Manager

### 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None.

### 5. PUBLIC HEARING

### 6. INPUT FROM THE PUBLIC

William Otto, 1800 Jefferson Street – Requested for the pool at Two Rivers Family Swim Center to have ADA accommodations.

### 7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Dahlke reported on the following comments he received:

- Complaints about snow plowing when the City received light snow and then received a large amount of rain causing the streets to flood.
- Communication with several citizens regarding the vacant seat on Council. The citizens would prefer to have a special election to fill the vacancy.
- Complaints from several citizens about speeding on Forest Hills Drive.

Councilmember Wachowski reported on the following comments he received:

- Complaints about the snow plowing when the City received rain. The intakes on the storm water drains backed up with the snow causing the streets to flood. The Department of Public Works did everything they could to keep the intakes clear from snow to help with the flooding. Department of Public Works also called in extra workers and put plows on extra trucks to try to keep up with the storm.
- Letter from Glenn Mitan about the intersection of Lincoln Street and 22<sup>nd</sup> Street. When following up with City Manager Greg Buckley, he stated the City is aware of the issue.

Public Works Director Matt Heckenlaible, also received the same letter. He reached out to Manitowoc County, Police Chief Ben Meinnert and the Department of Transportation. There is a process that the City could go through including the Department of Transportation doing an intersection evaluation but the number of crashes since 2015 is about eight and not impacted by traffic flow or stop signs. The City will do an internal review of the intersection and report to the Public Works Committee. City Manager, Greg Buckley reported that the internal review will also be reported to the Council and the Department of Public Works is aware of the issue as the secretary also received the same letter.

## **8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

Councilmember D. LeClair reported on the following Boards:

--Environmental Advisory Board: The Board is waiting for the Department of Natural Resources to complete the TMDL Report before proceeding with the Stormwater Ponds. On February 7, 2023 Titus Seilheimer gave a presentation on the health of the rivers and lake, algae blooms, and Forget-Me-Not Creek. On March 9, 2023, Nick VanDeHey from McMahan Associates is giving a presentation on clean water, stormwater runoff and the Department of Natural Resources requirements.

--Main Street: Reminder of Banner Art, canvasses are due back soon and a couple of sponsorships are available, contact Main Street if interested. The Great Trivia Contest is scheduled for March 10<sup>th</sup>. There are currently 12 teams and room for a few more. The following new businesses are coming to town: Sweet Fire Tobacco, Paper Crane Bookstore and Dice Goblin Games.

Councilmember B. LeClair reported on the Committee on Aging. The Committee is curious on the status of the 45 unit apartment development at 3000 Forest Avenue. City Manager Greg Buckley reported that things are not proceeding at this point because of a restrictive covenant on the land.

## **9. CITY MANAGER'S REPORT**

### **A. Invited Guests**

1. Introduction of New Public Works/Engineering Administrative Assistant, Susan Reilly  
Susan Reilly has prior experience in the Public Works and Engineering field from the City of Manitowoc where she worked for about 30 years.

### **B. Status Update/Reports**

#### **1. Staffing Updates**

Mr. Buckley reported on the Ongoing Recruitments for Fire Chief – Applications due until filled; Recreation Supervisor – Interviews underway; Director of Tourism – Interviews completed; Tourism Media & Marketing Coordinator – Applications being reviewed; and Public Works Utility Person – Interviews are scheduled

#### **2. City Invites any local elementary or pre-school students to lead the Pledge of Allegiance at City Council Meetings**

Mr. Buckley asked that interested parties contact the City Manager's Office to schedule

#### **3. Upcoming Candidate Forums: League of Women Voters, Thursday, March 9, 2023, 7:00 PM, Council Chambers; Two Rivers Business Association, Tuesday, March 14, 6:30 PM, Council Chambers**

Mr. Buckley reported citizens can come to the Council Chambers to watch the forums live or they will be streamed on Facebook. A correction that the Two Rivers Business Association does start at 7:00 PM.

4. Absentee Ballots for April 4, 2023 Spring Election can be requested on-line at myvote.wi.gov, City Clerk's Office or by mail with an acceptable photo ID  
Mr. Buckley reported in person voting starts on March 21<sup>st</sup> but ballots can be requested now

5. Central Park West 365 Update

Mr. Buckley reported Vinton Construction completed demolishing the stage and Koenig Construction expects to start work on the new park pavilion shortly after completion of the demolition

6. Sandy Bay Highlands Home Construction

Mr. Buckley reported the sale of two lots to Lakeshore Residential LLC. There are six lots remaining

7. Mr. Buckley reported on the following upcoming events:

a. Two Rivers Environmental Advisory Board Presents Storm Water Runoff & Pond, Thursday, March 9, 2023, 6:00 PM, Lester Public Library

b. The Great TRivia Contest, Main Street, Friday, March 10, 2023, 6:00 PM, Community House Gym

c. City-to-City Leprechaun Hunt, Two Rivers and Manitowoc Parks, Wednesday, March 15-22, 2023

8. Other

Mr. Buckley reported that the Parks and Recreation Department is holding a Neshotah Park Master Plan Open House to review the plan with staff and the members of the Advisory Recreation Board, there is also an online survey that can be completed.

Mr. Buckley reported the following businesses are coming to Two Rivers: Phenomenal Will Training at 1604 Washington Street; Sweet Fire Tobacco at 1803 Washington St., Unit 2; Paper Crane Bookstore at 1610 Washington St.; and Dice Goblin Hobbies at 1308 Washington St. Hartman's Bakery is re-opening on March 14<sup>th</sup>.

Mr. Buckley reported there was serious flood damage last week at Grow It Forward Community Food Center in Manitowoc. For information on how to help, visit the Facebook Page for Grow It Forward.

Mr. Buckley reported there are still a limited number of grants available for Lead Water Service Lateral Replacements. This work must be completed by April 30<sup>th</sup>. For more information contact the Customer Service office.

C. Legislative/Intergovernmental Update

a. Governor's Proposed Budget - Implications for Cities

Mr. Buckley reported that the Republican Legislative Leadership and Governor Evers in his budget presentation have spoken to the need for increased funding to help local governments to fund their services. The Shared Revenue Program that makes up a large portion of the General Fund Budget has either been frozen or cut for the last quarter century. It used to be over 10 percent of State General Purpose Spending and now it is about 3 or 4 percent. Council President Wachowski has reached out to the Governor's Office to convey concerns about funding for all City operations but more specifically to the Public Safety area. Mr. Buckley and Council President Wachowski have a call with the Governor's Regional Liaison for North East Wisconsin to discuss shared revenues.

Council President Wachowski reported the City is responsible for protecting the waterways and but they are considered the State's waterways and the City needs help with the maintenance.

b. City Manager and Electric Utility Director Attendance at APPA Legislative Rally in Washington D.C.

Mr. Buckley reported 50 Municipalities from Wisconsin, had the opportunity to speak with Senator Baldwin, and Senator Johnson and Representative Grothman regarding issues facing Electric Utilities. Wisconsin is working hard on reducing the CO2 Emissions but want to keep a diversified energy portfolio. There is also a need to enact energy permitting reform to help with pipelines and new transmission lines around the country to help with the regulatory and environmental review processes. To help alleviate the supply chain crisis for electrical transformers, and through a Defense Production Act authorization is being requested by APPA. Brian Delleman noted that substation size transformers have a lead time of up to four years, the typical pole mounted transformers have a lead time of up to two years. The Department of Energy is advocating for higher efficiency standards for transformers.

c. Other-None

## 10. CONSENT AGENDA

### A. Minutes of Meetings

1. Police and Fire Commission, February 9, 2023
2. Environmental Advisory Board, February 21, 2023
3. Public Works, March 1, 2023

Recommended Action:

Motion to receive and file

### B. Applications and Petitions

1. Application for Temporary Class "B"/"Class B" Retailer's License Application for the period of March 10, 2023, Two Rivers Main Street for The Great TRivia Contest, 1710 West Park Street

Recommended Action:

Motion to approve the application and authorize issuance of the license

### **RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

Motion carried with a voice vote.

Motion made by Shimulunas, seconded by Dahlke.

Voting Yea: Dahlke, B. LeClair, Petri, Shimulunas, Stechmesser, Wachowski, D. LeClair

## 11. CITY COUNCIL - FORMAL ITEMS

### A. Resolution Amending 2023 Capital Budgets to Re-Allocate Funds Budgeted for Capital Projects

Recommended Action:

Motion to waive reading and adopt the resolution.adopt the resolution

Mr. Buckley noted the need to correct the resolution, to change the proposed Transfer from Other Funds into Fund 451 from \$300,000 to \$325,000.

Motion carried with a roll call vote.

Motion made by B. LeClair, seconded by Petri, ;with correction as noted.

Voting Yea: Dahlke, B. LeClair, Petri, Shimulunas, Stechmesser, Wachowski, D. LeClair

### B. Resolution Authorizing Loan from State Trust Fund Loan Program to Fund TID 17 Developer Grant to The Confluence, LLC--Loan Term of 20 Years at 5.25 Percent Annual Interest Rate, Constituting General Obligation Borrowing of the City

Recommended Action:

Motion to waive reading and deny the resolution Mr. Buckley noted the need for additional information from the developer before proceeding with this borrowing.

Motion carried with a voice vote.

Motion made by B. LeClair, seconded by Petri.

Voting Yea: Dahlke, B. LeClair, Petri, Shimulunas, Stechmesser, Wachowski, D. LeClair C.

City Attorney's Report on City Council Options for Filling the Vacancy Created by the February 24, 2023 Resignation of Councilmember Jason Ring

Recommended Action:

Discussion Only; will be included as an action item on March 20, 2023 Agenda

**12. FOR INFORMATION ONLY**

A. City Council Regular Meeting, Monday, March 20, 2023, 6:00 PM

B. City Council work Session Meeting, Monday, March 27, 2023, 6:00 PM - Guest will be Lt. Dave Remiker, Manitowoc County Metro Drug Unit Commander

**13. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn the meeting at 7:15 PM.

Motion carried with a roll call vote.

Motion made by Dahlke, seconded by Stechmesser.

Voting Yea: Dahlke, B. LeClair, Petri, Shimulunas, Stechmesser, Wachowski, D. LeClair

Respectfully Submitted,

Amanda Baryenbruch  
City Clerk