



PUBLIC UTILITIES COMMITTEE MEETING

Monday, May 06, 2024 at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** 5:01 pm

2. **ROLL CALL**

Committee Members: Tim Petri, Darla LeClair

Excused: Shannon Derby

Staff & Others: Matthew Heckenlaible, Scott Ahl, Dave Casebeer, Brian Dellemann, Andrew Sukowaty

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the April 1, 2024, Public Utilities Meeting

Darla LeClair made a motion to approve the minutes from the April 1, 2024, Public Utilities Meeting, seconded by Tim Petri. Motion carried.

4. **PUBLIC INPUT** – N/A

5. **CONSTRUCTION PROJECTS**

A. **Roosevelt Avenue reconstructions**

Completed a portion of sanitary sewer. Approximately 1/2 water main installation complete. Plan to complete storm sewer in 12th Street intersection and PW staff will pave driving lanes on 12th Street to accommodate vehicular traffic.

6. **WASTEWATER UTILITY: UPDATES AND ACTION**

A. **CMAR Report**

Scores comparable to last year; influent failed again and BOD also failed. Influent was likely due to discharge from Riverside Foods. Expecting installation of improvements at Riverside in next couple months.

BOD had problems with filamentous bacteria in February.

Meeting with DNR May 16th and new permit should be finalized soon after that.

7. **ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION. IF APPLICABLE**

A. **2024 Utility digger truck update**

Received the new truck on April 22, 2024. Put in service with on-site training April 24th. Will auction the 1992 unit later this summer after Roosevelt Avenue utility work has been completed. New unit purchase cost \$318,000.

B. Columbus substation

1. Unit #1 – repaired

Same configuration as Unit #2. New wiring was installed to replace the old butt spliced, corroded wiring.

2. Unit #2 - control wire upgrade

Repaired as of April 17, 2024. The unit has been off since July 2023.

C. Frontier pole contact agreement

The 1967 rental agreement with Frontier has never been updated. The City of Two Rivers attorney presented Frontier with a new agreement. The new agreement includes language requiring them to go underground if City electric goes underground. There has been no response for three weeks.

Trying to minimize the number of orphan poles. Frontier’s contractor was drilling into city poles. Electric utility is requesting a list of impacted poles.

D. Upcoming projects

1. Will look at updating 2002 contract with Charter.
2. Continue work on Roosevelt Avenue. Replacing approximately 12 poles and need to transfer power to the new poles.

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED

A. Promotion

1. Dalton Schmidt to Water Distribution Foreman/CWO (certified water operator)

Promotion from within for outside work lead. Will continue being part of the 5-week rotation in the plant.

B. Water tower inspection/punch list items

Performed punch list items last week. Also performed south tower inspection. Checked for roof to wall connection issues. Documentation coming soon.

C. EPA LCR (Lead Copper Rule) upcoming changes

A record based city-wide inventory of service material is required to be completed this year.. Okay to have unknowns. Once the inventory is completed, water utility has 30 days to notify owners of lead/galvanized service. Customer service provides new owner/renter information for letter that needs to be supplied to the new person. Also need a map available for review upon request; but do not need it to be a public map.

D. Rack 5 membrane replacement update

Postponed three times since beginning of year. Was hoping to have it installed prior to summer in case of high flows.

E. Water Week resolution – Resolution this week.

9. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED

A. Compost site agreement

City utilizes Woodland Compost Site for leaf collection and citizen use. The county has an agreement with the City of Manitowoc and would like to enter into a similar agreement with the City of Two Rivers. Once we enter into the agreement we will have to budget additional costs. Will bring the agreement to the committee for review.

10. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED

A. North landfill update

Received approval for extension of leachate collection. Will bring forward for committee review.

11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION

A. 2024 LSL contract update

Bid results show Mammoth Construction as the low bidder with a bid of \$3,969,410. Memo details funding assuming 300 water service lateral replacements of which 200 are expected to be private replacements.

Existing funding is short by approximately 71 services. Potential property owner cost is \$2,956 for water less \$2,500 for a total of \$456 to be privately fund or placed on our loan program. Sanitary lateral cost is estimated at +/- \$3,431.

12. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed for Monday, June 3, 2024, at 5 pm prior to Council meeting

13. ADJOURNMENT: 5:53 pm

Darla LeClair made a motion to adjourn the meeting, seconded by Tim Petri. Motion carried.

Respectfully submitted by: *Matthew R. Heckenlaible*

Public Works Director/City Engineer