



## MINUTES

**1. CALL TO ORDER** – Brian Dellemann called the meeting to order at 8:20 am.

**A. Members Present:**

Brian Dellemann, Andrew Sukowaty, Ben Meinnert, Jamie Jackson, Jeff Dawson, Steve Denzien, Matt Heckenlaible, Steve Pagels, Andrew Raatz, Mike Mathis, Jared Rohrer, Dave Casebeer, Kevin Krizek, and Dee Dee Dirkmann

**B. Members Absent:**

Dave Buss, Brian Kohlmeier, Lisa Kuehn, Ryan Menges, Gina Sampe, and Patrick Murphy – MEUW Safety Coordinator

**2. REVIEW AND APPROVAL OF MINUTES**

Safety Committee minutes from the meeting of October 13, 2022 were accepted. Motion was made by Steve Denzien and seconded by Jeff Dawson. Motion carried.

**3. OLD BUSINESS**

A. Remind employees to use near miss reporting procedures.

B. The Annual Safety Training Review and Cold Weather Preparedness training took place since our last meeting. Both went well.

C. Responses to the Workplace Risk Control Audit are due soon. Mike is having difficulty finding a business that can sufficiently clean the theatre curtains. He has made several calls to which he has not gotten a response to. This will be explained to the auditor.

D. The new signage seems to be working well.

**4. INCIDENT REPORTING**

A. Police – 1 Report Only  
Water – 2 Report Only

B. The Xanti incident is unfortunately something that comes with the territory of owning a Police Canine. The two water incidents are a reminder to be aware of your surroundings.

C. No near misses to report.



**TWO  
RIVERS**  
WISCONSIN

# SAFETY COMMITTEE MEETING

Thursday, November 10, 2022 at 8:15 AM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## 5. INSPECTION REPORTING

- A. Patrick was not present to report on any inspections.

## 6. NEW BUSINESS

- A. Training sessions to review chemical safety in our utility departments are necessary. There have been many staffing changes and we need to assure we are compliant.
- B. The Recreation Department received a DNR Forestry Grant. In early spring they will be hosting chainsaw training sessions. If any departments are interested in attending, please let Mike know.
- C. It was suggested the Fire Department have a walk-through of the Lake Street Campus.

## 7. FUTURE SAFETY TRAINING

- A. Stop the Bleed Kit training to be determined.
- B. No other training this month due to the holidays.

## 8. MONTHLY SAFETY THEME: Cold Weather Preparedness

## 9. ESTABLISH NEXT SAFETY COMMITTEE MEETING TIME AND DATE

Next meeting scheduled for Thursday December 8, 2022 at 8:15 a.m. in the City Council Chambers.

## 10. ADJOURNMENT

Motion to adjourn made by Ben Meinnert and seconded by Steve Denzien. Motion carried.  
Meeting adjourned at 8:40 a.m.

Respectively Submitted,  
Brian Dellemann

