



LIBRARY BOARD MEETING

Tuesday, March 08, 2022 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Thomas called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: Kathryn Gadd, Stanley Palmer, David Pennefeather, Sharon Sleger, Larry Thomas, Ned Guyette, and Kirstin Sleger.
Absent and excused: Thomas Van Horn and Rick Henrickson
Also present: Terry Ehle, Youth Services Coordinator; Chris Hamburg, Adult Services Coordinator; and Jeff Dawson, Director.
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the February 8, 2022 meeting made by Palmer, second made by Sharon Sleger. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from February, 2022, made by Pennefeather, second made by Guyette. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT**
Kirsten Sleger received a call about book delivery to River House Apartments, staff asked to forward the caller to Marie Bonde, Customer Service Coordinator. Pennefeather noted the missing book process works as he was referred to collections for an overdue item, he found the item and returned it to the library. Gadd inquired about a youth advisory group, Ehle responded we have tried in the past, but currently do not have a youth advisory group. Sharon Sleger asked if fines are charged on Manitowoc Public Library materials – staff responded that if the materials are sent to LPL and checked out at LPL – no fines are charged, however, if materials are checked out directly from the Manitowoc Public Library fines are charged.
7. **BOARD EDUCATION**
Terry Ehle, Youth Services Coordinator, presented youth services to go packs and their relevance in future library services in conjunction with in-person programming.
8. **Motion to move New Business A. Review Collection Development Policy to #8**, made by Larry Thomas, second made by Guyette. Voice vote carried unanimously.
Motion to approve revisions to the Collection Development Policy, made by Guyette, second made by Kirsten Sleger. Voice vote carried unanimously.
9. **DIRECTOR'S REPORT**
Dawson fielded questions about his report and discussed opening meeting room reservations and library programming in June, 2022.
10. **COMMUNICATIONS**
 - A. Patron Thank You Card

- B. Library eLinks – March edition of the monthly online newsletter
- C. Seehafer Article

11. REPORT FROM CITY COUNCIL REPRESENTATIVE

Funding for the Central Park West 365 Project has reached 50%, \$400,000 of \$800,000 has been raised. 20th Street stormwater pond is under construction. Encouraged all to vote in the upcoming City Council election.

12. REPORT FROM SCHOOL DISTRICT REPRESENTATIVE

School District surveys are due March 11. Middle school presentation of the Seussical musical was successful.

13. REPORT FROM COUNTY REPRESENTATIVE – No report

14. UNFINISHED BUSINESS

- A. COVID-19 Update
- B. Roofing project update – all funding has been secured for the project.

15. NEW BUSINESS

- A. The Board recognized Rick Henrickson's 19 years of service as County Representative to the Lester Public Library Board of Trustees. April will be Rick's last meeting.

16. CLOSED EXECUTIVE SESSION

President Thomas read Wisconsin Statutes s.19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Thomas then stated the reason for the Closed Session is in regards to the Library Director's annual review. He then opened the floor for a motion to enter into Closed Session. Motion made by Guyette to enter into Closed Session, second made by Kirsten Sleger. Roll Call Vote: Sharon Sleger – Aye; Larry Thomas – Aye; Kirsten Sleger – Aye; Ned Guyette – Aye; David Pennefeather – Aye; Kate Gadd – Aye; Stanley Palmer - Aye. Motion carried. The Board of Trustees entered into Closed Session at 7:55 PM.

At 8:23 PM a motion to reconvene in open session was made by Palmer, second made by Sharon Sleger. Voice vote carried unanimously.

16. ADJOURNMENT

Motion to adjourn made by Pennefeather, second made by Kirsten Sleger. Voice vote carried unanimously. Meeting adjourned at 8:23 PM.

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.