



LIBRARY BOARD MEETING

Tuesday, February 13, 2024 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** –President Palmer called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Ned Guyette, Tracey Koach, Stanley Palmer, Sharon Sleger, Don Weiss, Katie Stone, Kathryn Gadd, and Mary Glaser, all present. Also present: Chris Hamburg, Adult Services Coordinator, and Jeff Dawson, Director.
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the January 9, 2024, meeting, made by Wiess, second made by Sleger. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from January, 2024, made by Weiss, second made by Koach. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT**
Pennefeather attended the Environmental Advisory Board program, Strengthening Ecosystems with Native Plants, and found it informative.
7. **DIRECTOR'S REPORT**
Dawson fielded questions concerning the monthly report.
8. **COMMUNICATIONS**
 - A. Library Newsletter – January 2024
 - B. Manitowoc Calumet Library System Year in Review Infographic
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE**
Bids opened today for the Roosevelt Street project. An upcoming public meeting will cover the proposed battery/energy storage facility at the industrial park.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE**
The 2024/25 school calendar was approved by the board.
11. **REPORT FROM COUNTY REPRESENTATIVE**
One bus was awarded via the Mobility Management grant. Linda Herman, Deputy County Clerk, retired February 2. Manitowoc County SWCD will host the Lake Michigan Area Land & Water Conservation Association Summer Tour in 2024.

12. UNFINISHED BUSINESS

Motion to approve the review of Emergency Policy without changes, and approve the changes to the procedures made by Guyette, second made by Pennefeather. Voice vote carried unanimously.

13. NEW BUSINESS

A. Motion to approve the 2023 Lester Public Library Annual report made by Guyette, second made by Sleger. Voice vote carried unanimously.

B. Dawson presented and answered questions of the review of the 2023-year end financials.

C. Motion to approve moving \$12,500.00 from the gift investments at Edward Jones to the City of Two Rivers to balance the 2023 budget made by Koach, second made by Pennefeather. Voice vote carried unanimously.

D. Pennefeather was appointed by President Palmer to put together a slate of officers for nomination of the 2024-25 Library Board officers.

E. Dawson presented the Library Board member terms, with Gadd and Stone opting in for another term for the 2024-25 year.

14. BOARD EDUCATION

Dawson shared a video that outlined the World on the Move exhibit. In the video, Ed Liebow, American Anthropological Association, shared the reasons for the exhibit and what the developers hope to achieve from the exhibit touring the United States.

15. CLOSED EXECUTIVE SESSION – None

16. ADJOURNMENT

Motion to adjourn made by Koach, second made by Sleger. Voice vote carried unanimously.

Meeting adjourned at 7:30 PM.

Respectfully submitted by Jeff Dawson