



LIBRARY BOARD MEETING

Tuesday, September 12, 2023 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** –President Palmer called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: David Pennefeather, Sharon Sleger, Don Weiss, Ned Guyette, Tracey Koach, Mary Glaser, Stanley Palmer, Katie Stone and Kathryn Gadd. All present. Also present: Chris Hamburg, Adult Services Coordinator, and Jeff Dawson, Director.
3. **PUBLIC COMMENT** - None
4. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the August 8, 2023, meeting, made by Weiss, second made by Koach. Voice vote carried unanimously.
5. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from August, 2023, made by Koach, second made by Pennefeather. Voice vote carried unanimously.
6. **BOARD MEMBER COMMENT**
Guyette congratulated staff on a successful StoryWalk® Celebration. Stone noted it was good to see Dawson take a vacation in August.
7. **DIRECTOR'S REPORT**
Dawson fielded questions concerning his monthly report.
8. **COMMUNICATIONS**
 - A. Library Links – the monthly printed library newsletter.
 - B. Email from patron grateful for the Teen Art To Go packs
 - C. Thank you from a patron for the StoryWalk® Celebration
9. **REPORT FROM CITY COUNCIL REPRESENTATIVE** – Lincoln Street repairs completed, with finishing terrace planting soon. Ethnic Fest coming up. Leaf collection schedule changes. Possible Starbucks coming to Washington Street.
10. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – 3 weeks into this year's session. Grandparents day will be September 15. Alice training across the district. New substitute calling system in place. ACT 20 implications discussed. Homecoming coming up.
11. **REPORT FROM COUNTY REPRESENTATIVE** – Proclamation honoring the Kiel girls' varsity soccer team Division 4 State Championship. Approved \$2.5 million borrowing for highway projects. Courthouse remodeling complete including courtroom and Child Support Agency. New music pavilion and highway department asphaltting projects are complete. Record crowds at the Manitowoc County Fair.

12. UNFINISHED BUSINESS – None

13. NEW BUSINESS

A. Policy Review – Title 1 Administration, Chapter 10, Investments – there were several small corrections that will be made and the policy will be brought back to the October meeting for further review and possible action.

14. BOARD EDUCATION - None

15. CLOSED EXECUTIVE SESSION

President Palmer read Wisconsin Statutes s.19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Palmer then stated the reason for the Closed Session is in regards staff wage scales. He then opened the floor for a motion to enter into Closed Session. Motion made by Guyette to enter into Closed Session, second made by Glaser. Roll Call Vote: Sharon Sleger – Aye; Katie Stone – Aye; Don Weiss – Aye; Ned Guyette – Aye; David Pennfeather – Aye; Kathryn Gadd – Aye; Stanley Palmer – Aye; Tracey Koach – Aye; and Mary Glaser – Aye. Motion carried. The Board of Trustees entered into Closed Session at 6:52 PM.

At 8:15 PM a motion to reconvene in open session was made by Koach, second made by Weiss. Voice vote carried unanimously.

16. Motion in support and approval of wage increases for library staff as discussed in Closed Executive Session made by Gadd, second made by Koach. Voice vote carried unanimously.

17. ADJOURNMENT

Motion to adjourn made by Weiss, second made by Koach. Voice vote carried unanimously. Meeting adjourned at 8:16 PM.

Respectfully submitted by Jeff Dawson