



**TWO
RIVERS**
WISCONSIN

PUBLIC UTILITIES COMMITTEE MEETING

Tuesday, July 12, 2022, at 5:30 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

2. ROLL CALL

Committee Members: Darla LeClair, Tim Petri, Jason Ring (+/- 6 pm)

Staff & Others: Greg Buckley (City Manager), Jim Mc Donald (Public Works Director), Scott Ahl (Civil Engineer II), Andrew Sukowaty (Water Utility), Dave Casebeer (Wastewater Utility), Brian Dellemann (Electric Utility)

3. REVIEW AND APPROVAL OF MINUTES

Motion made by Tim Petri, seconded by Darla LeClair, to approve minutes from June 7th and June 22nd meetings as presented. Motion passed with unanimous voice vote.

4. PUBLIC INPUT

5. WASTEWATER UTILITY:

- Review Recommendation to City Council on Proposed 2022 Rate Increase
 - look at various options for future revisions
 - look at a future study on how to provide a better way of sewer utility billing distribution
 - Noted the current budget deficit is due to costs from fixed assets such as plant improvements and sewer main reconstruction. These are costs attributable to fixed fee, thus the reason for rate adjustment to the fixed fee costs
- Staff presented two options for rate increases to the budget, both of which provided for the same level of budgetary increase.
 - Option 1 was to raise the monthly base fee from (\$15.00 to 16.15), and monthly secondary unit fee to the same price (from \$9.00 to \$16.15);
 - Option 2 was to raise the monthly base fee by \$2.00 from (\$15.00 to \$17.00), and monthly secondary unit fee by \$1.20 (from \$9.00 to \$10.20), proportional with prior rate adjustments
 - Upon further discussion, Option 3 was derived to increase both monthly fixed fees by \$2.00 (Base fee from \$15.00 to \$17.00, and Secondary Fee from \$9.00 to \$11.00) This was consistent with the prior recommendations from this Committee.

Motion made by Tim Petri, seconded by Darla LeClair, to increase both the monthly fixed fee and secondary unit cost by \$2.00 each (base increase from \$15.00 to \$17.00 and additional units from \$9.00 to \$11.00), Motion passed with unanimous voice vote.

Fixed Fee Rate		Option One		Option Two		Option Three	
		Fee Per Month		Fee Per Month		Fee Per Month	
Residential Base Units	5,145	16.15	83,092	17.00	87,465	17.00	87,465
Additional Units	719	16.15	11,612	10.20	7,334	11.00	7,909
Total Units	5,864	Monthly Total	94,704	Monthly Total	94,799	Monthly Total	95,374
		Annual Total	1,136,443	Annual Total	1,137,586	Annual Total	1,144,488

6. ELECTRIC AND TELECOMMUNICATIONS UTILITIES:

- WPPI may be willing to review rate structure for the city utilities. Noted that WPS has 38 separate meters for transmitting gas metering information, and Charter Communications has 24 separate meters for similar function.
- Other tasks recently completed include replacement of substation feeder for north end; cable was from 1960's; also inspected and performed maintenance on the unit
- had WPPI training on billing system with meter feedback information; will be using MCARE for project work orders/meter changes
- looking at potential remote disconnect meters for scenarios where safety and access are considerations; cost is \$30.00 more (\$85 to \$115 +/- per meter)
- noted current and proposed payment collection will remain through city system with the above mentioned improvements.

7. WATER UTILITY:

- consumer confidence report mailed last week. Expect to refer to website for delivery in lieu of mailing for future reports
- study for chemical alternatives based on DNR suggestions. Currently performing a pilot study at the reservoir to determine the effectiveness of different chemical treatment options/
- currently performing unidirectional flushing to flush water mains
- divers coming to inspect intake structure next week
- reviewed chemical cost: increase of 47% (2021 to 2022)

8. STORM WATER UTILITY:

- looking at stream erosion at end of Lake View Ave. Currently performing survey work and preparation of DNR required permit for required work to correct this issue.
- Staff noted an update may be desired to resurvey impervious areas (from aerial photographs)
- future projects for seawalls on West Twin River
- need to verify wetland planting schedule for 20th St pond. Contractor is scheduled to perform finish work on storm sewer and paving in the next month.

9. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE:

- 17th St contractor expects to begin setting up temporary water next week, with construction to begin shortly after.

10. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Next meeting will be held Tuesday, August 2, 2022, at 5:30 pm

11. ADJOURNMENT Motion made by Jason Ring, seconded by Tim Petri, to adjourn at 7:10pm