



LIBRARY BOARD MEETING

Tuesday, February 08, 2022 at 6:00 PM

Community Room - Lester Public Library
1001 Adams Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** – President Thomas called the meeting to order at 6:00 PM.
2. **ROLL CALL**
Board Members Present: Stanley Palmer, David Pennefeather, Sharon Sleger, Larry Thomas, Thomas Van Horn, Ned Guyette, and Kirsten Sleger.
Absent and excused: Rick Henrickson and Kathryn Gadd
3. **PUBLIC COMMENT - None**
4. **GUEST - DOUG DEVRIES, EDWARD JONES** – updated the Board on the Edward Jones investments for the Library Gift Fund. DeVries recommends staying with current investments while keeping an eye on the markets through May 2022.
5. **APPROVAL OF BOARD MEETING MINUTES**
Motion to approve the minutes from the January 11, 2022 meeting, made by Sharon Sleger, second made by Kirsten Sleger. Voice vote carried unanimously.
6. **RECEIVE AND FILE EXPENDITURE AND FINANCIAL REPORTS**
Motion to receive and file the expenditure and financial reports from January, 2022, made by Pennefeather, second made by Guyette. Voice vote carried unanimously.
7. **BOARD MEMBER COMMENT** – The Board likes the new Municode layout and noted a couple of edits to the agenda template. Van Horn noted the positive numbers for use of eBooks and other electronic materials. Thomas discussed the ability to gain fiscal credit for Overdrive checkouts to Two Rivers users. Sharon Sleger signed up her grandchild for Babygarten to go and noted it is one thing to know the good work being done for the library's to-go packs, it is another to actually use them with her grandchild – kudos to the youth department and their good work.
8. **DIRECTOR'S REPORT** – Dawson will make the suggested edits to the agenda and took questions concerning his written report.
9. **COMMUNICATIONS**
 - A. Library eLinks - Library's Monthly Online Newsletter
 - B. Seehafer Article
10. **REPORT FROM CITY COUNCIL REPRESENTATIVE** – Thomas reported on new development projects in the City and upcoming public forums for City Council candidates.
11. **REPORT FROM SCHOOL DISTRICT REPRESENTATIVE** – Kirsten Sleger shared there will be a new quarterly school district newsletter for students and families beginning in March entitled 'Raiders Reporter.' Next week is Reading is Fundamental and a staff in-service.
12. **REPORT FROM COUNTY REPRESENTATIVE** – No report.

13. UNFINISHED BUSINESS

A. COVID-19 Update - The library continues to monitor the situation. While masks are not mandated, staff continue to wear masks when serving the public.

14. NEW BUSINESS

A. Review End of Year Financials – Motion to move \$28,050.00 from the Gift Fund to balance the 2021 budget made by Van Horn, second made by Palmer. Voice vote carried unanimously.

B. Appoint a Nominating Committee – Pennefeather accepted the appointment as nominating committee and will present a slate of officers at a future meeting.

C. Board Terms Review – Thomas noted that his last meeting as President will be the March meeting, Pennefeather will run the April meeting. Henrickson's final meeting will be the March meeting after 19 years serving on the Board as the Manitowoc County representative.

D. Authorize President to Sign the 2021 Annual Report – Motion to approve the Library 2021 Annual Report and authorize President Thomas to sign the report made by Palmer, second made by Kirsten Sleger. Voice vote carried unanimously.

15. BOARD EDUCATION - None

16. CLOSED EXECUTIVE SESSION

The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s.19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. None

17. ADJOURNMENT – Motion to adjourn made by Guyette, second made by Kirsten Sleger. Voice vote carried with 6 aye and 1 nay (Van Horn). Meeting adjourned at 7:17 PM.

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.