



## MINUTES

1. **CALL TO ORDER:** 5:15 pm

2. **ROLL CALL**

Committee Members: Doug Brandt, Bill LeClair, Scott Stechmesser

Staff and Others: Matthew Heckenlaible, Scott Ahl, Kyle Cordell

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the September 3, 2025, Public Works Committee meeting

Bill LeClair made a motion to approve the minutes from the September 3, 2025, Public Works Committee meeting, seconded by Scott Stechmesser. Motion carried.

4. **PUBLIC INPUT** – N/A

5. **ONGOING PROJECT STATUS AND ACTION, IF NEEDED**

**A. Sandy Bay Highlands Phase 3 Contract 6-2025 Update**

1. Starting week of October 13
2. C&G and paving completed by the end of October
3. Final restoration completed by mid-November
4. Quotes from MCM for BTO swales.
5. Expect planting in spring 2026

**B. Public Works Shop Repairs Update**

1. Waiting on the columns to be repaired
2. A roof repair contract will be prepared and sent out late this year or early next year.

**C. Memorial Drive DOT Project - Washington Street Bridge Update**

1. Received word back from WDOT. They will be grinding off wrong markings and replace in correct area. We will still see where the wrong markings were due to the discoloration of the grindings.
2. Noted shrinkage cracking on concrete bridge overlay. WDOT stated would likely need to epoxy seal the deck in the next several years.

**D. RRFB's**

1. Washington & 12th Streets
2. Memorial Drive and Madison Street
  - a. Quotation should be coming from vendor this week.
  - b. Also waiting for speed study results. Preliminary feeling is that it will support the current posted speeds and no change would be endorsed by the WDOT.

**6. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION**

**A. Assessment vs Other Practice Discussion**

Have not had the time to look into other options which are primarily a wheel tax or transportation utility.

**B. 2026 Preliminary Budget Discussion**

1. Emphasis is PRELIMINARY
2. Still in process. It has some complications built into it with pending staffing modifications
  - a. Retirements
  - b. WDNR's requirement of including a Certified Collection System Operator
  - c. Request for Engineering support (Engineer)
3. Benefits – up
4. Reduced some overtime levels
5. Proposing increases to standby and snow watch pay to be more in line with other departments

**C. Bike Accommodations for 22nd Street from Monroe Street to Pierce Street Focusing on the Bridge Area (resident request from City Council meeting) – N/A**

**D. Sidewalk Snow Shoveling Policy, Procedure, Practice and Ordinance Revisions**

1. The topic was introduced again with the city attorneys and we are still waiting for clarification and direction
2. Attorneys stated that modification to ALL language within the ordinance would be contrary to State Statute and would advise not making that change
3. Possible route is a fee per foot of sidewalk cleared - \$1.00?
4. More to come

**E. Review Snow Plowing Policy and Practices**

1. Major event – keep state highways open when travel not advised
2. Pre-storm – brine salt routes
3. 0-2" – primary roads only (downtown, bus routes, highways)
4. 2-4" – plow all roadways
5. 4" or more – plow all routes and windrow/pickup pick up streets
6. Typical storm – develop plan prior to storm, adjust as necessary
7. Trying to encourage rounding corners when plowing to reduce amount of snow on corners

**7. COMMITTEE AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION, IF NEEDED**

**A. Parkway Blvd (North) at 45th Street - Consideration of Lane Configuration Modification**

Noted existing 4-way stop controlled by crossing guard.

**8. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC AND PARKING CONTROL) - ACTION, ENDORSEMENT OR MODIFICATIONS, AS NEEDED**

**A. Traffic Counters**

1. Memorial Drive - Ongoing Study

**9. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION, IF NEEDED**

**A. 2025 Leaf Collection**

Leaf pick up starts Monday, October 13<sup>th</sup> and ends after Thanksgiving

**B. WDOT Potential ADA Contract**

Noted different ramps around STH 147 (22<sup>nd</sup> Street). Current standard prefers two (2) ramps at corner.

**10. SET DATE, TIME, AND LOCATION FOR NEXT COMMITTEE MEETING**

Proposed for Wednesday, November 5, 2025, at 5:15 pm

**11. ADJOURNMENT: 6:47 pm**

Scott Stechmesser made a motion to adjourn the meeting, seconded by Bill LeClair. Motion carried.

Respectfully submitted by: *Matthew R. Heckenlaible*

Public Works Director/City Engineer