



**TWO
RIVERS**
WISCONSIN

ADVISORY RECREATION BOARD MEETING

Wednesday, September 13, 2023 at 6:00 PM

Koska Room - Community House 1520 17th
Street, Two Rivers, WI 54241

MINUTES

1. ROLL CALL

Present Board Members: Jason Scharping, Daniel Cortte, Brian Gallagher, Robert Reed Jr, Travis Kadow, Erin Lamal, Dorothy Tinkham Delo, Adam Wachowski-Council Rep.

Excused Board Members: Robert Reed Jr., Chase Mathias, Justin Klinkner, Jeff Dahlke-Council Rep.

Also Present: Mike Mathis- Parks & Recreation Director, Megan Marsh- Parks & Recreation Clerk

2. APPROVAL OF MINUTES

August 9, 2023 12, 2023

Brian Gallagher Established Motion to Approve; Travis Kadow 2nd the Motion

3. CORRESPONDENCE

1. Zander Park Bench(s)

- a. Mike has replaced park benches to accommodate requests. Future discussion for additional benches.

2. Explore Two Rivers Board Meeting

- a. Rebeccah and Mike attended Explore Two Rivers Board Meeting to discuss Special Events run by the Parks and Recreation Department.

3. Central Park Irrigation System

- a. Received a quote for an irrigation system for Central Park to get an idea. The quote was around \$44,000. The irrigation system will be added in capital.

4. Neshotah "Picnic" Area Shade Structure Estimates

5. Obstacle Course Estimates Near Zipline

6. Cool City Monthly Rally

- a. Cool City will be hosting a rally to support the Neshotah Playground. CCB will be donating 10% of the day's net profits to help fund new playground equipment for Neshotah Park on September 20th from 6:00AM-9:00PM.

4. COMMENTS FOR THE PUBLIC (Limited to 3 minutes each) None.

5. NEW BUSINESS

1. October 15th playground opening – volunteers welcome.

- a. Parks and Rec providing cider and donuts and Cool City is selling coffee and will donate proceeds to park.

- b. Volunteers are welcome to help hand out cider and donuts. We are working on coming up with small activities and painting lines for impromptu for soccer.
 - c. Considering cutting down cottonwood tree by playground because of fall risk.
 - d. New light poles are not working yet but they will be soon.
 - e. Old scoreboard will be removed.
 - f. Received quote of ~\$25,000 for shade structures around new playground area.
- 2. Ice Rink events and skate rentals
 - a. November 13-18th, the rink will be installed, and it will be out until end of February. Will take a significant amount of work to keep clear from snow and ice.
 - b. Attendants will help staff sales and clear the rinks. Considering using volunteer groups to supplement staffing.
 - c. Considering requiring all skate rentals to be done online through pre-registration so there is less work when people arrive.
 - d. Consider looking into Title-towns operation and setting a limit on the number of skaters or breaking it into sessions.
 - e. Open skating will be available whenever the park is open.
 - f. Considering doing skating with Santa.
- 3. Upcoming DNR Grant Deadlines
 - a. Mike will be submitting a 2024 WI DNR Urban Forestry grant to continue work on urban trees.
 - b. Considering applying for WI DNR Coastal Management funds to help cover the cost of engineering, design, and estimating for a new concession building.

6. OLD BUSINESS

- 1. Open Space Planning – Survey Review
 - a. Board members discussed the proposed open space plan survey.
- 2. Impromptu Musicians Permit – staff proposed an impromptu musician permit for playing music at the Central Park bandstand.
 - a. Dan made a motion to approve the proposal. Travis 2nd the motion. Motion carried
- 3. Rotary Pavilion Class Rate
 - a. Staff proposed a new rate for using the Rotary Pavilion for class rentals.
 - b. Suggestion made to add insurance information requirement to rental form.
- 4. Marketing in schools for ARB member
 - a. Staff sent information to the high school to search for a new youth ARB member. Mike will make visit to school to recruit.

7. OTHER BUSINESS-None

8. DIRECTOR'S REPORTS

- 1. Program and Event Updates
- 2. Upcoming Programs and Events
- 3. 2023 DNR Grant Update – Coastal Management grant continues to be delayed at the federal level.

9. ITEMS FOR FUTURE ADVISORY RECREATION BOARD MEETINGS

- 1. Concession stand 2023 revenue and expenses summary.
- 2. Suggested edits to policy and rates for special events and Community House.
- 3. Live stream flag football and add scores on Facebook.

10. NEXT MEETING

October 11th wed. 2nd Wednesday of each month.

11. ADJOURNMENT

Travis makes a motion. Dan 2nd's the motion to adjourn.