



MINUTES

1. CALL TO ORDER – 5:17 pm

2. ROLL CALL

Committee Members: Bill LeClair, Scott Stechmesser Excused: Tracey Koach
Staff and others: Matthew Heckenlaible, Scott Ahl and Peter Becker (2123 36th St, TR)

3. REVIEW AND APPROVAL OF MINUTES

Minutes from the February 1, 2023 Public Works Committee Meeting

- Scott Stechmesser made a motion to approve the minutes from the February 1, 2023, meeting, seconded by Bill LeClair – Motion carried.

4. PUBLIC INPUT

- Mr. Becker stated that he thought the City did a very good job in dealing with the winter weather over the past week. He did offer up some areas of possible improvements regarding plowing along Lincoln Avenue, 14th and Hawthorne suggesting that those streets had narrow terraces and should be wind rowed. Director Heckenlaible acknowledged Mr. Becker's suggestions and stated that, after this winter season, Public Works Staff will review how we manage snow throughout the City and his suggestions will be taken under consideration at that time.

- Mr. Becker also raised some concerns pertaining to traffic flow and parking in and around Cool City Brew. He noted some parking spots are located too close to the corner obstructing the view of cars. He also stated that three (3) additional parking spots could be obtained if they were painted out on the east side of Jefferson Street opposite City Hall. Director Heckenlaible noted that parking was a bit of a challenge today, March 1, 2023, due to a funeral and the official grand opening of Cool City Brew but will look into the other items Mr. Becker pointed out.

5. ON-GOING PROJECT STATUS AND ACTION IF NEEDED

A. Lincoln Street - 17th Street to 22nd Street

- The has been bid, awarded and a second public information meeting will be held on March 20, 2023 from 4:30 to 5:30 pm in Council Chamber just prior to the City Council meeting where the Public Hearing will take place.

B. Zlatnik Drive – paving

- The asphalt paving project is being prepared to be sent out for bid in the next two weeks. Special assessment meeting in early April.

C. Scattered Laterals (2022 & 2023)

- There is still an opportunity for residents to take advantage of the 2022 scattered lateral lead service replacement funding. We can still accept about 20 additional properties to utilize \$2,500 towards private side replacement. The work needs to be completed by April 15, 2023, so that paperwork can be submitted to WDNR by April 30, 2023. 2023 funds are going to be

targeting the Lincoln Street project private side laterals and services.

D. Central Park West - Demolition of old band shelter commencing along with underground work by Vinton

- Vinton began the demolition of the old band shelter on February 28 and completed most of it by end of day March 1. The new band shelter is still on hold awaiting the arrival of electrical, lighting and sound systems materials that need to be installed prior to the remainder of the roof being replaced. It is anticipated that these materials should arrive towards the middle to end of March.

6. PROPERTY OWNER REQUESTS

7. DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION

A. Memorial Drive sidewalk update – No update

B. Washington Street bridge resurfacing, pedestrian accommodations and Memorial Drive crossings – No update

8. COMMITTEE MEMBER AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION IF NEEDED

A. Gravel roads within the City - Bill LeClair

- Staff provided some general information to the Committee pertaining to the quantity of gravel streets/roads within the City. Presently there are 30 segments or blocks equating to about 1.77 miles of roadway scattered about the City. There are a total of 57.9 miles of roadway within the City. Bill LeClair asked what it would take to convert all those gravel segments into paved roadways including an estimate of cost. Engineering staff stated that we could provide some sort of cost per foot for placing 3-4 inches of asphalt on an appropriate gravel base; but then there are a lot of unknowns as to whether that asphalt and gravel could just be placed on the current gravel or whether that material would need to be excavated out. Would concrete curb and gutter need to be installed? How would this impact drainage and would storm sewer now be required? Additionally, a lot of these costs would be passed along to the property owners adjacent to these gravel road segments. If property owners wish to have their gravel roads improved, they can send a letter the Director of Public Works and/or City Manager requesting such improvements and then City staff will look at the request, provide a quick analysis and cost estimate along with when it may be programmed into the construction schedule to see if that information is agreeable to all parties involved prior to getting into a formal/final design

B. Director Heckenlaible also wanted to provide an update on Emmet Street

- City voted to not accept the State Municipal Agreement at the last City Council Meeting. It should be noted that the City can reapply for funding by submitting an application later this year.

9. DISCUSS STAFF RECOMMENDATIONS (TRAFFIC and PARKING CONTROL) – ACTION, ENDORSEMENT or MODIFICATIONS AS NEEDED

- Traffic – Received a written letter from a Manitowoc resident regarding the 22nd Street and Lincoln Street intersection expressing significant concern pertaining to traffic control (stop signage) at that intersection. They also copied the Transportation Secretary into this letter. Staff is reviewing the content and will be preparing a formal written response back to the Manitowoc resident and the Department of Transportation.

10. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION IF NEEDED

A. Snow and Ice Control Update

1. Sand barrels – update

- 4 barrels yet to be used this season. 6 barrels were missing about 25% of its contents (0.06 CY of additional material) with an additional 2 barrels missing about 50% (0.12CY) of its contents. The most used sand barrels were located at 12th & Lowell (0.8 CY) and Roosevelt & School (0.5CY). Over the course of the season DPW has replaced 4.65 CY of additional material to 20 of the 24 sand barrels.

2. Snow event(s) of February 21-24

- We came out of the February 21st portion of the weather event fairly well receiving around 3 inches of snow. We did a full City plow pushing everything off to the sides of the roadway and then preparing for round 2.

- Round 2 came down in a fury late in the day and throughout the night./ According to media outlets, Two Rivers received over 12.5 inches of snow. Crews came in early (3 am) to begin addressing the roadways including windrowing some of the major streets as per past practice. With the majority of the streets being “plowed” to a passable state, attention was turned to picking up the large windrows, especially in the narrower streets. The clean up process extended into Thursday evening and commenced again early Friday morning. Public Works utilized all our full-time staff along with all our part time staff. All the major windrows and some of the piles in parking lots were cleaned up around noon on Friday.

- Somewhat unexpected Round 3 came Friday night into early Saturday morning and deposited another 2 inches on the City that sent a few Public Works crew members out to deal with the primary salt routes.

- Monday began “dry” with the knowledge that wet weather was going to be moving into the area. All available staff and equipment were deployed to dig out corners and storm drains to aid in draining streets. That wet weather arrived slightly sooner than anticipated and limited progress was made in uncovering the storm drains. As the rain came down, it mixed with snow and created more water, slop and localized ponding within the streets. DPW received 51 complaints regarding this weather event ranging from missed the boat regarding plowing to sidewalk complaints to the localized flooding of the streets. As the flooding complaints came in, Public Works staff were directed to those locations to minimize the impacts to this nuisance ponding. I say nuisance ponding because it sounded like the water was contained within the road right-of-way possibly extending up into the sidewalk area, but did not progress beyond that point. I did observe several property owners trying to find the storm drains themselves which is GREATLY appreciated by Public Works staff. Again, Public Works staff worked extended hours to deal with the impacted streets.

- That lead into Tuesday which temperatures dropped below freezing overnight and froze the slop on many of the residential streets turning them into terribly rutted roadways. That was noted immediately by Public Works staff. Trying to plow frozen material was not feasible so staff waited and commenced a full City plow of the now softer slop pushing it off to the sides so that the main travel ways were usable.

- Wednesday staff was back out again digging out corners and storm drains and still recovering from past weeks winter weather in Wisconsin.

B. Other items - none

11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING(S)

Suggested as Wednesday, March 5, 2023, at 5:15 pm

12. ADJOURNMENT

Scott Stechmesser made a motion to adjourn the meeting, seconded by Bill LeClair – Motion carried. (6:58 pm)

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.