



PUBLIC UTILITIES COMMITTEE MEETING

Monday, January 06, 2025 at 5:00 PM

Committee Room - City Hall, 3rd Floor 1717
E. Park Street, Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER:** 5:00 pm

2. **ROLL CALL**

Committee Members: Tim Petri, Darla LeClair, Shannon Derby

Staff & Others: Matthew Heckenlaible, Scott Ahl, Dave Casebeer, Andrew Sukowaty

Excused: Brian Dellemann

3. **REVIEW AND APPROVAL OF MINUTES**

Approval of the minutes from the December 2, 2024, Public Utilities Committee meeting.

Darla LeClair made a motion to approve the December 2, 2024, Public Utilities Committee meeting minutes, seconded by Shannon Derby. Motion carried.

4. **PUBLIC INPUT** – N/A

5. **CONSTRUCTION PROJECTS**

A. **2024-2025 Lead Service Lateral Project update**

Replacements as of 12-31-2024:

- 74 - Public Water Services Replaced
- 51 - Public Sewer Laterals Replaced
- 13 - Private Water Services Replaced
- 9 - Private Sewer Laterals Replaced

B. **Sandy Bay Highlands Phase 3 update**

All sanitary sewer and water mains have been installed. The contractor had been working on the storm sewer while waiting for a safe water sample. Once the safe water sample is confirmed, they will switch over to sanitary laterals and water services.

C. **Harbor Street, 16th Street and Emmet Street (2025)**

The project is in the survey and design phase and we are hoping to have plans in early 2025. During this process we noted that Harbor Street and 16th Street are identified as an on-street bike route within the adopted 2013 Bike and Pedestrian Plan.

Discussed road cross section alternatives as follows:

Existing Harbor Street is 24' wide with parking on south side only.

- Widen Harbor Street to 28' and have bikes on road
- Separate off street trail (10' wide) on south side
- Consider converting to one-way

Committee preferences are to make it a one-way with a trail on the south side OR expand the road to 28' wide with sharrow (bike lane).

NOTE: A home builder provided information regarding two homes proposed to be constructed on Emmet Street during this project.

D. 2025 East Side Scattered Lead Service Lateral Project

Approximately 150 services to be completed in 2025.

E. Wastewater Plant Roofing Projects

Plan to bid public works and wastewater roofs in one contract to get better pricing.

F. CIPP

Plan to take bids for a sewer lining project this year.

6. WASTEWATER UTILITY: UPDATES AND ACTION

A. Riverside Foods update

Met with Riverside Foods personnel on December 19th. There had been some high loadings prior to the meeting but then settled. We are currently seeing fluctuating loadings at plant now. May be dependent on when grease tank is cleaned or cleaning at Riverside Production Plant.

B. CMOM update

DNR required update. Currently being updated in engineering. The updated manual consolidates items into one location on how the system is operated and maintained. Document to be submitted to DNR by end of January.

C. Sludge Management Plan

Submitted and approved.

7. ELECTRIC AND TELECOMMUNICATIONS UTILITIES: DIRECTOR UPDATES AND ACTION, IF APPLICABLE – No update.

8. WATER UTILITY: DIRECTOR UPDATE, DISCUSSION AND ACTION, AS NEEDED

A. Corrosion Control Study

Study was submitted to DNR. There was excessive debris in the mains which causes biofilm and increases corrosivity.

B. Lead/Copper Rule Revision

LCRI revision requires fifth liter sampling. We are required to do two samples per year at 60 locations until DNR reviews referenced study.

AWWA is challenging portions of the LCRI in court. They believe the rule is good, but not feasible due to timeline and limited funding. They noted that the requirements will impact rates and have taken it to the US Court of Appeals.

9. STORM WATER UTILITY: UPDATES AND ACTION, AS NEEDED

A. **Urban Nonpoint Stormwater Grant update** – No update.

10. SOLID WASTE UTILITY: UPDATES AND ACTION, AS NEEDED

A. **2026 Solid Waste Fee Review (placeholder)** – No update.

11. ANY OTHER ITEMS OR ISSUES TO COME BEFORE THE COMMITTEE, WITH DISCUSSION AND ACTION

A. **Utility Bill Monthly Minimum Terminology (Line Fee/Meter Fee)**

Brian Dellemann looking at clarifying terminology on utility bills.

12. SET DATE, TIME, LOCATION, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed for February 3, 2025, at 5:00 pm.

13. ADJOURNMENT: 5:50 pm

Darla LeClair made a motion to adjourn the meeting, seconded by Shannon Derby. Motion carried.

Respectfully submitted by: *Matthew R. Heckenlaible*

Public Works Director/City Engineer