



MINUTES

1. **CALL TO ORDER:** 5:15 pm

2. **ROLL CALL**

Committee Members: Bill LeClair, Scott Stechmesser, Doug Brandt

Staff and Others: Matthew Heckenlaible, Scott Ahl

3. **REVIEW AND APPROVAL OF MINUTES**

Minutes from the April 3, 2024, Public Works Committee Meeting

Scott Stechmesser made a motion to approve the April 3, 2024, Public Works Committee Meeting minutes, seconded by Doug Brandt. Motion carried.

4. **PUBLIC INPUT** – N/A

5. **ONGOING PROJECT STATUS AND ACTION, IF NEEDED**

A. **Sandy Bay Highlands - Phases 3 & 4**

Received notice to fill wetlands. Staff talked with our consultant on Monday regarding plans for permitting by May 10, 2024 (+/-). Permit for entire parcel to allow for flexibility. Will make final determination based on costs and demand for lots. Will utilize biofilters for pretreatment prior to discharging runoff into wetlands.

B. **2024 Projects**

1. **Roosevelt Avenue reconstruction**

- a. Completed portion of sanitary sewer.
- b. Now working on water main.
- c. Plan to complete storm sewer in 12th Street intersection.
- d. Frontier telephone lines are still scheduled to be relocated from south side to north side.

e. **12th Street intersection**

1. PW staff will pave driving lanes on 12th Street to accommodate vehicular traffic in the next few weeks.

2. **Sidewalk Replacement**

a. **Neshotah Beach path/sidewalk**

PW staff continues concrete sidewalk work in Neshotah Park. They are planning to work along Pierce Street (21st Street – 22nd Street) and 21st Street from Pierce Street to the parking lot this week. There is a slight realignment to the path to avoid conflict with a fiber optic pedestal that serves the concession stand and area to the north. This current work is coming in below budget.

b. **Replacement of sidewalks around Community House**

PW staff replaced sidewalk around the Community House. They did note there is sunken colored sidewalk in Central Park by the flagpole near Washington Street and will also be constructing new sidewalk on the west side by the concession stand.

c. Downtown sidewalk work (repair/mudjacking)

Noted sunken walk in downtown on Washington Street. A review of costs will determine if there are available funds to repair.

d. Columbus Street sidewalk at Memorial Drive

The WDOT will install crosswalk at Columbus Street as part of the STH 42 resurfacing project if the sidewalk is extended along Columbus Street to STH 42.

3. 19th Street - East River Street to Jefferson Street (LRIP) - no update

On hold until more information on the confluence project.

4. East River Street - 19th Street to vacated 18th Street (LRIP) - no update

On hold until more information on the confluence project.

5. Washington Street Bridge - pedestrian accommodations

Plans include extending the sidewalk three (3) feet instead of two (2) feet with a parapet barrier wall. Staff is inquiring with the WDOT if PW staff can perform the work. Prior minutes note that WDOT sight distance requirements reduced allowable parapet wall.

6. **PROPERTY OWNER REQUESTS – N/A**

7. **DISCUSSIONS OR ISSUES ON HOLD, PENDING FURTHER INVESTIGATION**

A. Tree grates (Washington Street)

There may be several tree grates south of 15th Street which require some work.

B. WDOT small bridge/culvert inventory

WDOT requires inventorying of 6-20' culverts. The city plans to do the work but is awaiting required information from WDOT.

8. **COMMITTEE AND COUNCIL MEMBER ITEMS FOR DISCUSSION, INCLUSION IN FUTURE AGENDA AND ACTION, IF NEEDED**

A. Dip in pavement - 19th Street between Madison Street and School Street - staff will investigate and report back

Closed circuit television from 2023 shows no evident issues in the sanitary main. This is part of the 2024-25 LSL area. As we are updating LSLs in this area, we may discover issues that will be taken care of at that time.

B. FYI – CTH VV – County is resurfacing from Shoto to city limits

9. **DISCUSS STAFF RECOMMENDATIONS (TRAFFIC AND PARKING CONTROL) - ACTION, ENDORSEMENT OR MODIFICATIONS, AS NEEDED**

A. Parking duration along the north side of 17th Street between West Park Street and Adams Street (Senior Center) - No update.

B. Removal of two-hour general parking time restriction on East Park Street – No update.

C. Speed limit signs on Woodland Drive between Memorial Drive and STH 310 – No update.

D. Lincoln Street - speed complaints

Received three (3) complaints on speeding last week. Requested Police Department to place portable speed sign to hopefully address this issue.

10. OTHER ITEMS THAT MAY COME BEFORE THE COMMITTEE: CONSIDERATION AND ACTION, IF NEEDED

A. 2025 Potential projects – 2025 Potential Projects and Future Projects were discussed as one.

Staff is trying to look long term.

Proposed 2025 Major Projects:

- * Harbor Street – Pilon Street to 16th Street
- * 16th Street – Jackson Street to Emmet Street
- * Emmet Street – 16th Street to 17th Street

Project will tie in the 12 inch water river crossing to 17th Street.

B. Future projects

Overall plan to reconstruct ¼ mile per year and resurface ½ mile per year with costs of approximately \$3.5 million per year.

1. Neshotah Road – portions in town road and city cost.
2. Emmet Street – 17th Street to 22nd Street; long term, ¼ mile reconstruction
3. 19th Street/East River Street – determine what street and utility improvements are needed
4. Madison Street bridge parapet wall crack – noted tire rubs on wall are likely from plowing. Expect Manitowoc County to perform repair work in 2024.
5. Salt shed – inspection noted some dry rot. Will likely paint/stain to protect.
6. Raising sanitary manholes two (2) feet above flow line in ditch sections
7. Replace some open pick hole manhole covers
8. RRFBs at Madison and 12th Street/Lake Street intersections (2026)
9. Inspect sewers for relining
10. Resurface wayside parking lots particularly north of the Chamber of Commerce; other may be okay for chip seal. Look at grant, room tax funds, etc.
11. Traffic counter – currently outdated. New counters approximately 4 @ \$5,000 each.
12. Traffic signals on Washington Street should be upgraded.
13. Back up equipment needed for ToolCat which is used in winter for sidewalk clearing. New machine would need to be less than sidewalk width.
14. Sewer camera needed (CCTV Unit - \$75,000 to \$100,000)
15. Wastewater Treatment Plant repair of main roof was approximately \$100,000 in 2023. Need another \$80,000 to repair three (3) smaller roofs.
16. DPW shop – relocate broken concrete spoils piles to 18th Street cell tower site. Need to get conditional use and look at covenants. May need fencing along 18th Street for screening.
17. Shop repairs:
 - a. Total roof repair needed on majority of roof, including rotting of metal decking. Costs approximately \$400,000-\$500,000.
 - b. Truck overhead doors do not have sensors
 - c. Four of eight main entry doors do not open or are inoperable
 - d. Need to rekey for accountability
 - e. Cameras (4) for site security when staff not present (dumpster usage)
 - f. Structural column in building is deteriorated at the base

- g. Replace furnace and air scrubber
- h. Look at facility needs study – approximately \$50,000-\$100,000 +/-

C. National Public Works Week - May 19-25, 2024 – informational only

D. Faster software upgrade

Asset management program needs to be updated to a web-based program. Current version will no longer be supported at the end of 2024. Noted current version has three (3) licenses; new web-based program would be based on number of assets (assuming 150 assets) with unlimited users.

Annual support is \$15,750 per year. There is a one-time license fee of \$18,900 and set up, data migration and training fees of \$28,296. Total cost with discounts of \$23,814 would be \$63,000 for the first year.

Scott Stechmesser made a motion to move forward with the upgrade of FASTER software to web-based utilities. Doug Brandt seconded the motion. Bill LeClair dissented. Motion passed.

11. SET DATE, TIME, AND AGENDA ITEMS FOR NEXT COMMITTEE MEETING

Proposed as Tuesday, June 4, 2024, at 5:15 pm

12. ADJOURNMENT: 7:33 pm

Scott Stechmesser made a motion to adjourn the meeting, seconded by Bill LeClair. Motion carried.

Respectfully submitted by: Matthew R. Heckenlaible

Public Works Director/City Engineer