



**TWO
RIVERS**
WISCONSIN

SAFETY COMMITTEE MEETING

Thursday, June 09, 2022 at 8:15 AM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER - Brian Dellemann called the meeting to order at 8:15 a.m.

- A. Members present - Brian Dellemann, Ross Blaha, Andrew Sukowaty, Jamie Jackson, Steve Denzien, Ben Meinnert, Andrew Raatz, Steve Pagels, Jeff Dawson, Dave Casebeer, James McDonald, Kevin Krizek, Gina Sampe, Dee Dee Dirkmann, Ryan Menges, and Patrick Murphy - MEUW Safety Coordinator
- B. Members Absent - Dave Buss, Brian Kohlmeier, Lisa Kuehn, Scott Duessing, and Jared Rohrer

2. REVIEW AND APPROVAL OF MINUTES

Safety Committee minutes from the meeting of May 18, 2022 were accepted. Motion was made by Jeff Dawson and seconded by Ben Meinnert. Motion carried.

3. OLD BUSINESS

- A. No on-going issues at this time to discuss.
- B. Remind employees of the importance of Near Miss reporting procedures.
- C. Previous month theme:
Summer Safety & Skin Cancer Awareness, this month's theme to be discussed.
- D. Police safety training has begun and will be completed for the employees working later shifts in the beginning of July.
- E. Vorpahl has been chosen as the City's fire extinguisher inspector. However, they are unable to provide our fire suppression system inspections at this time.
- F. Employees working outdoors should be taking protective measures to guard against the sun and other heat related issues. Sunscreen should be kept in vehicles at all times. Northwoods was suggested as the City's sunscreen supplier.

4. INCIDENT REPORTING

- A. Rec Dept - 1 report only.
- B. No near miss to report.
- C. Suggested follow-up with Rec. Dept Supervisor concerning machine maintenance.

5. INSPECTION REPORTING

- A. No inspections took place since the last meeting and nothing is currently scheduled.

6. FUTURE SAFETY TRAINING EVENTS/SESSIONS

A. Seasonal & Contractor Safety Training (Field Employees Only)

Wednesday June 15th - 7:15 a.m. and 12:45 p.m. at the Electric Department back garage. (One-hour sessions)

7. NEW BUSINESS

A. Seasonal staffing has begun. No one from the Recreation Department was present to report on the numbers and upcoming new employee training.

The Water Department and Public Works are actively recruiting seasonal help.

B. A representative from our insurance carrier Liberty Mutual has reached out to the City to schedule a risk control visit. This visit is tentatively scheduled for Thursday, August 11th at 9:00 a.m. Mr. Johnson would like to sit in on the safety meeting on this day. Following the meeting he would like to meet with select individuals for additional information and building walkthroughs.

8. MONTHLY SAFETY THEME: Firework Safety

9. ESTABLISH NEXT SAFETY COMMITTEE MEETING TIME AND DATE

Next meeting scheduled for Thursday, July 14, 2022 at 8:15 a.m. in the City Council Chambers.

10. ADJOURNMENT

Motion to adjourn made by Ben Meinnert and seconded by Steve Denzien. Motion carried. Meeting adjourned at 8:45 a.m.