



CITY COUNCIL MEETING

Tuesday, March 17, 2026 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 6:02 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Scott Stechmesser

Absent: Tim Petri, Bonnie Shimulunas (arrived at 6:26 PM) and Adam Wachowski

ALSO PRESENT

Jeff Sachse, Community Economic Development Director; Ben Meinnert, Police Chief; Dave Dassy, IT Administrator; Kassie Paider, Finance Director; Sean Griffin (via phone), City Attorney; and Kyle Kordell, City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

None

5. INPUT FROM THE PUBLIC

Limited to 3 minutes per person - Resident addresses are requested but are not required to be given

None.

6. COUNCIL COMMUNICATIONS

Letters and other communications from residents

Council President Stechmesser received positive comments about snow removal from the recent storm. He thanked all departments for a job well done.

Councilmember Bittner thanked neighbors that helped out each other throughout the community, he received concerns about harbor dredging and explained the Council submitted a letter to the Army Corp of Engineers.

Councilmember B. LeClair received a complaint about garbage blowing around. He encouraged citizens to put any overflowing garbage in a bag next to the bin or put something on top to weigh it down.

7. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Derby reported on the Library Board stating new people were appointed to the Board and positions have been changed.

8. CONSENT AGENDA

These titles will be read by the Council President and approved by a single Voice Vote. Any item may be pulled from the Consent Agenda for discussion and separate vote by any City Council member.

A. 26-035 Presentation of Minutes

1. City Council Regular Meeting, March 2, 2026

B. 26-036 Minutes of Meetings

1. Explore Two Rivers Meeting of the Board of Directors, February 10, 2026
2. Library Board, February 10, 2026
3. Committee on Aging, March 2, 2026
4. Public Utilities Committee, March 2, 2026
5. Public Works Committee, March 4, 2026

C. 26-037 Applications and Petitions

1. Application for new Landscaping/Tree Removal License for A&E Lawn, Snow, and Tree LLC for a period ending June 30, 2026

D. 26-038 Summary of Verified Bills for February 2026 of \$4,000,827.23

E. 26-039 2025 Annual WDNR MS4 Stormwater Report

Summary: Review and acknowledge the City's 2025 Municipal Separate Storm Sewer System (MS4) Report submitted to the Wisconsin Department of Natural Resources (WDNR). The report summarizes the City's compliance efforts under its MS4 permit, including public education and outreach, illicit discharge detection and elimination, construction site erosion control, post-construction stormwater management, pollution prevention activities, and stormwater system maintenance. Submission of the annual report is required under the City's WPDES MS4 permit and documents the community's continued commitment to protecting local waterways and maintaining compliance with state and federal stormwater regulations.

F. 26-040 Appointment of Lisa Steinhauer to a three year term on the Library Board beginning April 30, 2026 and expiring May 1, 2029

G. 26-041 Appointment of Laura Waalkens to a three year term on the Library Board beginning April 30, 2026 and expiring May 1, 2029

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda as presented

Motion carried with a voice vote.

Motion made by Brandt, seconded by Derby.

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Stechmesser

9. CITY COUNCIL - FORMAL ITEMS

A. 26-042 Application for Facade Improvement Assistance by Cool City Motel, 3009 Lincoln Avenue

Summary: Brian Conjurski, applicant for the Cool City Motel requests a Facade Improvement Grant not to exceed \$13,272 for replacing 28 exterior doors on the property. The Conjurskis acquired the property in 2025 and are making considerable improvements to guest rooms and common areas in anticipation of the 2026 summer season. Funds for this grant will come from

TID #11 (St. Peter the Fisherman/Vinton Construction Redevelopment) because the property is within a half-mile of the boundaries, as state statute allows.

Recommended Action:

Motion to approve the application and award the grant as recommended by City Staff

No action was taken on this item.

B. 26-043 Resolution Terminating Tax Incremental District 13 in the City of Two Rivers

Summary: The City currently operates 12 Tax Increment Financing districts. While many have exceeded the development and financial expectations originally established, several districts have not experienced the level of growth that was anticipated at the time of their creation. Following a financial review of TID performance, City Hall recommends the early termination of TID No. 13.

Upon approval of the proposed resolution, the City will submit the required notice to the Wisconsin Department of Revenue by April 15. Terminating this district will return the increment value within the district back to the regular tax rolls, allowing the associated property tax revenues to flow to the City's General Fund beginning January 1, 2027. In addition to the City, other taxing jurisdictions, including Manitowoc County, the Two Rivers Public School District, and Lakeshore Technical College, will also begin receiving their proportional share of property tax revenues from these properties in 2027. Staff will continue monitoring the performance of other City TIF districts and additional districts may be recommended for early termination in the future if anticipated development progress does not occur.

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote.

Motion made by Bittner, seconded by Derby

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Stechmesser

C. 26-044 Resolution Terminating Tax Incremental District 16 in the City of Two Rivers

Summary: Similar to the Resolution in agenda item 9B, this proposed Resolution will authorize the early termination of TID No. 16, allowing the increment value to return to the regular property tax roles starting in January 1, 2027. Doing so will result in an increase in revenue for not just the City, but also Manitowoc County, the Two Rivers School District, and Lakeshore Technical College.

Recommended Action:

Motion to waive reading and adopt the resolution

Motion carried with a roll call vote

Motion made by Derby, seconded by Brandt

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Shimulunas, Stechmesser

***Clerk Note: Councilmember Shimulunas arrived at 6:26 PM*

10. CITY MANAGER'S REPORT

11. FOR INFORMATION ONLY

- **Two Rivers Brand Review Meeting**, March 18, 2026, 6:00 PM in Council Chambers
- **Candidates Forum**, Thursday, March 19, 2026, 6:30 PM in Council Chambers
- **Hamilton Community Visioning Phase 3 Meeting**, Thursday, March 26, 2026, 5:30 PM
at Two Rivers High School, Cafetorium
- **City Council Work Session**, Monday March 30, 2026, 6:00PM

12. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, pursuant to Wisc. Stats 19.85(1)(c). Considering employment, promotion, compensation or performance evaluation data of a management level employee over which the Council has jurisdiction or exercises responsibility.

Motion carried with a roll call vote.

Motion made by B. LeClair, seconded by Bittner

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Shimulunas, Stechmesser

13. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

Motion carried with a voice vote.

Motion made by Derby seconded by D. LeClair

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Shimulunas, Stechmesser

14. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 7:04 PM.

Motion carried with a voice vote.

Motion made by B. LeClair seconded by D. LeClair

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Shimulunas, Stechmesser

Respectfully submitted,
Amanda Baryenbruch, City Clerk