



**TWO
RIVERS**
WISCONSIN

ROOM TAX COMMISSION MEETING

Wednesday, October 29, 2025, at 11AM

3rd floor Committee Meeting Room
Two Rivers City Hall
1717 East Park Street
Two Rivers, WI 54241

MINUTES

1. **CALL TO ORDER** Meeting started at 11:03am
2. **ROLL CALL** (RTC Members Present: Rick Carey, Curt Andrews, Bill LeClair, Kyle Kordell, and Mark Bittner Also in Attendance: Joe Metzen and Jeff Sachse)
3. **REVIEW GRANT PROPOSAL AND FUNDING COMMITMENT** (Action Item)
 - a. **Matching Grant for Neshotah Beach Concession Stand**
 - b. **RTC multiyear funding commitment for NB Concession Stand renovation**

Motion made by Rick Carey for the Room Tax Commission to a firm \$25,000 per year for 3 years to support the renovation of the concession stand as presented by Two Rivers Parks and Recreation. An additional 2 years of funding at \$25,000 per year will be provided, contingent on Parks and Recreation not receiving state funding through a capital improvement grant application. Total funding of \$125,000 is also contingent on including enclosing the covered picnic shelter as part of the overall project. Seconded by Curt Andrews. Roll Call Vote: Bill LeClair – yes, Kyle Kordell – yes, Mark Bittner – yes, Rick Carey – yes, and Curt Andrews – yes.

Tourism Director Joe Metzen will update the proposed Tourism Budget for 2026 to reflect this commitment. This budgetary change will be shared with the Explore Two Rivers Board at their next meeting on November 11, 2025.
4. **ADJOURNMENT** Meeting adjourned at 11:40. Motion to adjourn Curt Andrews, Seconded by Bill LeClair, motion carried.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.