



MINUTES

1. CALL TO ORDER

Council President Stechmesser called the meeting to order at 6:00 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski (arrived late)

ALSO PRESENT: Jeff Sachse, Community Economic Development Director; Kassie Paider, Finance Director; Matt Heckenlaible, Public Works Director; Rick Powell, IT Supervisor; Andrew Sukowaty, Water Utility Director; Joe Metzen, Tourism Director; Sean Griffin, City Attorney (via phone); and Ben Meinnert, Police Chief / Acting City Manager

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. INTRODUCTION OF INVITED GUESTS

A. Tourism Director Joe Metzen

Joe Metzen, Tourism Director provided an update on 2025 Room Tax Revenue. He also provided an update on current Room Tax Commission obligations, and short-term rentals.

6. INPUT FROM THE PUBLIC

Limited to 3 minutes per person - Resident addresses are requested but are not required to be given

Katherine Dahlke – Spoke about item 10-B on the Agenda. On the list of Capital Borrowing Project it includes Neshotah Building Upgrades. She raised concerns about approving the money being borrowed and the concerns brought forth by the public.

7. COUNCIL COMMUNICATIONS

Letters and other communications from residents

Councilmember Shimulunas reported on concerns related to lead lateral replacements. She stated that the City should provide assistance to affected residents and noted that when contact was made with the City, no help was received. She emphasized that department staff should be aware of ongoing projects and updates, including planned 2026 repairs, and asked whether roadways would be torn up as part of the work. She added that City workers on site were helpful and professional. She further reported that one resident paid \$1,400 more than the original estimate. During the lead lateral replacement, the contractor indicated the line could not be restored in the original configuration and instead had to be rerouted around the house, resulting in the curb stop/shutoff valve protruding from the ground. Councilmember Shimulunas requested that the

Board of Public Works and the Public Utilities Committee discuss the issue. Water Utility Director Andrew Sukowaty responded that curb stops may remain above ground temporarily until backfilling is completed. He stated that curb stops are owned by the utility, and residents experiencing issues should contact customer service so the matter can be addressed, as the utility does not want them left protruding.

*** Clerk Note: Councilmember Adam Wachowski arrived***

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Derby reported there will not be a presentation for the Winter Series for Environmental Advisory Board.

Councilmember Stechmesser reported on the Advisory Recreation Board stating the fencing along Mariners Trail will be upgraded as well as the patio located outside of the Senior Center..

9. CONSENT AGENDA

These titles will be read by the Council President and approved by a single Voice Vote. Any item may be pulled from the Consent Agenda for discussion and separate vote by any City Council member.

A. 26-021 Presentation of Minutes

1. City Council Regular Meeting, February 2, 2026

B. 26-022 Minutes of Meetings

1. Public Utilities Committee, January 5, 2026
2. Library Board, January 13, 2026
3. Business and Industrial Development Committee and Community Development Authority, January 27, 2026
4. Committee On Aging, February 2, 2026
5. Plan Commission, February 9, 2026
6. Advisory Recreation Board, February 11, 2026

C. 26-023 Summary of Verified Bills for January 2026 of \$7,099,014.32

D. 26-024 Applications and Petitions

1. Temporary Class "B" Beer License for Two Rivers Main Street, Great TRivia Contest, Friday, March 20, 2026, at 1710 W Park Street
2. Temporary Class "B" Beer License for Two Rivers Main Street, Cool City Classic Car Show, Friday and Saturday, June 26 and 27, 2026, at 1700 Washington Street
3. Temporary Class "B" Beer License for Two Rivers Main Street, Bryan Lee Memorial Blues Festival, Saturday, July 11, 2026, at 1700 Washington Street
4. Application for a Temporary Class "B" Beer License for Two Rivers Main Street, Ethnic Fest, Saturday, September 19, 2026, at 1700 Washington Street
5. Application for a Temporary Class "B" Beer License for Two Rivers Youth Sports, Price is Right Game Show Event, Saturday, February 28, 2026, at 1710 W Park Street

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda as presented

Motion carried with a voice vote.

Motion made by Shimulunas seconded by Bittner

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser
Abstain: Wachowski

10. CITY COUNCIL - FORMAL ITEMS

A. 26-025 New Class "B" / "Class B" License for Chivolin Two Rivers LLC, dba Casa Chivolin, 816B 22nd St, Luis Alvarez, Agent for a period ending June 30, 2026

Summary: This license will allow Casa Chivolin restaurant to serve fermented malt beverages, liquor, and wine in their establishment.

Recommended Action:

Motion to authorize the City Clerk to issue the license pending approval of inspections and background check

Motion carried with a voice vote.

Motion made Derby by seconded by Petri

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

B. 26-026 Resolution Authorizing the Issuance and Establishing Parameters For the Sale of Not to Exceed \$2,565,000 General Obligation Promissory Notes

Summary: The proposed resolution establishes the borrowing parameters for the City's 2026 capital improvement program. The property tax levy–supported portion of borrowing is projected at \$2,215,000, with an additional \$350,000 supported by the Electric Utility, for a total of \$2,565,000.

The City continues to retire more debt than it issues, with approximately \$2.6 million retired in 2025 and an additional \$2.7 million scheduled for retirement in 2026, resulting in a declining overall debt load.

The borrowing supports proactive replacement of aging equipment and critical maintenance to reduce long-term costs and avoid more expensive emergency repairs.

The resolution does include \$255,000 for the Neshotah Beach Concessions project but inclusion of this amount does not obligate the City to proceed with the renovation project and if the project does not move forward, the funds may be carried forward to offset 2027 capital borrowing.

The proposed 2026 borrowing remains well within the City's legal debt limit and conservative debt policy thresholds.

Recommended Action:

Motion to waive reading and adopt the resolution

Justin from Baird presented a market update and General Obligation Debt Capacity for the city. This information was also presented to the Personnel & Finance Committee Meeting on February 10, 2026.

Motion carried with a roll call vote.

Motion made by D. LeClair seconded by Brandt

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser
Voting Nay: Wachowski

C. 26-027 Award of bid for Contract 2-2026, Lateral Replacement Program, scattered locations on the City's near north side

Summary: Contract 2-2026 is this year's lead water service and sanitary lateral replacement contract. The near north side of the city is this contract's targeted area from 23rd Street north to 31st Street east of Forest Avenue to the East Twin River, excluding a few areas that are proposed for future reconstruction. This contract proposes to complete 230 public side water services, 160 private side water services and 100 public side sanitary laterals. Pavement restoration is proposed to be completed by Public Works - Street Section as a force account activity that would be reimbursed as part of the WDNR funding.

Recommended Action:

Motion to award the contract to Mammoth Construction LLC of Manitowoc, based on its lowest qualified bid, in the amount of \$2,437,152.60

Motion carried with a voice vote.

Motion made by seconded by

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

11. CITY MANAGER'S REPORT

None.

12. FOR INFORMATION ONLY-

- **Two Rivers Brand Review Meeting,**

Wednesday, February 18, 2026, 6:00 PM

- **City Council Work Session,** Monday, February 23, 2026, 6:00 PM

- **City Council Listening Session,** Thursday, February 26, 2026, 6:00 PM

- **Hamilton Property Community Visioning Process Phase 2 Meeting,**

Wednesday, February 25, 2026, 5:30 PM

- **Hamilton Property Community Visioning Process Phase 2 Meeting (secondary option)**

Saturday, February 28, 2026, 10:00 AM

- **Public hearing on a proposed ordinance to amend the zoning code to re-zone the former Hamilton Property, from I-1 (Industrial) to B-1 (Business), located at Parcel No.**

053-000-052-030.05, submitted by the City of Two Rivers, currently owned by Fischer Scientific INTL LLC, Monday, March 2, 2026, 6:00 PM

13. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn this meeting at 6:47 PM.

Motion carried with a voice vote.

Motion made by B. LeClair seconded by Derby

Voting Yea: Bittner, Brandt, Derby, B. LeClair, D. LeClair, Petri, Shimulunas, Stechmesser, Wachowski

Respectfully submitted,

Amanda Baryenbruch

City Clerk