



**TWO
RIVERS**
WISCONSIN

PERSONNEL AND FINANCE COMMITTEE MEETING

Thursday, October 2, 2025 at 6:00 PM

Committee Room - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

MINUTES

1. Call to Order

The meeting was called to order by Committee Chairman Bittner at 6:01 pm.

2. Roll Call

Committee Members present: Mark Bittner, Bonnie Shimulunas

City Staff present: Kyle Kordell, City Manager; Dave Murack, Fire Chief; and Kassie Paider, Finance Director

3. Review of 2025 General Fund Budget Status Through August

Director Paider reviewed the current status of the General Fund through August 2025. The City is 66.67% through the year, and General Fund expenses are at 67.73% of budget—very close to budget overall, even through high-expense months for some departments.

4. Review of Fire and EMS Proposed 2026 Operating and Capital Budgets

Chief Murack presented the proposed 2026 Fire and EMS budgets. He noted that in 2025, the Fire Department has received over a quarter million dollars in grants. The proposed 2026 budget includes increases to wages, health insurance, and various software, services, and supplies, as well as costs to implement the approved PWC Program and Youth Apprentice Program. Fuel and utility costs are budgeted to decrease. Overall, the proposed Fire Department operating budget reflects a 4.99% increase. Preapproved capital expenditures total \$860,000, consisting of \$850,000 for a new pump truck and \$10,000 for annual turnout gear replacements.

5. Review of General Government Budgets

Director Paider will review the proposed general government budgets at a future meeting. It was noted that shared revenue and highway aid revenues are projected to increase for 2026, while property and liability insurance costs are expected to decrease.

6. Review of 2026 Debt Service Budget

Director Paider presented the proposed 2026 Debt Service Budget, which includes a levy increase of \$35,065 (1.37%) from 2025. Total general obligation principal and interest payments will increase by \$46,953 compared to 2025. The City remains within its self-imposed debt limit of 60% of the legal maximum—at 37.77% as of 12/31/24 and projected to decrease to 32.86% as of 12/31/25.

7. Review/Revise Schedule for Review of 2026 Budget

The schedule for review of the 2026 budget was reviewed. The November 13 meeting was removed and will be rescheduled later if needed.

8. Set Next Meeting Date and Time: Thursday, October 9, 6:00 PM

9. Adjournment

Motion by Shimulunas, seconded by Bittner, to adjourn at 7:41pm. Motion carried.

Respectfully Submitted,

Kassie Paider, Finance Director