

**CITY OF TWO RIVERS CITY COUNCIL
PERSONNEL AND FINANCE COMMITTEE
Wednesday, October 12, 2022
6:00 PM
City Council Chambers – City Hall**

Call to Order

The meeting was called to order by Committee Chairman Dahlke at 6:07 PM

Roll Call

Committee Members present were Jeff Dahlke and Adam Wachowski. Committee Member Bonnie Shimulunas arrived at 6:42 PM. Members of City Staff present were Gregory Buckley, City Manager; and David Buss, Finance Director. Jamie Jackson, City Clerk, arrived at 7:20 PM.

2023 Budget Review

City Manager Buckley presented Tourism Fund Budgets (Funds 259 - Tourism Development Fund and 258 - Community Tourism Fund) for 2023. He noted that the Room Tax Commission has jurisdiction over the spending of room tax funds in these two funds, but that he wished to present the draft budgets for the committee's information.

Committee members discussed the increase in Room Tax revenues in recent years and the increased number of vacation rental properties in the City. City Manager Buckley discussed the possibility of hiring Tourism related staff (one full time director position and one part time assistant). Committee discussed a variety of tourism related concepts and issues. No action was taken by the Committee at this time.

City Manager Buckley presented the General Government Funds, including General Fund Revenues. Discussion included the lack of growth in funding by State Shared Taxes, Expenditure Restraint, Highway Local Aids, and Connecting Streets. All General Fund Revenues were reviewed. No action was taken by the Committee at this time.

City Manager Buckley, Finance Director Buss, and City Clerk Jackson presented the General Government Expenditure Budgets, totaling \$1,682,815. This is an increase of \$46,375 from the 2022 Budget, an increase of 2.83%. Committee discussed a variety of topics related to these budgets. No action was taken by the Committee at this time.

Public Works Budgets were reviewed by City Manager Buckley, totaling \$1,649,777, which is a decrease of \$38,315 or -2.27%. These budgets include a change to the allocations used for the management and administrative staff, allocating expenses to Highway Administration, Public Works Shop, Solid Waste Utility, Stormwater Utility, and the Wastewater Utility. Mr. Buckley also noted that the proposed budgets provide funding to reclassify the Civil Engineer to the position of Assistant City Engineer and to make the part-time Engineering Technician full-time. Committee discussed a variety of topics related to these budgets. No action was taken by the Committee at this time.

Date and Time for Next Meeting

The next meeting of this committee is scheduled for October 20, 2022 @ 6:00 PM in the 3rd Floor Committee Room – City Hall.

Adjournment

Motion was made by Shimulunas, seconded by Wachowski, to adjourn the meeting at 9:18 PM. Motion carried.

Respectfully Submitted,

David Buss, Finance Director