



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, November 21, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
Councilmembers: Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Tim Petri, Jason Ring, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
- 9. CITY MANAGER'S REPORT**
 - A. Invited Guests**
 - B. Status Update/Reports**
 1. New Explore Two Rivers Website
 2. Room Tax Update
 3. Fall Leaf Pickup Continues Through November
 4. Winter Parking Ban Begins December 1
 5. 17th Street Construction Project Update
 6. Staffing Updates
 7. Update on Spectrum Go Live
 8. Electric Utility Power Cost Adjustment Clause (PCAC) Continues to Drop in November
 9. Upcoming Events:
 - a. Shop Local Hometown Saturday, November 26, 2022
 - b. Main Street Hometown Christmas Parade, Saturday, November 26, 2022, 5:30 PM, Downtown
 - c. Two Rivers Environmental Advisory Board Educational Series: "The Importance & Benefits of Trees", Wednesday, November 30, 2022, 6:00 PM, Lester Public Library
 10. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council, November 7, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Lester Public Library, October 11, 2022
2. Joint Personnel & Finance with Public Utilities Committee, November 2, 2022
3. Committee on Aging, October 3, 2022
4. Plan Commission, October 10, 2022; November 14, 2022
5. Personnel and Finance Committee, November 10, 2022
6. Environmental Advisory Board, November 15, 2022
7. Business and Industrial Development Committee and Community Development Authority, September 20, 2022

Recommended Action:

Motion to receive and file

C. Department Reports, October 2022

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Parks & Recreation
8. Police
9. Public Works
10. Safety
11. Water

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. Proposal from Accurate Appraisals Assessing 4-Year Blend Option for \$64,200 per year for 4 years for Assessing Services

Recommended Action:

Motion to direct staff to proceed with actions necessary to authorize Accurate Appraisals for assessing services, as recommended by staff

B. Award of Bid for Central Park West

Recommended Action:

Motion to award the contract to Vinton Construction in its Low Bid Amount of \$899,719.30

C. Proposal for Remounting/Refurbish Ambulance 5 (2011 F-450 Braun Ambulance)

Recommended Action:

Motion to authorize the City Manager to sign the purchase agreement with North Central/Braun Ambulance for a new cab/chassis and box re-mount/rehab of Ambulance 5.

Total cost of \$188,000; down payment of \$60,000 in 2023 from grant funds, balance of \$128,000 to be funded in 2024 for capital budget.

- D.** Resolution Amending Tax Incremental Financing Property Sale, Cash Grant and Developer's Performance Agreement with YBR Properties, LLC

Recommended Action:

Motion to waive reading and adopt the resolution

(Note: Agenda provides for discussion in closed session if needed)

12. FOR INFORMATION ONLY

- A. City Hall Closed for Thanksgiving, Thursday and Friday, November 24 & 25, 2022
- B. Lester Public Library Open on Friday, November 25, 2022
- C. City Council Invited to March in November 26 Hometown Christmas Parade--Members Planning to Participate?
- D. City Council Work Session Meeting, Monday, November 28, 6:00 PM--Includes Hearing on 2023 Budget
- E. City Council Regular Meeting, Monday, December 5, 2022, 6:00 PM--Includes Action on 2023 Budget
- F. No December Work Session Meeting
- G. Candidacy Packets for City Council Candidates in the April 2023 election are available now. Nomination papers can be circulated starting December 1, 2022 and must be filed on or before Tuesday, January 3, 2023 at 5:00 PM in the City Clerk's Office. Notification of Non-Candidacy by current Council Members must be filed by Friday, December 23, 2022 at 5:00 PM in the City Clerk's Office

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

--Consider Resolution Amending Tax Incremental Financing Property Sale, Cash Grant and Developer's Performance Agreement with YBR Properties, LLC

14. RECONVENE IN OPEN SESSION

To consider possible action in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.