



CITY COUNCIL MEETING

Monday, February 19, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Justin Fischer, Baird Public Finance, for a Presentation on the City's 2024 Borrowing for Capital Project

(Staff recommends, following this presentation, that the Council consider taking up Agenda Item 11.C., Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,020,000 General Obligation Promissory Notes for 2024 Capital Projects)

B. Status Update/Reports

1. Staffing Updates

2. Congratulations to Assistant Police Chief Melissa Wiesner on Being Named 2023 Woman Police Officer of the Year by the Wisconsin Association of Women Police

3. League of Woman Voters Council Member Candidate Forum, Thursday, March 7, 2024, 7:00 PM, Council Chambers City Hall, Recorded and Livestreamed City's Website and Facebook

4. Two Rivers Business Association Council Member Candidate Forum, Tuesday, March 12, 2024, 7:00 PM, Council Chambers City Hall, Recorded and Livestreamed City's Website and Facebook

5. Spring Election & Presidential Preference Primary, April 2, 2024

6. Repair/Maintenance Activity on Downtown Washington Street Tree Grates
7. Recent Awards Recognizing Central Park West 365 Project
8. Upcoming Events:
 - a. The Price is Right, Saturday, February 24, 6:00 PM, Community House Gym, benefit Two Rivers Youth Sports
 - b. Tropical Blast Fundraiser, Saturday, February 24, 5:00 PM, Sepia Chapel, benefit Woodland Dunes Nature Center
 - c. Coffee with a Cop, Wednesday, February 21, 8:30 AM to 9:30 AM at Cool City Brewing Company and Monday, February 26, 8:30 AM to 9:30 AM, High Lift Coffee Shop
 - d. "Wisconsin's Shipwreck Coast" Presentations by State Maritime Archeologist Caitlin Zant (Topic: NOAA Research) on Thursday, February 29, 6:30 PM at Lester Public Library
 - e. "Our Land, Our Water, Our Future" Educational Series, Session on Storm Water Management, Thursday, March 7 at 6:00 PM, Lester Public Library with Speaker City Engineer/Public Works Director Matt Heckenlaible
 - f. Fire Department/IAFF Local 423 Annual Fish Boil, Friday, March 29 at Fire Station
 - g. Smithsonian/American Library Association Traveling Exhibit "World on the Move: 250,000 Years of Human Migration" at the Lester Public Library March 20 through April 23
9. Other

C. Legislative/Intergovernmental Update

- a. Wisconsin DNR on February 14, 2024 approved the Two Rivers Water Utility's request to cease use of sodium hydroxide for corrosion control, following the utility's implementation of orthophosphate feed for corrosion control in September 2023
- b. Other

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council, February 5, 2024
Recommended Action:
 Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Personnel & Finance Committee, February 15, 2024
2. Public Utilities Committee, February 6, 2024
3. Public Works Committee, February 7, 2024
4. Advisory Recreation Board, January 9, 2024
5. Plan Commission, February 12, 2024
6. Environmental Advisory Board, January 16, 2024
7. Police and Fire Commission, January 24, 2024
Recommended Action:
 Motion to receive and file

C. Department Reports, January, 2024

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Parks & Recreation
8. Police
9. Public Works
10. Safety
11. Water

Recommended Action:
Motion to receive and file

D. Applications and Petitions

1. Temporary Class "B" Retailer's License for Two Rivers Main Street, Bryan Lee Memorial Blues Festival, July 13, 2024, 1:00 PM to 10:00 PM at Central Park West, 1700 Washington Street
2. Temporary Class "B" Retailer's License for Two Rivers Main Street, Cool City Classic Car Show & Cruise, June 29, 2024, 4:00 PM to 10:00 PM and June 30, 2024, 9:00 AM to 2:00 PM at Central Park West, 1700 Washington Street
3. Temporary Class "B" Retailer's License for Two Rivers Main Street, Ethnic Fest, September 21, 2024, 8:00 AM to 5:00 PM, at Central Park West, 1700 Washington Street
4. Temporary Class "B" Retailer's License for Two Rivers Main Street, Great TRivia Contest, March 8, 2024, 5:00 PM to 10:00 PM, at the Community House, 1710 W. Park Street
5. Temporary Class "B" Retailer's License for Friends of Two Rivers Snow Fest, Snow Fest Cornhole Tournament, April 7, 2024, at the Community House, 1710 W. Park Street
6. Temporary Class "B" Retailer's License for Friends of Two Rivers Snow Fest, Two Rivers Snow Fest 2024, July 26-28, 2024, at Neshotah Park, 2111 Pierce Street

Recommended Action:
Motion to approve the applications and authorize issuance of the licenses

E. Audit Reports for Tax Incremental districts and WEDC CDI Grant

1. Audits of Tax Incremental Districts 6, 8, 9, 10, 11 and 12, Each From Date of Creation through December 31, 2022

Recommended Action:
Motion to receive and file

2. Audit of WEDC CDI Grant, Per CDI Contract FY22-53218 (\$250,000 Grant That Assisted with Development of Cool City Brewing Company, for the Period April 12, 2022 through December 31, 2023) -- Second Financial Report for this Grant, Now Fully Expended, Along with Required Developer Match

Recommended Action:
Motion to receive and file

F. Recommendation from the Plan Commission Meeting of February 12, 2024

Set Public Hearing on Conditional Use Permit Application by Hawk Battery Energy Storage System Project Proposed for a Parcel located in the I-2 Zoning District at the Woodland Industrial Park (Parcel 053-233-404-010.01, Located on the West Side of Woodland Drive Approximately 1,000 Feet North of STH 310)

Recommended Action:
Motion to set the public hearing for Monday, March 4, 2024 at 6:00 PM

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Consider Amendment to Tax Incremental Financing Property Sale, Cash Grant and Developer's Performance Agreement With The Confluence, LLC, to Modify Timetable for Certain Required Actions and Approvals—Project Update from Kip Golden of CR Structures and the YBR Properties, LLC**

Recommended Action:

Motion to approve the amendment as presented

B. Recommendation from Plan Commission Meeting of February 12, 2024:

Recommended Provisions to be Included in a Possible Amendment to the City's Sign Ordinance, Title 10 Chapter 4 of the Municipal Code, Pertaining to Placement of Signs Advertising Private Businesses on Public Sidewalks in Business Districts (Matter Referred back to the Plan Commission by City Council at its December 18, 2023 meeting, Following Plan Commission's Recommendation That Such an Amendment Not be Adopted)

Recommended Action:

Following Council review of the proposed provisions, either:

1. Refer back to the Plan Commission, with any modifications directed by the Council, to be reviewed, put in final ordinance form and returned to the City Council for final action; or
2. Direct staff to prepare an ordinance amendment, reflecting any modifications directed by the City Council, to be brought back for Council action at the next regular meeting;
3. Provide initial feedback, then table pending a survey of downtown area businesses by the Two Rivers Main Street Office (directed by Main Street Board at its February 14, 2024 meeting)

C. Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,020,000 General Obligation Promissory Notes for 2024 Capital Projects

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the Personnel and Finance Committee

D. Professional Services Agreement with McMahon Associates, for Services Related to Updating the City's Storm Water Management Plan and Related Programs and Ordinances—Cost Not to Exceed \$90,044, Funded Half from a WI DNR Urban Non-Point Stormwater Management Planning Grant and Half from the Storm Water Utility (2024 Budgeted Project)

Recommended Action:

Motion to authorize the City Manager to execute the contract on behalf of the City, as recommended by the Public Works Director/City Engineer and the City Council Utilities Committee

E. Consider Rescheduling February Work Session (City Manager Unable to Attend on Monday, February 26)

Recommended Action:

Motion to reschedule February Work Session to Thursday, February 29 at 6:00 PM

12. FOR INFORMATION ONLY

A. City Council Regular Meeting, Monday, March 4, 2024, 6:00 PM -- Agenda will include public hearing on Roosevelt Avenue special assessments; public hearing on proposed conditional use permit for Tenaska Battery Electric Storage System at Woodland Industrial Park; award of bid for Roosevelt Avenue Reconstruction, among other items

13. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled

meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.