



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL MEETING

Monday, January 19, 2026 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. INTRODUCTION OF INVITED GUESTS**

- Two Rivers School District Superintendent Diane Johnson and  
Director of Teaching & Learning Kyle Korinek

- City Tourism Director Joe Metzen

**6. INPUT FROM THE PUBLIC**

Limited to 3 minutes per person - Resident addresses are requested but are not required to be given

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from residents

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CONSENT AGENDA**

These titles will be read by the Council President and approved by a single Voice Vote. Any item may be pulled from the Consent Agenda for discussion and separate vote by any City Council member.

**A. 26-008 Presentation of Minutes**

1. City Council Regular Meeting, January 5, 2026

**B. 26-009 Minutes of Meetings**

1. Public Works Committee, December 3, 2025
2. Library Board, December 9, 2025
3. Committee On Aging, January 5, 2026
4. Plan Commission, January 12, 2026
5. Explore Two Rivers Board of Directors, January 13, 2026
6. Advisory Recreation Board Minutes, January 14, 2026

**C. 26-010 Finance Reports, October and November 2025**

1. Debt Service
2. General Fund
3. Lester Library
4. Utilities Report

**D. 26-011 Summary of Verified Bills for December 2025 of \$3,428,031.48**

**E. 26-012 Applications and Petitions**

1. Temporary Class "B" Beer license for Friends of the Two Rivers Senior Center, for Winter Hangout on January 30, 2026 at Washington Park, 2900 Adams Street.

**F. 26-013 Resolution Authorizing Letter of Support for State Individual Assistance Program**

**Summary:** This resolution supports a bipartisan state legislative proposal to create a new disaster recovery grant program, setting aside \$30 million to assist individuals and businesses impacted by natural disasters when federal aid is unavailable. If enacted into law, this program would be administered by the Wisconsin Department of Military Affairs and provide faster, more accessible relief following a Governor-declared state of emergency.

**RECOMMENDED ACTION FOR CONSENT AGENDA**  
**Motion to approve the Consent Agenda as presented**

**10. CITY COUNCIL - FORMAL ITEMS**

**A. 26-014 Ordinance Adopting a Property Assessment Policy for the City of Two Rivers and Adding Chapter 2-7-16 to the City Code**

**Summary:** This ordinance establishes a formal property assessment policy for the City, adding a new section to the Code that emphasizes regular, fair, and transparent property value assessments consistent with State law and best practices. The policy outlines assessment frequency, assessor selection standards, performance monitoring, and appeal protections to improve accuracy, equity, and public confidence in the property assessment process.

**Recommended Action:**  
Motion to waive reading and adopt the ordinance

**B. 26-015 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing 2026 Capital Projects**

**Summary:** This resolution formally declares the City of Two Rivers' intent to reimburse eligible 2026 capital project and equipment expenditures with proceeds from future tax-exempt general obligation borrowing, in an amount not-to-exceed \$2,563,818. A portion of this, \$350,000, will be repaid from the Electric Utility, not the Debt Service Fund. Adoption of this resolution preserves the City's ability to issue debt later in 2026 and reimburse costs already incurred.

This Resolution is consistent with the Cities' recently reaffirmed debt cap policy, which includes a self-imposed debt cap of less than 3% of equalized property value and at least 50% of debt being retired within 10 years. Currently, more than 98% of City general obligation debt is required within 10 years.

**Recommended Action:**  
Motion to waive reading and adopt the resolution

## 11. CITY COUNCIL - DISCUSSION ITEMS

### A. Neshotah Beach Concessions Stand Improvement Public Feedback Survey

**Summary:** The City is exploring practical, cost-conscious improvements to the Neshotah Beach concessions area, with a focus on ADA accessibility, functionality, and enhancing the overall beach experience for residents and visitors. To support meaningful resident engagement, the City Council will discuss launching a community-wide public opinion poll to gather input from as many residents as feasible.

To clarify, the Personnel and Finance Committee and City Council approved the 2026 budget with \$255,318 in borrowing anticipated for this project, not over \$500,000. This requires the project to have at least 50% of the funding come from other sources or it can't move forward. After Room Tax contributions, the projected City investment for this project is \$130,318, which could further be reduced with grants and sponsorships.

**Recommended Action:**

This is presented for informational and discussion purposes only and no formal action is requested of the Council

### B. Partnership with Lakeshore Community Foundation for Community Fundraising Efforts

**Summary:** The City is proposing the creation of dedicated investment accounts with the Lakeshore Community Foundation to support the long-term, sustainable funding of perpetual care flowers and the community band. City staff intend to partner with community members to raise funds through established City fundraising and donation systems, with a goal of reducing the amount of general fund property taxes supporting these programs. Once raised, the funds would be transferred away from the City and to the Lakeshore Community Foundation for professional investment and perpetual support of these programs.

**Recommended Action:**

This is presented for informational and discussion purposes only and no formal action is requested of the Council

## 12. CITY MANAGER'S REPORT

## 13. FOR INFORMATION ONLY

- City Council Work Session, Monday, January 26, 2026, 6:00 PM
- City Council Regular Meeting, Monday February 2, 2026, 6:00 PM, will include the following public hearings: 1. Request to rezone, from IPF to R-3, located at 3204 Lincoln Ave, and Parcel No. 053-162-301075.00 (newly created Lots 2 & 3), submitted by applicant and owner Renew Church Inc. 2. Ordinance to amend Section 10-1-15 I (3)(c) to regulate the height of fences.
- City Council Listening Session, February

## 14. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email [clerk@two-rivers.org](mailto:clerk@two-rivers.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system. It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*