



**TWO  
RIVERS**  
WISCONSIN

# CITY COUNCIL MEETING

Monday, August 04, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

- A. 25-149** Public Hearing to Amend a Conditional Use Permit for Ross Auto & Transmission Service Located at 2005 Hawthorne Avenue, in the Business District (B-2), submitted by TR Storage LLC (applicant and owner)

Recommended Action:

Motion to approve the amended conditional use permit as recommended by the Plan Commission

- B. 25-150** Public Hearing to Amend a Conditional Use Permit for Green Acres Landscaping Located at 2005 Hawthorne Avenue, in the Business District (B-2), submitted by TR Storage LLC (applicant and owner)

Recommended Action:

Motion to approve the amended conditional use permit as recommended by the Plan Commission

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

**A. Invited Guests**

- Kyle Kordell, New Two Rivers City Manager
- Nolan Zarn, New Part-Time Firefighter-Paramedic

**B. Status Update/Reports**

1. Staffing Updates
2. City Council Listening Session Scheduled for Saturday, August 16, 9:00AM-11:00AM, at the Community House, Koska Room
3. Monroe Street Closure to Through Traffic, 16th Street to 22nd Street, July 7 - August 15
4. Madison Street Bridge Work, August 4-6
5. Sandy Bay Highlands Subdivision Phase 3
6. Lead Service Laterals Replacement - 2024 and 2025 Contracts
7. Neshotah Park Improvements
8. 2025 Street Project: Harbor, Emmet, 16th
9. Parks and Recreation New Program: Girls Youth Flag Football
10. City Hall Photo Contest
11. Upcoming Events
  - a. National Night Out, Tuesday, August 5, 5:00PM-8:00PM at Walsh Field
  - b. Art Splash & Brat Fry, Wednesday, August 6, 12:00PM-3:00PM at Lester Public Library
  - c. Coffee with a Cop, Wednesday, August 6, 10:00AM-11:00AM, at Two Rivers Senior Center
  - d. Back-To-School Carnival, Wednesday, August 6, 4:00PM-7:00PM, at the Community House
  - e. Countywide Flag Retirement, Wednesday, August 6, 5:00PM, at Paddler's Park
  - f. Concerts in the Park, (Central Park West)  
Thursday, August 7, TR Community Band, 6:30PM-8:00PM  
Thursday, August 14, Dr. Bombay, 6:00PM-8:00PM
  - g. Rogers Street Days, Friday, August 8, 5:00PM-11:00PM & Saturday, August 9, 12:00PM-10:00PM at Rogers Street Fishing Village
  - h. Beekeeping: From Hive to Honey, Thursday, August 14, 6:00PM at Lester Public Library
  - i. Downtown Friday Night Live, Friday, August 15, Charlie Bucket Band, 7:00PM-9:00PM in Central Park West
  - j. Bands on the Beach, Sunday, August 17, Conscious Pilot, 2:00PM-5:30PM on the Rotary Pavilion
  - k. Visit [exploretworivers.com](http://exploretworivers.com) for future events
12. Other

**C. Supplemental Report by City Manager: A Quick Look Back on 30 Years**

**10. CONSENT AGENDA**

**A. 25-151 Presentation of Minutes**

1. City Council Regular Meeting, July 21, 2025
2. City Council Special Meeting, July 23, 2025
3. City Council, Plan Commission, Environmental Advisory Board, Advisory Recreation Board Joint Meeting, July 23, 2025
4. City Council Work Session, July 28, 2025

**Recommended Action:**

Motion to waive reading and adopt the minutes

**B. 25-152 Minutes of Meetings**

1. Board of Review, June, 24 and July 21, 2025
2. Personnel and Finance Committee, July 1, 10, and 25, 2025
3. Public Utilities Committee, July 7, 2025
4. Business and Industrial Development Committee and Community Development Authority, July 22, 2025

Recommended Action:  
Motion to receive and file

- C. **25-153** Finance Reports, April, May, & June 2025
1. Debt Service
  2. General Fund
  3. Lester Library
  4. Utilities Report

Recommended Action:  
Motion to receive and file

- D. **25-154** Applications and Petitions
1. Change of Agent – Walgreen Co. dba Walgreens #09166, Eric Smith, 2206 Washington Street ("Class A" License and Tobacco License)
  2. Street Closure Request from Andre St. Pierre for Park Road, on June 27, 2026, for wedding

Recommended Action:  
Motion to approve the application and authorize issuance of the license and request

**RECOMMENDED ACTION FOR CONSENT AGENDA**  
**Motion to approve the Consent Agenda with the various actions recommended**

## **11. CITY COUNCIL - FORMAL ITEMS**

- A. **25-155** Discuss Status of Sewer Utility Rate Adjustment Necessary for Funding Ongoing Capital Improvements

Recommended Action:  
No action at this time; discussion only

- B. **25-156** Consider Action Relative to Cooperative Agreement with Wine Not LLC Dated October 6, 2022

Recommended Action:  
Council discretion

- C. **25-157** Consider Amendment to 2025 City Budget Related to Inspection Services

Recommended Action:  
Motion to waive reading and adopt the resolution

- D. **25-158** Resolution Adopting Amendment to Personnel Policy Manual, Regarding Employee Residency Requirements

Recommended Action:  
Motion to waive reading and adopt the resolution

## **12. SWEARING-IN OF NEW CITY MANAGER KYLE KORDELL**

## **13. FOR INFORMATION ONLY**

- City Council Listening Session, Saturday, August 16, 2025, 9:00AM
- City Council Regular Meeting, Monday August 18, 2025, 6:00PM
- City Council Work Session, Monday August 25, 2025, 6:00PM

#### **14. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

-- Discuss matters pertaining to collective bargaining with police and fire unions

#### **15. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

#### **16. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email [clerk@two-rivers.org](mailto:clerk@two-rivers.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*