



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, May 19, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

School Commissioner, Wendy Brandt and Two Rivers High School Youth Apprentices Program/Employability Skills Co-op Collaborator, Lisa Klein, to provide update on TRHS Youth Apprenticeships

B. Status Update/Reports

1. Staffing Updates
2. Travel & Tourism Event Recap- Joe Metzen
3. Farmer's & Crafter's Market is Back
4. Concerts in the Park are Back
5. Open Book is Thursday, June 5, 2025, 4:00PM-6:00PM,
Contact Accurate Appraisal to schedule an appointment
6. State Highway 42/Memorial Drive Project - Matt Heckenlaible
7. Lead Service Laterals Replacement - Andrew Sukowaty
8. Parks and Recreation Updates
 - a. Rec and Event Survey
 - b. Rock Wall Installation
 - c. Tree Planting

- d. Spring Park Openings
- e. Faith in Place Grant Update
- f. Neshotah Park pathway work starting
- g. SwimSmart Beach Alert System Start-up
- h. Donation Information for Fireworks and Concerts
- 9. Upcoming Events
 - a. Senior Center Rummage Sale, Thursday & Friday, May 22 & 23, 2025
 - b. Washington House Grand Reopening, Saturday, May 24, 2025, 12:00PM-6:00PM
 - c. Memorial Day Parade and Ceremony, Monday, May 26, 2025, starting at 8:30AM
 - d. City Manager Candidate Finalists Meet and Greet, Thursday, May 29, 2025, 6:00PM-8:00PM, in the Community House gym
 - e. Adaptive Paddling Workshop, Thursday-Sunday, May 29-June 1, 2025
 - f. Wisconsin Carp Championship, Saturday & Sunday, May 31 & June 1, 2025, West Twin & East Twin Rivers
 - g. Maritime Marathon, Sunday, June 1, 2025, 6:45AM
 - h. E-Waste Recycling Event, Tuesday, June 10, 2025, 7:30AM-5:00PM, at 1415 Lake Street
 - i. Visit exploretworivers.com for future events
- 10. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. 25-092 Presentation of Minutes

- 1. City Council Reorganizational Meeting, April 15, 2025
- 2. City Council Regular Meeting, April 21, 2025
- 3. City Council Work Session, April 28, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

B. 25-093 Minutes of Meetings

- 1. Committee on Aging, April 7, 2025
- 2. Library Board, April 8, 2025
- 3. Public Utilities Committee, May, 5, 2025
- 4. Public Works Committee, May 7, 2025
- 5. City Manager Recruitment and Selection Committee, May 8, 2025
- 6. Plan Commission, May 12, 2025

Recommended Action:

Motion to receive and file

C. 25-094 Board and Committee Recommendations Requiring Council Action

- 1. Plan Commission, May 12, 2025 -- Set a public hearing on application to amend an existing Conditional Use Permit for self-storage facilities located at 2005 Hawthorne Avenue, in the Business District (B-2), submitted by TR Storage LLC (applicant and owner).

Recommended Action:

Motion to Set the Public Hearing for Monday, June 2, 2025 at 6:00 PM

D. 25-095 Department Reports, May 2025

- 1. City Clerk
- 2. Electric
- 3. Fire

4. Inspections
5. Library
6. Public Works
7. Safety
8. Water
9. Tourism

Recommended Action:

Motion to receive and file

E. 25-096 Finance Reports, December, January, and February, 2025

1. Debt Service
2. General Fund
3. Lester Library
4. Utilities Report

Recommended Action:

Motion to receive and file

F. 25-097 Applications and Petitions

1. Temp Class "B" Beer license for Two Rivers Youth Sports, Beach Bash, June 27 & 28, 2025, 500 Zlatnik Drive, Parking Lot 2 & 3, 8:00AM-Midnight.
2. Waiver of Noise Ordinance for amplified noise for Beach Bash on June 27 & 28 until 11:35PM, shutting down at midnight.
3. Waiver of exotic animal ordinance for Beach Bash on June 28, 2025, to allow an insured exotic animal show.

Recommended Action:

Motion to approve the application and waivers and authorize issuance of the license

G. 25-098 Summary of Verified Bills for the Month April 2025 for \$4,161,624.80

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. 25-083 Award of Bid for 2025 Lateral Replacement Program, Scattered Locations on the City's East Side (Tabled from May 5, 2025 Council Meeting)

Recommended Action:

Motion to award the bid to low qualified bidder, Essential Sewer and Water Services, LLC of Sheboygan, WI, in its bid amount of \$1,867,580.00

B. 25-099 Proclamation Naming the Week of May 18-24, 2025 as National Public Works Week

Recommended Action:

Motion to read and adopt the proclamation

C. 25-100 Proclamation Naming the Week of May 18-24, 2025 as Emergency Medical Services Week

Recommended Action:

Motion to read and adopt the proclamation

- D. 25-101** City Manager's Proposed Appointments and Re-Appointments to City Boards, Commissions, and Committees

Recommended Action:

Motion to approve the appointments and re-appointments, as recommended by the City Manager

- E. 25-070** Resolution Amending the 2025 City Budget, Capital Projects Funds, to Provide \$25,000 in Funding for Replacing and Upgrading Control Unit for Audio/Visual Equipment Serving the City Hall Council Chambers (Previously discussed at April 15, 2025 Council Meeting)

Recommended Action:

Motion to waive reading and approve the resolution

12. FOR INFORMATION ONLY

1. City Council Work Session, May 27, 2025, 6:00PM
2. Special meetings on May 29 and 30, 2025, regarding activities relating to City Manager search
3. City Council Regular Meeting, June 2, 2025, 6:00PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss possible property acquisition
- Discuss possible assistance to development project

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.