



CITY COUNCIL MEETING

Monday, May 20, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

- A.** Public Hearing on Ordinance to Amend the District Map Section 10-1-3(a)(1) of the Municipal Code for Re-Zoning 2004-2006 14th Street from I-2 Industrial District to B-1 Business District
Recommended Action:
Motion to waive reading and adopt the ordinance, as recommended by the Plan Commission

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Heather Inhlenfeldt, Senior Center, Aging and Disability Resource Center Update
2. Introduction of Ashley Hagerty, Recreation Clerk

B. Status Update/Reports

1. Staffing Updates
 - a. Upcoming Vacancy in Position of City Planner/Community Development Director
 - b. Recruitment for Full-Time Firefighter/Paramedic Vacancy, Due to Upcoming Retirement
 - c. Other
2. City Hall Summer Hours Started Monday, May 20, 2024: 7:30 AM to 5:00 PM Monday Through Thursday; 7:30 AM to 11:30 PM Friday
3. Roosevelt Avenue Construction Update
4. Neshotah Park Trail Project
5. Governor Everts Declared May 22nd as Wastewater Professional Appreciation Day

6. E-Bikes Police Department
7. Parks and Recreation Summer Event Update
8. Opportunity Grants funded by Explore Two Rivers
9. Emergency Medical Services Week, May 19-25
10. Upcoming Events:
 - a. Lakeshore Shipwreck Sipfest, Saturday, May 25, Noon to 3:00 PM, Point Beach State Forest, by Friends of Point Beach State Forest
 - b. Washington House Grand Reopening, Sunday, May 26, Noon to 8:00 PM
 - c. Memorial Day Parade & Ceremony, Monday, May 27
 - d. Concerts in the Park, Jazz in the Park, Tuesday, May 28, 6:00 to 8:00 PM, Central Park West
11. Other

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council Work Session, April 29, 2024
2. City Council Regular, May 6, 2024

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Lester Public Library, April 9, 2024
2. Public Utilities Committee, May 6, 2024
3. Public Works Committee, May 1, 2024
4. Plan Commission, May 13, 2024
5. Advisory Recreation Board, April 10, 2024

Recommended Action:

Motion to receive and file

C. Department Reports, April 2024

1. City Clerk
2. Community Development
3. Electric
4. Fire
5. Inspections
6. Library
7. Parks & Recreation
8. Police
9. Public Works
10. Safety
11. Water and 2023 Water Quality Report

Recommended Action:

Motion to receive and file

D. Summary of Verified Bills for the Month of April 2024 for \$4,118,844.14

Recommended Action:

Motion to receive and file

E. Applications and Petitions

1. New "Class B" / Class "B" Combination License, RTM Bar LLC dba RTM Bar, 1200 Madison Street, Becky Kriescher, Agent; license expires 6/30/2024.
2. Temporary "Class B" / Class "B" License, Casa Guadalupe Education Center, Latino American Beach Festival, July 12 & 13, 2024 at Neshotah Park, 2111 Pierce Street
3. Temporary Class "B" License, Two Rivers Fish Derby, Inc, Two Rivers Fish Derby and

Festival, July 20 & 21, 2024 at Walsh Field

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

F. Recommendations from Plan Commission Meeting of May 13, 2024

1. Set Public Hearing on Ordinance to Rezone 1706 16TH Street, Parcel 053-000-063-102.05, from Industrial (I-2) to Business (B-1) Submitted by Quasius Construction, Inc Applicant and Jalapa Marketing LLC, Owner

Recommended Action:

Motion to set public hearing on June 3, 2024 at 6:00 PM

2. Set Public Hearing on Conditional Use Permit for a Drive-Thru Operation at Fast Taco, 3337 Mishicot Road, in the B-1 Business District, Submitted by Armando Cruz (Tenant)

Recommended Action:

Motion to set public hearing on June 3, 2024 at 6:00 PM

3. Set Public Hearing on Proposed Zoning Code to Create a New Downtown and Waterfront Overlay District

Recommended Action:

Motion to set public hearing on June 17, 2024 at 6:00 PM

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. National Public Works Week Proclamation, May 19 - 25, 2024, Connecting the World Through Public Works

Recommended Action:

Motion to read and adopt the proclamation

B. Proclamation Declaring May 19 - 25, 2024 as Emergency Medical Services Week

Recommended Action:

Motion to read and adopt the proclamation

C. Resolution Expressing Appreciation for Members of Committees, Commissions and Boards Who Retired as of April 2023 or Have Ended Their Service During the Past Year

Recommended Action:

Motion to read and adopt the resolution

D. Sidewalk Installation Along the Columbus Street Frontage of 2848 Memorial Drive (former Shoreline Credit Union) to Connect to Planned Pedestrian Crossing at Memorial Drive (about 175 feet)

Recommended Action:

Receive and file a special assessment hearing waiver from the property owner, with direction to City staff to continue construction of new sidewalk

E. Ordinance Amendment Pertaining to Kennel/Dog Breeder

Recommended Action:

Motion to waive reading and adopt the ordinance

F. Wastewater Treatment Plant Compliance Maintenance Resolution

Recommended Action:

Motion to waive reading and adopt the resolution

G. Award of Bids for Scattered Site Lead Water Service Lateral Replacement

Recommended Action:

Motion to award the bid to Mammoth Construction, based on the company's low qualified bid of \$3,578,250.00 and the supplementary bid of \$391,160.00 for a total contract value of \$3,969,410.00

H. Resolution Adopting Amendment No. 2 to TID 12 (Cobblestone Hotel TID) Boundaries and Project Plan to Support Redevelopment

Recommended Action:

Motion to waive reading and adopt the resolution

I. Authorization for Facade Grant Agreement to Provide \$10,000 Grant to Meridian Wellness, LLC, 2221 Lincoln Avenue, to Assist With Their Redevelopment of that Property (former Union State/Nicolet Bank property)--to be Funded from TID No. 8 (total project: \$25,926)

Recommended Action:

Motion to authorize the grant, as recommended by the Community Development Director and the Main Street Design Committee, consistent with program guidelines previously adopted by the City Council (agreement to be drafted by Community Development office, signed by City Manager and City Clerk)

12. FOR INFORMATION ONLY

- A. City Hall will be Closed on Monday, May, 27, 2024 in Observance of Memorial Day
- B. City Council Work Session Meeting, Tuesday, May 28, 2024, 6:00 PM
- C. City Council Regular Meeting, Monday, June 3, 2024, 6:00 PM

13. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.