



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, April 21, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **MOMENT OF SILENCE IN MEMORY OF JODI MILLER, TWO RIVERS POLICE DEPARTMENT**
4. **ROLL CALL BY CITY CLERK**
Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
5. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
6. **PUBLIC HEARING**
 - A. **25-071** Public Hearing on Final Resolution Authorizing Special Assessments for Costs Incurred for Removing Existing Pavement, Excavation, Installation of Storm Service Laterals, Grading and Graveling, Portland Cement Concrete Paving, Driveway Approaches, Carriage Walks, Repair, Replacement or Construction of Sidewalks, and Miscellaneous Related Work - Harbor Street from Pilon Court to 16th Street, 16th Street from Harbor Street to Emmet Street, and Emmet Street from 16th Street to 17th Street

Recommended Action:
Motion to waive reading and adopt the final resolution
 - B. **25-072** Public Hearing on Proposed Ordinance Amending Section 10-1-20A of the Municipal Code, Entitled "R-1 Single Family Residence District," to add Short Term Rentals as a Permitted Use

Recommended Action:
Motion to waive reading and adopt the ordinance, as recommended by the Plan Commission
7. **INPUT FROM THE PUBLIC**
8. **COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
9. **COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
10. **CITY MANAGER'S REPORT**

A. Invited Guests

B. Status Update/Reports

1. Staffing Updates
2. Two Rivers Fire Department Ambulance 5 Back In Service
3. Introduction of Fire Department Youth Apprentice, Christopher Parker-- Chief Murack
4. Police Department Entry Team-- Chief Meinnert
5. Police Chief's 2024 Officer and Citizen Awards
6. Explore Two Rivers Opportunity Grants-- Joe Metzen
7. State Highway 42/Memorial Drive Project
8. Neshotah Park Upgrades-- Mike Mathis
9. Community House Roof Project
10. Woodland Drive Compost Site Is Open
11. Lead Service Laterals Replacement
12. Energy Conservation Incentives Awarded to L.B. Clarke School Project
13. Community and Economic Development Update
14. Upcoming Events
 - a. Parks and Recreation and Lester Public Library event, "Let's Celebrate Arbor Day!"
Saturday, April 26, 2025, 10:00AM-12:00PM at Lester Public Library
 - b. National Drug Drop-Off Day, Saturday, April 26, 2025, 9:00AM-12:00PM
Manitowoc County Drive-Thru Event at Froedtert Holy Family Memorial Hospital
 - c. Coffee with a Cop, Wednesday, April 30, 2025, 10:00AM-11:00AM, at the Senior Center
 - d. Two Rivers Public Schools Art Show, April 30-May 20, 2025 at Lester Public Library
 - e. Two Rivers High School Show Choir Concert, Thursday, May 1, 2025, 1:00PM,
at the Senior Center
 - f. Hamilton Wood Type & Printing Museum, "Exhibit Reception: Kathleen O'Connell,
Hand-Lettering as Creative Practice," Thursday, May 1, 2025, 5:00PM-7:00PM
 - g. Heart-a-Rama, May 1, 2, 3, and May 8, 9, 10, 2025, 6:00PM in the
Community House gym
 - h. Visit by Two Rivers Representatives to Sister City of Domazlice, Czech Republic--
2025 Liberation Day Observance
15. Upcoming Vacancies on Citizen Boards and Committees

C. Legislative/Intergovernmental Update

1. State Senator Devin LeMahieu and State Representative Paul Tittl Will Hold a
Joint Listening Session on Monday, April 28, 3:30 PM to 4:30 PM in the
Council Chambers at City Hall
2. Recent Meeting with Representatives of U.S. Army Corp of Engineers Chicago
District Office, Regarding Harbor Issues

11. CONSENT AGENDA

A. 25-073 Presentation of Minutes

1. City Council Regular Meeting, April 7, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

B. 25-074 Minutes of Meetings

1. Library Board, March 11, 2025
2. Environmental Advisory Board, March 18, 2025
3. Plan Commission, March 10, 2025
4. Plan Commission Special Meeting, March 19, 2025
5. Public Works Committee, April 2, 2025

6. Public Utilities Committee, April 7, 2025
7. Advisory Recreation Board, April 9, 2025

Recommended Action:
Motion to receive and file

C. 25-075 Department Reports, April 2025

1. City Clerk
2. Electric
3. Fire
4. Inspections
5. Library
6. Parks & Recreation
7. Police
8. Public Works
9. Safety
10. Tourism

Recommended Action:
Motion to receive and file

D. 25-076 Applications and Petitions

1. Application for Temporary Class "B" Beer and "Class B" Wine License for Friends of Two Rivers SnowFest for SnowFest Wine and Beer Walk, May 17, 2025
Downtown Two Rivers
2. Application for Block Party Permit, Kevin's Kustom & Klassic Kars LLC for Block Party at 1915 Jefferson Street, closing 1900 block of Jefferson Street, May 17, 2025,
11:30AM-3:30PM

Recommended Action:
Motion to approve the applications and authorize issuance of the license and the permit

RECOMMENDED ACTION FOR CONSENT AGENDA
Motion to approve the Consent Agenda with the various actions recommended

12. CITY COUNCIL - FORMAL ITEMS

A. 25-077 Proclamation of Municipal Clerks Week, May 4-10, 2025

Recommended Action:
Motion to waive reading and adopt the proclamation

B. 25-078 Award of Bid for Reconstruction Project-- Harbor Street, 16th Street, and Emmet Street

Recommended Action:
Motion to award the contract to Vinton Construction Company of Manitowoc, based on its lowest qualified bid, in the amount of \$1,531,442.38

C. 25-079 Resolution Authorizing Outdoor Recreation Grant Application to Wisconsin Department of Natural Resources for Upgrades to Riverside Park

Recommended Action:
Motion to waive reading and adopt the resolution

13. FOR INFORMATION ONLY

1. City Council Work Session, Monday, April 28, 2025
2. City Council Regular Meeting, Monday, May 5, 2025-- will include ordinance amendments on trees and short-term rentals licensing, as discussed at the March 31, 2025 work session
3. City Council Regular Meeting, Monday, 19, 2025

14. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

15. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

16. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.