



**CITY OF TWO RIVERS
CITY COUNCIL REGULAR AGENDA
Monday, January 3, 2022 – 6:00 PM
Council Chambers - City Hall
Regular Meeting**

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Larry Thomas, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

- A. Conditional Use Permit for a Drive-Thru Facility at The High Lift, 1207 Madison Street, in the B-1 Business District

Recommended Action:

Motion to approve the Conditional Use Permit

- B. Conditional Use Permit for a Home Occupation to Operate the Candle Cottage at 2403 Jefferson Street, in the R-1 Single Family Residence District

Recommended Action:

Motion to approve the Conditional Use Permit

- C. Ordinance Amendment to Municipal Code 10-1-17 Regarding Wireless Telecommunications Towers and Antennas in the Public Right-of-Way

Recommended Action:

Motion to waive reading and adopt the ordinance

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. INVITED GUESTS

B. STATUS UPDATE/REPORTS

1. Staffing Updates
2. Filing Deadlines Upcoming for April Council Election (5:00 PM on January 4 for 3-year terms; 5:00 on January 11 for Special Election for 2-year term)
3. 2022 Absentee Ballot Requests Now Available via MyVote or City Clerk's Office
4. Winter Parking Ban Status
5. Two Rivers Tourism Strategy
6. Construction Activity at Woodland Industrial Park--Sleger Holdings/All Energy Management
7. Sandy Bay Highlands Residential Lot Sales
8. 2021 Room Tax Collections
9. 2021 Budget Status Approaching Year-End
10. New TRPD Canine Officer--To be Introduced In-Person at an Upcoming Meeting
11. Central Park West 365 Project Fundraising Gearing Up
12. Reminder: Christmas Tree Pickup This Week
13. Reminder of Ordinance Provisions on Clearing Snow and Ice from Sidewalks, Not Depositing Snow in the Streets
14. Other

C. LEGISLATIVE UPDATE

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council - December 20, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

B. Reports:

1. Minutes of Meetings

- a. Environmental Advisory Board, November 16, 2021
- b. Public Utilities Committee, December 7, 2021
- c. Public Works Committee, December 1, 2021
- d. Plan Commission, December 20, 2021
- e. Police & Fire Commission, December 22, 2021
- f. Personnel & Finance Committee, December 28, 2021

Recommended Action:

Motion to receive and file

C. Applications and Petitions

1. New Application for Class "A" Beer/"Class A" Liquor License for Jalapa Marketing LLC, 1706 16th St., Two Rivers (dba Two Rivers Clark) for the period of January 3, 2022 to June 30, 2022
2. New Application for Class "B" Beer/"Class B" Liquor License for Hamilton Wood Type & Printing Museum Inc. for the period of January 3, 2022 to June 30, 2022

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

- D. Recommendations from Plan Commission Meeting of December 20, 2021
1. Request for a Conditional Use Permit for a Recreational Vehicle Service Business at 1900 School Street in the B-2 Business District
 2. Request for a Conditional Use Permit for the Rental, Storage, and Repair of Utility Trucks and Trailers at 1900 School Street in the B-2 Business District

Recommended Action:

Motion to set Public Hearings on each of these applications for Monday, January 17, 2021 at 6:00 PM

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Recommendations from the Personnel & Finance Committee Meeting of December 28, 2021
1. 2021 Goals Review--Provided with Minutes for Information Only
 2. City Manager's Evaluation Relative to City Goals--to be discussed in closed session later on agenda

Recommended Action:

Motion to receive and file the 2021 Goals Review

12. FOR INFORMATION ONLY

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Residential Development Project at 3000 Forest Avenue (Proposed TID No. 15 Development Agreement)
- Discuss Possible City Assistance to Other Development Projects

And per Wisc. Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- Discuss City Manager's Performance Relative to 2021-2022 City Goals

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

- A. Consider authorizing wage adjustment for City Manager consistent with other non-union employees
- B. Other

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.