



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, May 15, 2023 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF SILENCE IN OBSERVANCE OF PEACE OFFICERS MEMORIAL DAY

4. ROLL CALL BY CITY CLERK

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

5. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

6. PUBLIC HEARING

- A.** Public Hearing on Ordinance to amend Municipal Code Ordinance Section 10-1-24 B (1.) (K.) of the Zoning Code of the City Of Two Rivers to Prohibit the Creation of New Drive-Through Establishments on Properties Fronting on Washington Street Between the West Twin River and 21st Street

Recommended Action:

Motion to waive reading and adopt the ordinance

7. INPUT FROM THE PUBLIC

8. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

9. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

10. CITY MANAGER'S REPORT

A. Invited Guests

1. VFW Post Representative Pamela Stephens, to Announce 2023 Poppy Sale Times and Locations (with Poppies for Purchase by Council Members)

B. Status Update/Reports

1. Staffing Updates
2. Central Park West 365 Project Update
3. Lincoln Street Reconstruction Project Update
4. Tree Planting
5. Washington Park Tennis and Pickleball Courts

6. Zlatnik Drive Resurfacing
7. Tourism Week Observance - Launch of Explore Two Rivers, Inc.
8. Park Restrooms Spring Opening
9. Lead Water Service Lateral Replacements
10. Parks & Recreation Youth Sports Going Strong: Spring Flag Football
11. Upcoming Events:
 - a. Two Rivers Environmental Advisory Board presents: Plant for Pollinators, Thursday, May 18, 6:00 PM, Lester Public Library
 - b. Senior Center Rummage Sale, Thursday, May 18
 - c. Wisconsin Heat "Bash at the Beach" Girls Fastpitch Softball, May 19, 2022 - May 21, 2022, Vietnam Veterans Memorial Park
 - d. Secure Shred & Electronics Drive, Saturday, May 20, 2023 - 9:00am to 1:00pm, J.E. Hamilton Community House
 - e. Beach Clean-up, Saturday, May 20, 2023, 10:00 AM-Noon
 - f. National Trails Day, June 3, 2023, Northeast WI
 - g. Memorial Day Observance, Monday, May 29, 2023: Wreath-Laying Ceremony at 8:30 AM in Central Park and Pre-Parade Assembly, Parade at 9:00 AM; Ceremony at Cemetery Follows
12. Other

- C. Legislative/Intergovernmental Update
 1. Shared Revenues
 2. Other

11. CONSENT AGENDA

- A. Presentation of Minutes
 1. City Council Special Meeting, April 12, 2023
 2. City Council Meeting - May 1, 2023

Recommended Action:
Motion to waive reading and adopt the minutes
- B. Minutes of Meetings
 1. Plan Commission, May 8, 2023
 2. Library Board, April 11, 2023
 3. Committee on Aging, April 3, 2023
 4. Police and Fire Commission, April 13, 2023
 5. Advisory Recreation Board, March 21 and April 26, 2023
 6. Public Utilities Committee, May 2, 2023
 7. Public Works Committee, May 3, 2023

Recommended Action:
Motion to receive and file
- C. Department Reports, April 2023
 1. City Clerk
 2. Community Development
 3. Electric
 4. Fire
 5. Inspections
 6. Library and 2022 Annual Report
 7. Parks & Recreation
 8. Police
 9. Public Works
 10. Safety
 11. Water

Recommended Action:
Motion to receive and file

D. Applications and Petitions

1. Application for New Combination Class "B" Beer/"Class B" Liquor License Application for the period of May 16, 2023 to June 30, 2023 for Two Rivers Pub LLC, 1822 Adams Street - Rita Del Valle, Agent (dba Ken's Place)

Recommended Action:
Motion to approve the application and authorize issuance of the license

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

12. CITY COUNCIL - FORMAL ITEMS

A. Resolution Declaring May 15-21, 2023 as Emergency Medical Services Week

Recommended Action:
Motion to read and adopt the resolution

B. Proclamation Naming the Week of May 15-21, 2023 as Police Week and May 15, 2023 as Peace Officers Memorial Day

Recommended Action:
Motion to waive reading and adopt the proclamation

C. National Public Works Week Proclamation, May 21-27, 2023, Connecting the World Through Public Works

Recommended Action:
Motion to waive reading and adopt the proclamation

D. Resolution Expressing Appreciation for Members of Committees, Commissions and Boards Who Retired as of April 2022 or Have Ended Their Service During the Past Year

Recommended Action:
Motion to waive reading and adopt the resolution

E. Ordinance to create Chapter 6-14, entitled "Licensing of Commercial Quadricycles (Pedal Pubs)", and amend section 1-2-1 entitled "Fees" to create a procedure for licensing Quadricycles (Pedal Pubs) and license fees

Recommended Action:
Motion to waive reading and adopt the ordinance

F. Neshotah Park Master Plan--Presentation by Parks and Recreation Director Mike Mathis

Recommended Action:
Motion to adopt the Plan, as recommended by the Parks and Recreation Director and the Advisory Recreation Board and affirm the location of the new Neshotah Park playground on the former ballfield, consistent with the plan

G. Authorization for City Hall and Other Departments to be Closed on Monday, July 3, 2023--Employees to Take Personal Leave or Unpaid

Recommended Action:
Motion to authorize City Hall and other departments to be closed on Monday, July 3, 2023--Employees to Take Personal Leave or Unpaid

H. Amendment to Personnel Policy Manual Regarding Retiree Health Insurance

Recommended Action:

Motion to adopt the amendment as recommended by the City Manager and the Personnel and Finance Committee

- I. Elimination of "No Parking" Restrictions for Spaces on the West Side of Madison Street Between 12th and 14th Street

Recommended Action:

Motion to concur with the recommendation of the Public Works Committee (meeting just prior to Council meeting)

- J. Automatic Mutual Aid Agreement--Two Rivers Fire Department and Manitowoc Fire Department

Recommended Action:

Motion to authorize the City Manager to sign the agreement

13. FOR INFORMATION ONLY

- A. City Council Work Session Meeting, Monday, May 22, 2023, 6:00 PM
- B. City Hall will be Closed on May, 29, 2023 in Observance of Memorial Day
- C. City Council Regular Meeting, Monday, June 5, 2023, 6:00 PM

14. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.