



CITY COUNCIL MEETING

Monday, March 03, 2025 at 6:00 PM

Lester Public Library, Community Room,
1001 Adams Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL BY CITY CLERK**
Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
4. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
5. **PUBLIC HEARING**
6. **INPUT FROM THE PUBLIC**
7. **COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
8. **COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
9. **CITY MANAGER'S REPORT**
 - A. Invited Guests
 - B. Status Update/Reports
 1. Staffing Updates
 2. Employee Recognition
 - a. Parks Maintenance Supervisor, Jared Rohrer, has successfully completed the Park and Recreation Maintenance Management School through the National Recreation and Park Association (NRPA)
 - b. Senior Center Volunteer & Nutrition Coordinator, Mary Omillian, has been given the Customer Champion Award from the Parks and Recreation Department
 3. City Manager Position Survey
 4. City Hall Elevator Upgrade Project
 5. Election Updates: Spring Election, April 1, 2025
 6. Winter Sidewalk Clearing
 7. Winter Parking Ban
 8. New Parks and Recreation Department Customer Service Survey
 9. Two Rivers Utilities' Scholarship Program is accepting applications
 10. Community and Economic Development Update

11. Upcoming Events

- a. League of Women Voters, City Council Candidates Forum, Thursday, March 6, 2025, 6:30PM - 8:00PM, at the Senior Center, Kosta Room
- b. Two Rivers Business Association, City Council Candidates Forum, Tuesday, March 18, 2025, 6:30PM - 8:00PM, at the Community House, Behringer Room
- c. L.B.Clarke Middle School performs Alice in Wonderland Jr, March 6, 7, 8, 2025, in the Two Rivers High School Cafetorium
- d. Environmental Advisory Board presents, "Keep Wildlife Wild," Thursday, March 13, 2025 6:00PM, at Lester Public Library
- e. Two Rivers Main Street, The Great TRivia Contest, Friday, March 14, 2025, 6:00PM – 9:30PM, in the Community House Gym

12. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. 25-036 Presentation of Minutes

- 1. City Council Regular Meeting, February 17, 2025
- 2. City Council Work Session, February 24, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

B. 25-037 Minutes of Meetings

- 1. Personnel and Finance Committee, February 11, 2025
- 2. Business and Industrial Development Committee/
Community Development Authority, February 25, 2025

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. 25-038 Draft Ordinance Amending Section 6-4-9 of the Municipal Code, " Vendors From Special Vehicles," to Address Vendor Use of Parking Areas at Neshotah Park and Walsh Field

Recommended Action:

Review, consider any changes desired by the Council, and refer to staff to put in final form for March 17, 2025 meeting

B. 25-039 Authorization for \$15,000 Facade Grant to Violet Inn, 1415 16th Street (In Addition to \$5,000 facade grant funded through Two Rivers Main Street)

Recommended Action:

Motion to authorize the grant from budgeted funds in TID 13, and to authorize the City Manager to sign the proposed grant agreement with the applicant and Two Rivers Main Street

C. 25-040 Preliminary Resolution to Levy Special Assessments for the Harbor Street from Pilon Court to 16th Street, 16th Street from Harbor Street to Emmet Street and Emmet Street from 16th Street to 17th Street Reconstruction Project

Recommended Action:

- D. **25-041** Report from Councilmembers Stechmesser, Derby, and Bittner on February 19, 2025, Council Listening Session

Recommended Action:

Motion to receive and file the report and to approve various follow-up actions as noted, with progress report to be included on the March 31, 2025 work session agenda

- E. **25-042** Refer Possible Zoning Code Amendment Regarding Short-Term Rentals as a Permitted Use in the R-1 District to the Plan Commission (from February 24, 2025 Council work session)

Recommended Action:

Motion to refer to the Plan Commission for review and recommendation

12. FOR INFORMATION ONLY

1. City Council Regular Meeting, March 17, 2025, 6:00PM, Lester Public Library, Community Room
2. City Council Work Session, March 31, 2025, 6:00PM, venue to be determined

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.