



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, July 21, 2025 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
- 9. CITY MANAGER'S REPORT**
 - A. Invited Guests**
 1. Two Rivers SnowFest Representatives
 - B. 25-137 Resolution Commemorating the 50th Edition of Two Rivers SnowFest and, in Keeping With History, Directing the City Manager to Share the News With Our Neighbors in Manitowoc**

Recommended Action:
Motion to read and adopt the resolution
 - C. Status Update/Reports**
 1. Staffing Updates
 2. Welcome Caden Sawall, Engineering Youth Apprentice
 3. Council Chambers Audio/Video System Update
 4. Public Meeting on "Planning a Resilient Shoreline," Wednesday, July 23, 6:00 PM, City Council Chambers
 5. City Discussions with CN Railroad Regarding Right-of-Way Purchase
 6. Monroe Street Closure to Through Traffic, 16th Street to 22nd Street, July 7 - August 15
 7. Public Works Garage Improvements
 8. Sandy Bay Highlands Subdivision Phase 3
 9. Lead Service Laterals Replacement - 2024 and 2025 Contracts
 10. WPPI Energy Awards Energized Education Grant to Two Rivers Schools

11. State Highway 42/Memorial Drive Project
 12. Neshotah Park - Pierce Street Resurfacing and Parking Improvements
 13. Upcoming Events
 - a. Kid's Night: Chalk it Up! Tuesday, July 22, 6:00PM-7:30PM, at Washington Park
 - b. SnowFest, Friday, Saturday, & Sunday, July 25, 26, & 27 at Neshotah Park
 - c. Concerts in the Park, (Central Park West)
 - Thursday, July 24, TR Community Band, 6:30PM-8:00PM
 - Thursday, July 31, TR Community Band, 6:30PM-8:00PM
 - d. Nature is an Artist @ Zander Park, Wednesday, July 30, 2:00PM-4:00PM
 - e. Optimist Club Great Bike Give-Away, Wednesday, July 30, 6:00PM at Walsh Field
 - f. T'ivers Trap Out Regatta, Friday & Saturday, August 1 & 2, 10:30AM-5:00PM, Sunday, August 3, 10:00AM-2:00PM, Neshotah Beach
 - g. Downtown Friday Night Live, Friday, August 1, Nettle Hill, 7:00PM-9:00PM in Central Park West
 - h. Bands on the Beach, Sunday, August 3, Spicy Tie Band, 2:00PM-5:30PM on the Rotary Pavilion at Neshotah Beach
 - i. National Night Out, Tuesday, August 5, 5:00PM-8:00PM at Walsh Field
 - j. Brat Fry, Wednesday, August 6, 12:00PM-3:00PM at Lester Public Library
 - k. Back-To-School Carnival, Wednesday, August 6, 4:00PM-7:00PM at Two Rivers Senior Center
 - l. Two Rivers Senior Center Lambeau Field Trip, Thursday, August 7, 8:00AM
 - m. Rogers Street Days, Friday, August 8, 5:00PM-11:00PM & Saturday, August 9, 12:00PM-10:00PM at Rogers Street Fishing Village
 - n. Visit exploretworivers.com for future events
 14. Other
- D. Legislative/Intergovernmental Update
1. State Budget Exempted Electric and Gas Service from Sales Tax
 2. Other

10. CONSENT AGENDA

- A. **25-138** Presentation of Minutes
1. City Council Listening Session, May 28, 2025
 2. City Council Regular Meeting, June 16, 2025
 3. City Council Work Session, June 30, 2025
 4. City Council Special Meeting, July 1, 2025
 5. City Council Regular Meeting, July 7, 2025
 6. City Council Special Meeting, July 9, 2025

Recommended Action:

Motion to waive reading and adopt the minutes

- B. **25-139** Minutes of Meetings
1. Library Board, June 10, 2025
 2. Committee On Aging, July 7, 2025
 3. Advisory Recreation Board, July 8, 2025
 4. Plan Commission, July 14, 2025

Recommended Action:

Motion to receive and file

- C. **25-140** Department Reports, July 2025
1. City Clerk
 2. Electric
 3. Fire

4. Inspections
5. Library
6. Public Works
7. Safety
8. Water
9. Tourism

Recommended Action:

Motion to receive and file

D. 25-141 Applications and Petitions

1. The Friends of Two Rivers SnowFest Request for Road Closure of Columbus Street Between Memorial Drive/STH 42 and Highway 310, Saturday July 26, 2025, 8:00 AM-1:00 PM for SnowFest Parade.
2. Temporary Class "B" License for Rotary Club of Two Rivers for Friday Night Concert Series on September 26, 2025 at 1717 W Park Street
3. Temporary Class "B" License for Rotary Club of Two Rivers for Friday Night Concert Series on September 12, 2025 at 1717 W Park Street
4. Temporary Class "B" License for Rotary Club of Two Rivers for Friday Night Concert Series on September 5, 2025 at 1717 W Park Street
5. Temporary Class "B" License for Rotary Club of Two Rivers for Friday Night Concert Series on August 29, 2025 at 1717 W Park Street
6. Temporary Class "B" License for Rotary Club of Two Rivers for Friday Night Concert Series on August 22, 2025 at 1717 W Park Street
7. Temporary Class "B" License for Rotary Club of Two Rivers for Friday Night Concert Series on August 15, 2025 at 1717 W Park Street
8. Temporary Class "B" License for Rotary Club of Two Rivers for Bands on the Beach on August 17, 2025 at 2111 Pierce St
9. Temporary Class "B" License for Rotary Club of Two Rivers for Bands on the Beach on August 24, 2025 at 2111 Pierce St
10. Temporary Class "B" License for Rotary Club of Two Rivers for Bands on the Beach on August 30, 2025 at 2111 Pierce St
11. Consideration of a Request for Noise Ordinance Waiver for Tannery Club LLC, 4317 Tannery Road, for Live Music on September 13, 2025 from 4:00 PM to 10:00 PM -- Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:

Motion to approve the applications and authorize road closure, waiver, and issuance of the licenses

E. 25-142 Summary of Verified Bills for the Month of May 2025 for \$2,000,783.47; Summary of Verified Bills for the Month of June 2025 for \$1,666,850.51

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

A. 25-143 Minutes from Boards and Committees with Recommendations Requiring City Council Action

1. Plan Commission Meeting of July 14, 2025

a. Set a Public Hearing to Amend a Conditional Use Permit for Ross Auto & Transmission Service Located at 2005 Hawthorne Avenue, in the Business District (B-2), submitted by TR Storage LLC (applicant and owner)

Recommended Action:

Motion to set the public hearing for 6:00 PM on Monday, August 4, 2025

b. Set a Public Hearing to Amend a Conditional Use Permit for Green Acres Landscaping Located at 2005 Hawthorne Avenue, in the Business District (B-2), submitted by TR Storage LLC (applicant and owner)

Recommended Action:

Motion to set the public hearing for 6:00 PM on Monday, August 4, 2025

B. 25-144 Policy Regarding Special Needs Child Signs and Children at Play Signs

Recommended Action:

Motion to adopt the policy as recommended by the City Engineer/Public Works Director

C. 25-145 Resolution Amending 2025 Budget to Create a Separate Capital Projects Fund to Account for Revenues and Expenses Associated With the "Planning for a Resilient Shoreline" Project

Recommended Action:

Motion to waive reading and adopt the resolution

D. 25-146 Extension of Facade Grant Timelines for Violet Inn Project, 1415 16th Street

Recommended Action:

Motion to extend project completion deadline from August 1, 2025 to October 31, 2025 and to extend the financial documentation deadline from September 2, 2025 to November 30, 2025

12. FOR INFORMATION ONLY

- SnowFest Parade, 11:00AM on Saturday, July 26 -- Council Members Planning to Participate?
- Special Joint Meeting on "Planning a Resilient Waterfront," Plan Commission, Environmental Advisory Board, Advisory Recreation Board, & City Council, Wednesday, July 23, 2025 at 6:00PM
- City Council Work Session, Monday, July 28, 2025 at 6:00PM
- City Council Meeting Regular Meeting, Monday, August 4, 2025 at 6:00PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system. It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.