



# CITY COUNCIL MEETING

Monday, April 15, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor  
1717 E. Park Street, Two Rivers, WI 54241

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## AGENDA

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Jeff Dahlke, Bill LeClair, Darla LeClair, Tracey Koach, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

A. Public Hearing on Zoning Ordinance Amending Section 10-1-15G(4)(b) of the Municipal Code, Height and Area Exceptions as it Relates to the Placement of Garages in Front and Street Side Yards

Recommended Action:

Motion to waive reading and adopt the ordinance, as recommended by the Plan Commission

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

A. Status Update/Reports

1. Staffing Updates

2. Newly Elected Council Members: Mark Bittner, Doug Brandt, Shannon Derby

3. Thank you, Election Workers

4. Roosevelt Avenue Construction Update

5. Senior Center Volunteer Awards

6. Status of Proposed Development: The Confluence

7. Recent Funding Awards for Shoreline Planning, Design, and Improvements

8. City Hall Pillars Repair

9. Line Worker Appreciation Day, Thursday, April 18

10. Upcoming Events:

a. World on the Move Exhibit, March 20 to April 23, Lester Public Library

- b. Brat Fry Fundraiser, Roberts E. Burns American Legion Post 165, Saturday, April 20, 10:00 am - 4:00 pm, Piggly Wiggly
  - c. Heart-a-Rama, April 25 - 27 and May 2 - 4, 6:00 PM, J.E. Hamilton Community House
  - d. Arbor Day at the Arboretum, Saturday, April 27, 10:00 AM, Van Der Brohe Arboretum, 3800 Lincoln Avenue
  - e. Two Rivers 10-Mile-2-Mile Kids' Run, April 27-28, Two Rivers High School
  - f. County Recycling Center & Programs, Presented by the Environmental Advisory Board, Tuesday, May 7, 6:00 PM, Lester Public Library
11. Other

**B. Legislative/Intergovernmental Update**

**10. CONSENT AGENDA**

**A. Presentation of Minutes**

- 1. City Council Work Session, March 25, 2024
- 2. City Council Regular Meeting, April 1, 2024

Recommended Action:

Motion to waive reading and adopt the minutes

**B. Minutes of Meetings**

- 1. Public Utilities Committee, April 1, 2024
- 2. Public Works Committee, April 2, 2024
- 3. Plan Commission, April 8, 2024
- 4. Explore Two Rivers Board of Directors, March 5, 2024
- 5. Personnel and Finance Committee, March 21, March 28, April 4, April 11, 2024
- 6. Environmental Advisory Board, March 19, 2024

Recommended Action:

Motion to receive and file

**C. Department Reports, March 2024**

- 1. City Clerk
- 2. Community Development
- 3. Electric
- 4. Fire
- 5. Inspections
- 6. Library
- 7. Public Works
- 8. Safety
- 9. Water

Recommended Action:

Motion to receive and file

**D. Summary of Verified Bills for the Month of February, 2024 for \$1,727,302.52**

Recommended Action:

Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

**11. CITY COUNCIL - FORMAL ITEMS**

- A. Proclamation of Arbor Day 2024  
Recommended Action:  
Motion to read and adopt the proclamation
- B. Proclamation of Municipal Clerks Week, May 5-11, 2024  
Recommended Action:  
Motion to waive reading and adopt the proclamation
- C. Resolution on Urban Boundary Adjustment  
Recommended Action:  
Motion to waive reading and adopt the resolution
- D. Authorizing Resolution Application for Knowles-Nelson Stewardship Program Funding to Assist in Acquiring or Developing Lands for Public Outdoor Recreation Purposes  
Recommended Action:  
Motion to waive reading and adopt the resolution
- E. Review and Revision of 2023 City Goals and Objectives  
Recommended Action:  
Motion to approve the 2023 goals review and adopt the revised listing of 2024 City Goals and Objectives, as recommended by the Personnel and Finance Committee
- F. Action on City Manager's 2024 Pay Adjustment (3 percent budgeted)  
Recommended Action:  
Motion to authorize a three-percent increase in the City Manager's annual salary, retroactive to January 1, 2024, as recommended by the Personnel and Finance Committee

**12. FOR INFORMATION ONLY**

- A. City Council Re-Organizational Meeting, Tuesday, April 16, 2024, 6:00 PM
- B. City Council Work Session, Monday, April 22, 2024, 6:00 PM
- C. City Council Regular Meeting, Monday, May 6, 2024, 6:00 PM

**13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

--Discuss City Manager's Evaluation

**14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of this meeting and adjourn

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.*

*It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*