



**TWO
RIVERS**
WISCONSIN

SAFETY COMMITTEE MEETING

Thursday, March 09, 2023 at 8:15 AM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

1. OPEN MEETING

- A. Attendance (Dee Dee)
- B. Approve draft minutes from previous meeting

2. OLD BUSINESS

- A. Remind employees to use near miss reporting procedures
- B. Previous awareness/safety theme: Ladder Safety
- C. Previous Safety Training: Bloodborne Pathogens completed on February 15th.
- D. All departments are up-to-date on 2022 fire extinguisher inspections through Vorpahl. Vorpahl will come in October of this year to complete all 2023 fire extinguisher inspections at no additional charge.
- E. Discuss any on-going issues (Brian D.)

3. INCIDENT REPORTING

- A. Incident Report (Dee Dee)
 - a. Public Works
- B. Near Miss Report/Department Follow-up
- C. Recommendations/Actions/Root Cause

4. INSPECTION REPORTING

- A. Inspection Report (Patrick)
- B. Discussion on inspections/concerns
- C. Corrective Action

5. NEW BUSINESS

- A. On-going discussion for purchase of data card printer (obtaining additional quotes).
- B. Discuss 'Employee Only' signs.
- C. Due to a scheduling conflict, March's safety training had to be rescheduled to October. The second quarter safety trainings will be scheduled in the near future, please refer to the upcoming internal Safety Newsletter when published for April's training.
- D. Set awareness/safety theme for April -

6. FUTURE SAFETY TRAINING EVENTS/SESSIONS

- A. Next meeting tentatively scheduled for Thursday, April 13, 2023 at 8:15am.
- B. Audiometric Testing (field employees only):
March 27th, 7:00am - 9:00am located at the DPW Garage

7. ESTABLISH NEXT SAFETY COMMITTEE MEETING TIME AND DATE

8. ADJOURNMENT

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.