



CITY COUNCIL MEETING

Monday, June 17, 2024 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Doug Brandt, Shannon Derby, Bill LeClair, Darla LeClair, Tim Petri, Bonnie Shimulunas, Scott Stechmesser, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

A. Public Hearing on Conditional Use Permit for a Drive-Thru Operation at Fast Taco, 3337 Mishicot Road, in the B-1 Business District, Submitted by Armando Cruz (Tenant)

Recommended Action:

Motion to approve the conditional use permit, as recommended by the Plan Commission

B. Public Hearing on Ordinance to Rezone 1706 16TH Street, Parcel 053-000-063-102.05, from Industrial (I-2) to Business (B-1) Submitted by Quasius Construction, Inc Applicant and Jalapa Marketing LLC, Owner

Recommended Action:

Motion to waive reading and adopt the ordinance, as recommended by the Plan Commission

C. NOTE: Notice of Public Hearing on Proposed Zoning Code Amendment to Create a New Downtown and Waterfront Overlay Zoning District, was Published for a Hearing on This Date. That Hearing has been Rescheduled to Monday, July 15, 2024 at 6:00 PM.

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

B. Status Update/Reports

1. Staffing Update

- a. Retirement of City Attorney Jack Bruce, Effective June 30, 2024; West & Dunn will Continue Assisting the City as Legal Counsel
- b. Recruitment for City Planner/Community Development Director
- c. Other
- 2. Roosevelt Avenue Construction Update
- 3. 2024 Scattered Lead Service Lateral Replacements Project Update
- 4. Room Tax Update
- 5. Downtown Yarn Bombing
- 6. Summer Reading Program at Lester Public Library
- 7. New Play Equipment and Site Furnishings at Washington Park
- 8. New SwimSmart System at Neshotah Beach
- 9. Plans and Bid Letting for Infrastructure for Sandy Bay Highlands Subdivision Phase 3
- 10. June 11 E-Waste Recycling Event Results
- 11. July 27 Snowfest Parade Invitation
- 12. Upcoming Events:
 - a. Concert in the Park: TR Community Band Plays Rock 'n Roll, Thursday, June 20, 6:30 PM, Central Park West Schmitt Stage
 - b. Friday Night Live: Acme Pickers, Friday, June 21, 7:00 PM, Central Park West Schmitt Stage
 - c. Coffee with a Cop, Monday, June 24, 8:30 AM, The High Lift
 - d. Bike Rodeo, Tuesday, June 25, 6:00 PM, Washington Park
 - e. Sundae Thursday, Thursday, June 27, 5:30 PM, Central Park West
 - f. Main Street Cool City Classic Car Show and Cruise, June 28-29, Downtown Two Rivers
 - g. Beach Bash, June 28-29, Neshotah Park
- 12. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

- A. Presentation of Minutes**
 - 1. City Council Meeting - June 3, 2024
Recommended Action:
Motion to waive reading and adopt the minutes
- B. Minutes of Meetings**
 - 1. Lester Public Library, May 14, 2024
 - 2. Public Utilities Committee, June 3, 2024
 - 3. Plan Commission, June 10, 2024
 - 4. Board of Review, May 30, 2024
Recommended Action:
Motion to receive and file
- C. Department Reports, May 2024**
 - 1. City Clerk
 - 2. Electric
 - 3. Inspections
 - 4. Library
 - 5. Parks & Recreation
 - 6. Public Works
 - 7. Safety
 - 8. Water
Recommended Action:
Motion to receive and file

- D. Summary of Verified Bills for the Month of May 2024 for \$2,134,551.84
Recommended Action:
 Motion to receive and file

- E. Applications and Petitions
 - 1. Applications for Commercial-Hauler's License - Recommended for Approval
 - a. Pozorski Hauling & Recycling LLC, 2515 Viebahn Street, Manitowoc
 - b. Waste Management, 1861 Allouez Avenue E, Green Bay. Manitowoc
 - c. Manitowoc Disposal Inc., 1800 Johnston Drive, Manitowoc
 - d. GFL Environmental Midwest. 428 High Street, ChiltonRecommended Action:
 Motion to approve the applications and authorize issuance of the licenses

- F. Renewal License Applications for Period of July 1, 2024 to June 30, 2025
 - 1. Combination Class "A" Beer/"Class A" Liquor Licenses - Qty 4
 - 2. Combination Class "B" Beer/"Class B" Liquor Licenses - Qty 8
 - 3. Beer Garden Permits - Qty 2
 - 4. Cigarette and Tobacco Retail Products Licenses - Qty 3
 - 5. Landscaping / Tree Removal Licenses - Qty 3Recommended Action:
 Motion to approve the applications and authorize issuance of the licenses as provided for in the list submitted by the City Clerk and upon satisfactory inspection

- G. Recommendation from the Plan Commission Meeting of June 10, 2024
 Set Public Hearing Regarding Conditional Use Permit for a Tattoo Parlor at 2004/2006 – 14th Street, submitted by Dale Eslinger (owner) and Adrian Calderon (tenant)
Recommended Action:
 Motion to set public hearing on July 15, 2024 at 6:00 PM

- H. Review of Park Rule Implemented by Parks and Recreation Director Per Section 7-1-12 of City Ordinances: Prohibition of Dogs and Bike on New Neshotah Park Playground
Recommended Action:
 Motion to approve park rule as recommended by the Parks and Recreation Director

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Authorization for Façade Grant Agreement to Provide \$10,000 Grant to Richard and JoAnne Kouba, to Assist With Up to 50 Percent of the Cost of a Façade Project on the Building at 1606 Washington Street--Frant to be Funded Half by Two Rivers Main Street and Half From City of Two Rivers TID 13 (\$5,000 Each)
Recommended Action:
 Motion to authorize the grant, as recommended by the Main Street Design Committee, consistant with program guidelines previously adopted by the City Council (agreement to be drafted by City Manager's Office, signed by City Manager and City Clerk)

- B. Authorization for Additional Façade Grant to provide up to \$20,000 to TA properties, LLC (Tim Klein/The Hook Lanes and Games) to Assist with Up to 50 Percent of the Cost of a Façade Project on the Building at 1906 Washington Street—Additional Grant to be Funded Entirely from City of Two Rivers TID 13; This is in Addition to a Previously-Approved Façade Grant for This Property in the Amount of \$10,000, Funded Half by Two Rivers Main Street and Half From City of Two Rivers TID 13
Recommended Action:

Motion to authorize the grant, as recommended by the Main Street Design Committee, consistent with program guidelines previously adopted by the City Council, but exceeding the normal grant amount due to the size of the façade and extensive nature of the work involved (agreement to be drafted by City Manager's Office, signed by City Manager and City Clerk)

- C. Ordinance to Amend Section 5-1-5(A) Entitled "Compulsory Sewer and Water Connection" in the Municipal Code

Recommended Action:

Motion to waive reading and adopt the ordinance

- D. Resolution of Intent to Apply for 2025 Wisconsin Clean Water Fund and Safe Drinking Water Fund Loan Monies to Assist with Public Utility Infrastructure Projects and Lead Water Service Lateral Replacements

Recommended Action:

Motion to waive reading and adopt the resolution

- E. Consent to Assignment of Option Agreement for Purchase of Property at Woodland Industrial Park by Swift Energy Storage, LLC to Hawk Energy Storage, LLC

Recommended Action:

Motion to grant the City's consent to the proposed transfer, as requested by Swift Energy Storage, LLC and Hawk Energy Storage, LLC

12. FOR INFORMATION ONLY

- A. City Council Work Session Meeting, Monday, June 24, 2024, 6:00 PM
- B. City Council Regular Meeting, Monday, July 1, 2024, 6:00 PM
- C. City Hall will be closed on Thursday, July 4 and Friday, July 5, 2024 (observance of holiday)

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

--Discuss possible property acquisition

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Two Rivers will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-793-5526 or email clerk@two-rivers.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.