



**TWO
RIVERS**
WISCONSIN

CITY COUNCIL MEETING

Monday, March 07, 2022 at 6:00 PM

Council Chambers - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

AGENDA

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Larry Thomas, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

- A.** Public Hearing Regarding Ordinance to Amend Sections 10-1-20 and 10-1-21, Entitled R-1 Single-Family and R-2 Single and Double-Family Residence Districts to include Conservation Subdivision as a Conditional Use (unintentionally deleted during the 2020 code codification process)

Recommended Action:

Motion to waive reading and adopt the ordinance

- B.** Public Hearing for Conditional Use Permit for a Drive-Thru Service Window at the Two Rivers Senior Center, 1520 17th Street

Recommended Action:

Motion to approve conditional use permit

(NOTE: Public Hearing on Planned Unit Development Zoning for 3000 Forest Avenue, originally scheduled for this date and time, has been rescheduled to 6:00 PM on March 21, 2022, due to a missed publication by the newspaper)

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Introduction and Swearing in of Police Lieutenant Nick Spurney
2. Introduction of New Hires:

- Andrew Sukowaty, Water Utility Director
- Tyler Duessing, City Electrician/Electrical Inspector
- 3. Central Park West 365 Committee Representatives: Fundraising Update
- 4. Justin Fisher, Robert W. Baird, Presentation on Financing for 2022 City Capital Projects

Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,305,000 General Obligation Promissory Notes

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the Personnel and Finance Committee

B. Status Update/Reports

1. Winter Parking Ban
2. Staffing Updates
3. Upcoming City Council Candidate Forums:
 - Two Rivers Business Association Council Member Candidate Forum, Thursday, March 10, 2022, 6:30 PM, Council Chambers City Hall, Recorded and Livestreamed City's Website and Facebook
 - Manitowoc County Constitutional Caucus Council Member Candidate Forum, Sunday, March 20, 2022, 1:00 PM, Lighthouse Inn
4. Absentee Ballots for April 5, 2022 Spring Election can be requested on-line at myvote.wi.gov, City Clerk's Office or by mail with an acceptable photo ID
5. 2022 Energy Industry and General Education \$500 Scholarships are Now Being Accepted, Two Rivers Water & Light Department, Deadline April 1, 2022
6. Paragon Property Update
7. Upcoming Events:
 - St. "Patties" Day Dinner To-Go, Thursday, March 17, 2022, 4-6 PM, Senior Center
 - Workshop to Effective Marketing, Tuesday, March 29, 7:30 AM, Hamilton Community House, Two Rivers Business Association & Two Rivers Main Street
8. Other

C. Legislative Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council - February 21, 2022 and Work Session - February 28, 2022

Recommended Action:

Motion to waive reading and adopt the minutes

B. Minutes of Meetings

1. Personnel & Finance Committee, February 17, 2022
2. Personnel & Finance Committee, March 2, 2022
3. Room Tax Commission, March 1, 2022

Recommended Action:

Motion to receive and file

C. Applications and Petitions

1. New Application for Class "A" Beer/"Class A" Liquor License for ONEGUIDE, INC., 2300 Forest Ave., Two Rivers (dba Tietz's Piggly Wiggly) for the period of April 3, 2022 to June 30, 2022
2. New Application for Cigarette and Tobacco Products Retail License for ONEGUIDE, INC., 2300 Forest Ave., Two Rivers (dba Tietz's Piggly Wiggly) for the period of April 3, 2022 to June 30, 2022

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

- D. Summary of Verified Bills for the Month of February 2022 for \$7,090,981.17

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Consideration of Pre-Annexation and Power of Attorney Agreement with Brady DeNoyer, Relative to Property Located at 2916 STH 310 in the Town of Two Rivers

Recommended Action:

Motion to authorize the City Manager to sign agreement on behalf of the City

- B. Award of Bids for 17th Street Reconstruction (Street and All Underground Utilities)

Recommended Action:

Motion to award the contract to Jossart Brothers, Inc. of DePere, in its low bid amount of \$1,412,134 for base bid and supplemental items

- C. Award of Bids for Water and Sewer Lateral Replacement, 50 Scattered Locations

Recommended Action:

Motion to award the contract to Essential Sewer and Water of Manitowoc, based on its low bid amounts of \$456,225.00 for the Base Bid and \$250,075.00 for Supplemental Bid

- D. Resolution Adjusting the Water Utility Property Tax Equivalent Payment

Recommended Action:

Motion to waive and adopt the resolution

- E. Consideration of Adoption of Updated Personnel Policy

Recommended Action:

Motion to approve the updated Personnel Policy and direct the City Clerk to distribute to employees, as recommended by the Personnel and Finance Committee

- F. Consideration of Adoption of New Non-Union Full-Time and Part-Time Pay Scales

Recommended Action:

Motion to approve the new non-union full-time and part-time pay scales as presented and implement effective with the next pay period, as recommended by the Personnel and Finance Committee

12. FOR INFORMATION ONLY

- A. City Council Regular Meeting, Monday, March 21, 2022, 6:00 PM

- B. City Council work Session Meeting, Monday, March 28, 2022, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

--Discuss Possible Assistance to Development Projects: Review Proposed Development Agreement with 3000 Forest Avenue, LLC; Preliminary Discussion of Possible Development Agreement for City-Owned Former Eggers East Property

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of this meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.